

AGENDA
CITY OF COLEMAN
CITY COUNCIL MEETING
THURSDAY, JULY 16, 2015; 6:00 P.M.
COLEMAN CITY HALL
200 W. LIVEOAK, COLEMAN, TEXAS 76834

A **regular meeting** of the City Council of the City of Coleman will be held on **Thursday, July 16th, 2015** at **6:00 P.M.** The following subjects will be considered by the City Council and may be considered in any order that is most convenient for the City Council.

MEMBERS PRESENT:

MEMBERS ABSENT:

I. MEETING CALLED TO ORDER – MAYOR, NICK POLDRACK.

II. INVOCATION – MAYOR, NICK POLDRACK:

(THE MAYOR MAY CALL ON ANYONE HE MAY CHOOSE TO GIVE THE INVOCATION. THE MAYOR MAY ALSO CALL ON ANYONE IN ATTENDANCE WHO MAY WANT TO GIVE AN INVOCATION ON BEHALF OF ANY OTHER RELIGION OR RELIGIOUS BELIEFS)

III. PLEDGE OF ALLEGIANCE – MAYOR, NICK POLDRACK:

IV. WELCOME OF VISITORS AND GUESTS – MAYOR, NICK POLDRACK:

V. APPROVAL OF THE CONSENT AGENDA – MAYOR, NICK POLDRACK:

(THE CITY COUNCIL MAY APPROVE ALL OF THE CONSENT AGENDA ITEMS WITH ONE MOTION) – MAYOR, NICK POLDRACK.

1. The City Council may consider, discuss, and/or take actions regarding the approval of the Occupancy Tax Report for the quarter ending on June 30, 2015- **Mary Griffis, Executive Director of the Coleman Chamber of Commerce.**
2. The City Council may consider, discuss, and/or take actions regarding the approval of the minutes of the City Council Meetings conducted on **June 4, 2015 and June 18, 2015.** – **Karen Langley, City Secretary.**
3. The City Council may consider, discuss, and/or take actions to approve the Code Enforcement Report for the month of **June, 2015** – **Chief Jay Moses.**

4. The City Council may consider, discuss, and/or take actions to approve the Police Department Report for the month of **June, 2015 – Chief Jay Moses.**
5. The City Council may consider, discuss, and/or take actions to approve the Municipal Court Report for the month of **June, 2015 – Judge Robert J. Nash.**
6. The City Council may consider, discuss, and/or take actions to approve the Professional Fees for the month of **June, 2015 – City Manager, Paul Catoe.**
7. The City Council may consider, discuss, and/or take actions to approve the Lake Level Reports for the Hords Creek Reservoir and Lake Coleman for the Month of **July, 2015 – City Manager, Paul Catoe.**

VI. HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA – MAYOR, NICK POLDRACK: (Visitors shall be limited to no more than (5) five minutes to address the Council.

In accordance with Section 551.042 of the Texas Government Code, an inquiry made at a meeting shall be conducted as follows:

- (a.) If at a meeting of a governmental body, a member of the public or the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:
 1. A statement of a specific factual information given in response to the inquiry; or
 2. A recitation of existing policy in a response to the inquiry.
- (b.) Any deliberation of or a decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

VII. OPENING OF PROPOSALS:

1. The City Council shall open proposals from Professional CPA Firms qualified to conduct audits for **The City of Coleman, The Coleman Senior Citizens, The Coleman 4-A Economic Development Corporation, and The Coleman 4-B Community Coalition for the year ending September 30, 2015.** After the opening of Proposals and the reading of Qualifications of each firm and the not to exceed amounts of each proposal, the City Council may elect to award the selection of the audit services as described in the legal notice as published in the Coleman Chronicle and Democratic Voice on June 24, 2015 and July 1, 2015. Should further considerations be required, the City Council may request that Staff review the proposals for a recommendation which shall be made at the next called meeting of the governing body – **Mayor Nick Poldrack.**

2. The City Council shall open proposals from Professional CPA Firms qualified to conduct **Consulting Services** of the City's Electrical Distribution System as it is related to the budget for the year **ending September 30, 2015** as described in a legal notice published in the Coleman Chronicle and Democratic Voice on June 24, 2015 and July 1st, 2015. After the Opening of the Proposals and the reading of the qualifications and the not to exceed amounts of each proposal, the City Council may elect to award the selection of the services as described in the legal notice or request that Staff review the proposals for a recommendation which shall be made at the next called meeting of the governing body – **Mayor, Nick Poldrack.**

VIII. OLD BUSINESS:

1. The City Council shall consider, discuss and/or take actions regarding the approval of a Resolution and submission of an application for a Community Enhancement Program Grant under the Community Development Block Grant Program sponsored through the Texas Department of Agriculture including the following requirements:
 - MOU/OPTION Agreement between the City and Fellowship Baptist Church for purchase of building and property located in the 200/300 block of West Liveoak, Coleman, Texas;
 - Commitment letter that the City will agree to provide for the continued and reasonable operation and maintenance of the workforce development center/career center and multi-use economic development facility funded by the Grant; and
 - MOU between the City and Cisco Junior College as a commitment from the College for continued use of the workforce development center/career center and multi-use economic development facility for its intended purpose for a minimum of 5 years or 10 years – **Mayor, Nick Poldrack; Kay Howard of A & J Howco Services Inc.; Kim Little, Executive Director of the 4-A Economic Development Corporation, & the 4-B Coleman Community Coalition; and City Manager, Paul Catoe.**
2. The City Council may consider, discuss, and/or take actions regarding promoting **KTAB News on the Road** scheduled from 4:00 P.M. to 10:30 P.M. at the City Park on Wednesday, July 22, 2015 – **Mayor Nick Poldrack.**
 - Presentation of a Proclamation naming Wednesday, July 22, 2015 as “KTAB News Day” in Coleman, Texas.

