

**AGENDA**  
**CITY OF COLEMAN**  
**CITY COUNCIL MEETING**  
**THURSDAY, OCTOBER 15, 2015; 6:00 P.M.**  
**COLEMAN CITY HALL**  
**200 W. LIVEOAK, COLEMAN, TEXAS 76834**

A **regular meeting** of the City Council of the City of Coleman will be held on **Thursday, October 15th, 2015** at **6:00 P.M.** The following subjects will be considered by the City Council and may be considered in any order that is most convenient for the City Council.

MEMBERS PRESENT:

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MEMBERS ABSENT:

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**I. MEETING CALLED TO ORDER – MAYOR, NICK POLDRACK.**

**II. INVOCATION – MAYOR, NICK POLDRACK:**

(THE MAYOR MAY CALL ON ANYONE HE MAY CHOOSE TO GIVE THE INVOCATION. THE MAYOR MAY ALSO CALL ON ANYONE IN ATTENDANCE WHO MAY WANT TO GIVE AN INVOCATION ON BEHALF OF ANY OTHER RELIGION OR RELIGIOUS BELIEFS)

**III. PLEDGE OF ALLEGIANCE – MAYOR, NICK POLDRACK:**

**IV. WELCOME OF VISITORS AND GUESTS – MAYOR, NICK POLDRACK:**

**V. APPROVAL OF THE CONSENT AGENDA – MAYOR, NICK POLDRACK:**

**(THE CITY COUNCIL MAY APPROVE ALL OF THE CONSENT AGENDA ITEMS WITH ONE MOTION) – MAYOR, NICK POLDRACK.**

1. The City Council may consider, discuss, and/or take actions regarding the approval of the minutes of the City Council Meetings conducted on September 3<sup>rd</sup>, 2015; September 10<sup>th</sup>, 2015; September 14<sup>th</sup>, 2015 and September 17<sup>th</sup>, 2015, **Karen Langley, City Secretary.**
2. The City Council may consider, discuss, and/or take actions regarding the approval of the Occupancy Tax Report for the quarter ending 09-30-15 – **Mary Griffis, Executive Director – Chamber of Commerce.**
3. The City Council may consider, discuss, and/or take actions to approve the Code Enforcement Report for the month of **September, 2015 – Chief Jay Moses.**

4. The City Council may consider, discuss, and/or take actions to approve the Police Department Report for the month of **September, 2015 – Chief Jay Moses.**
5. The City Council may consider, discuss, and/or take actions to approve the Municipal Court Report for the month of **September, 2015 – Judge Robert J. Nash.**
6. The City Council may consider, discuss, and/or take actions to approve the Professional Fees for the month of **September, 2015 – City Manager, Paul Catoe.**
7. The City Council may consider, discuss, and/or take actions to approve the Lake Level Reports for the Hords Creek Reservoir and Lake Coleman for the Month of **October, 2015 – City Manager, Paul Catoe.**

**VI. HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA – MAYOR, NICK POLDRACK:** (Visitors shall be limited to no more than (5) five minutes to address the Council.

In accordance with Section 551.042 of the Texas Government Code, an inquiry made at a meeting shall be conducted as follows:

- (a.) If at a meeting of a governmental body, a member of the public or the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:
  1. A statement of a specific factual information given in response to the inquiry; or
  2. A recitation of existing policy in a response to the inquiry.
- (b.) Any deliberation of or a decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**VII. OLD BUSINESS:**

1. The City Council may consider, discuss and/or take actions to approve a Resolution thereby awarding an Engineering Contract based on the most qualified Engineering Firm as per staff evaluations and recommendations regarding the Engineering Proposals for the City's 2015-2016 CDBG Grant for the replacement of a water line on Grey Street – **Mayor, Nick Poldrack and City Manager Paul Catoe.**
2. The City Council may consider, discuss and/or take actions to open proposals for Grant Administration Services for the City's 2015-2016 CDBG Grant for the replacement of the water line on Grey Street. Final actions to select an Administration Services Firm shall be made by the City Council on November 5<sup>th</sup>, 2015 upon the completion of staff evaluations of each proposal received – **Mayor, Nick Poldrack.**