IX. NEW BUSINESS:

1. The City Council shall consider, discuss and/or take actions to approve the first reading of an ordinance amending the City's animal control ordinance prohibiting the feeding of stray animals and feral cats on public property, including City Parks – **Mayor, Nick Poldrack; Chief Jay Moses and City Attorney, Pat Chesser.**

2. The City Council shall consider, discuss and/or take actions to approve a lease/purchase agreement including a Resolution on a new copy machine for the Police Department – **Mayor, Nick Poldrack and Chief Jay Moses.**
3. The City Council may consider, discuss and/or take actions regarding the codes and ordinances of the City of Coleman – **Mayor, Nick Poldrack; Kenneth Moore; Chief Jay Moses and City Attorney Pat Chesser.**
4. The City Council shall consider, discuss and/or take actions regarding the approval of an Interlocal Agreement between the City of Coleman and Coleman County regarding the use of County Labor and Equipment to cut brush and small trees in places or locations where it is not possible with City Equipment and/or to provide City Labor & Equipment to perform functions for Coleman County as may be needed from time to time – **Mayor Nick Poldrack; City Manager, Paul Catoe; Wally Dobbins, representing the Coleman Park Lake Police Department, and City Attorney, Pat Chesser.**
5. The City Council shall consider, discuss and/or take actions regarding proposed changes in current fees for Press Morris Park located at Lake Coleman, Coleman County, Texas – **Mayor, Nick Poldrack; Wally Dobbins representing the Coleman Park Lake Police Department, and City Attorney, Pat Chesser.**
6. The City Council shall consider, discuss and/or take actions regarding the request to close off portions of the street between the intersection of College and 5th Avenue for the purpose of conducting a wedding on October 2nd, 3rd, & 4th 2015 – **Mayor, Nick Poldrack and Kristen Warren.**
7. The City Council shall consider, discuss and/or take actions to approve the following Resolution: A Resolution of the City of Coleman, Texas Designating a Public Information Coordinator to Satisfy the Training Requirements of the Texas Government Code, Section 552.012 – **Mayor Nick Poldrack and City Attorney, Pat Chesser.**
8. The City Council shall consider, discuss and/or take actions on approving a Resolution adopting an economic development program pursuant to Chapter 380 of the Texas Local Government Code – **Mayor Nick Poldrack and City Attorney, Pat Chesser.**

X. STAFF COMMENTS:

THE CITY COUNCIL MAY DISCUSS AND/OR TAKE ACTIONS REGARDING ANY ITEM LISTED ON THIS AGENDA (ONLY THOSE ITEMS LISTED MAY BE PRESENTED AND DISCUSSED BY THE CITY STAFF AND OR CITY COUNCIL)

1. The City Council may consider, discuss and/or take actions to approve the Financial Report for the month of **June, 2015** and the Investment Report for the period ending **June 30th, 2015** – **Mayor, Nick Poldrack and City Manager, Paul Catoe.**

2. Presentation of the Administrative Report – **City Manager, Paul Catoe.**

- Discussions of the recent theft of copper wire at Lake Scarborough along with other security risk.
- Discussions of possible methods to prevent further theft at Lake Scarborough.
- Discussions of drainage issues along the North Taxiway at the Coleman Municipal Airport.
- Atmos Pavement Repairs and Billing Revenues.

XI. MAYOR AND COUNCIL COMMENTS:

1. The City Council may consider discuss and/or take actions to call a second meeting for the month of July to be scheduled for **July 23, 2015** at **6:00 P.M.** to discuss issues relating to the City’s Water Treatment Plant and discussions regarding the replacement of some water mains outside the City Limits with the City Engineer Ken Martin of Jacob & Martin LTD. The City Council will also tour the City’s Water Treatment Plant - **Mayor, Nick Poldrack.**

XII. ADJOURNMENT OF MEETING: TIME _____

The City Council of the City of Coleman reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters as listed above, as authorized by Texas Government Code Sections: 551.071 (Consultation with the City Attorney), 551.072 (Deliberations about Real Property, 551.073 (Deliberations about Gifts and Donations) 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

I, **Karen Langley** do hereby certify that the above notice of meeting of the governing body of the City of Coleman, Texas is a true and correct copy of the said notice and that a said copy of this notice was then posted on the front window of the City Hall of said City in Coleman, Texas in a location convenient and readily accessible to the general public at all times, and said notice was posted on **July 13th, 2015** at _____P.M. and remained so posted continuously at least **72** hours preceding the scheduled time of said meeting.

Karen Langley, City Secretary

The City of Coleman is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary by calling 325-625-4116 or by going by 200 W. Liveoak, Coleman, Texas 76834, during normal business hours at least (48) forty-eight hours in advance of the scheduled meeting.