## VIII. NEW BUSINESS:

1. The City Council shall consider, discuss, and/or take actions to appoint (4) four members to the 4-B Coleman Community Coalition Board whose terms are expiring on 10-31-15 – **Mayor, Nick Poldrack and Coalition Board President, Joe Haynes.**
2. The City Council shall consider, discuss and/or take actions to approve a revised lease agreement between the 4-A CEDC and the City of Coleman for the management of the 9.03 Acres of property and buildings as may be located thereon as donated to the City of Coleman Airport by the 4-A CEDC and which lease agreement became effective on September 20, 2012 – **Mayor, Nick Poldrack; Kim Little, Executive Director of the 4-A CEDC, and City Attorney Pat Chesser.**
3. The City Council shall consider, discuss, and/or take actions regarding a request by the 4-A EDC to expend funds for the removal of the old lighting and electrical distribution system, to install new lighting and a new electrical distribution System and repair concrete in the South end of the Selkirk Building and to bring the South End of the Selkirk Building in compliance with applicable fire and building codes – **Mayor, Nick Poldrack, Kim Little, Executive Director of the 4-A CEDC, & City Attorney Pat Chesser.**
4. The City Council shall consider, discuss and/or take actions to approve a Lease Agreement between the 4-A CEDC and the Coleman Filter Company and thereby cancelling the Rapid Filter lease agreement – **Mayor, Nick Poldrack, Kim Little, Director of the 4-A EDC, and City Attorney Pat Chesser.**
5. The City Council shall consider, discuss, and/or take actions regarding a request to increase some salaries in the Street Department in exchange for the purchase of a Brush Chipper Machine – **Mayor, Nick Poldrack, and Jody Payne.**
6. The City Council shall consider, discuss, and or take actions regarding the approval of a Resolution Number 15-10 to accept the full ownership of certain tax properties in order to perform the demolition of buildings and the clean-up of the certain properties – **Mayor, Nick Poldrack and Chief Jay Moses.**
7. The City Council shall consider, discuss and/or take actions regarding the approval of a **“Proclamation”** proclaiming the Month of October, 2015 as **“Domestic Violence Awareness Month”**– **Mayor, Nick Poldrack.**
8. The City Council shall consider, discuss, and or take actions regarding the approval of a new contract between the Coleman County Tax Appraisal District and the City of Coleman for assessment and collection services for FY 2015-2016 – **Mayor, Nick Poldrack.**
9. The City Council shall consider, discuss and/or take actions regarding a request by the Coleman Chronicle and Democratic Voice to close the 100

block of Commercial Street from 4:00 P.M. to 12:00 Midnight after the Trunk or Treat activities on October 31, 2015 – **Mayor, Nick Poldrack.**

10. The City Council shall consider, discuss and/or take actions regarding permission to have a “5K Gobble Wobble” on Saturday, November 21, 2015 sponsored by the ACE Program – **Mayor, Nick Poldrack and Jacque Rosales.**

11. The City Council shall consider, discuss and/or take actions regarding the approval of Resolution No. 15-12 for the approval of a Christmas Parade to be held on Thursday, December 3<sup>rd</sup>, 2015 from 6:00 P.M. to 7:00 P.M. – **Mayor, Nick Poldrack and Police Chief Jay Moses.**

**IX. STAFF COMMENTS:**

**THE CITY COUNCIL MAY DISCUSS AND/OR TAKE ACTIONS REGARDING ANY ITEM LISTED ON THIS AGENDA (ONLY THOSE ITEMS LISTED MAY BE PRESENTED AND DISCUSSED BY THE CITY STAFF AND OR CITY COUNCIL)**

1. The City Council may consider, discuss and/or take actions to approve the Financial Report for the month of **September, 2015** and the quarterly investment Report for the period ending 09-30-15 – **Mayor, Nick Poldrack and City Manager, Paul Catoe.**

2. Administrative Report – **Mayor, Nick Poldrack and City Manager, Paul Catoe**

1. The Status of the Planning and Building Capacity Grant – To develop a Comprehensive Plan.

2. The Status of the Community Enhancement Grant – To develop a Community Workforce Development Center.

3. Discussions regarding City Workers trimming and removing trees at the back of the lot belonging to the Humane Society and Tracy Allen at the request of Richard Hetzel to assist in the clean-up of the downtown area and the removal of limbs around overhead wiring. Mr. Hetzel may also plan to install a fence on the back of the property which may require the City’s assistance in digging the post holes.

**X. MAYOR AND COUNCIL COMMENTS:**

1. **(NONE)**

**XI. ADJOURNMENT OF MEETING: TIME \_\_\_\_\_**

The City Council of the City of Coleman reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters as listed above, as authorized by Texas Government Code Sections: 551.071 (Consultation with the City Attorney), 551.072 (Deliberations about Real Property, 551.073

(Deliberations about Gifts and Donations) 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

I, **Karen Langley** do hereby certify that the above notice of meeting of the governing body of the City of Coleman, Texas is a true and correct copy of the said notice and that a said copy of this notice was then posted on the front window of the City Hall of said City in Coleman, Texas in a location convenient and readily accessible to the general public at all times, and said notice was posted on **November 09th, 2015** at \_\_\_\_\_ P.M. and remained so posted continuously at least **72** hours preceding the scheduled time of said meeting.

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**Karen Langley, City Secretary**

The City of Coleman is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary by calling 325-625-4116 or by going by 200 W. Liveoak, Coleman, Texas 76834, during normal business hours at least (48) forty-eight hours in advance of the scheduled meeting.