

AGENDA
CITY OF COLEMAN AND TYPE 4-A CEDC
WILL CONDUCT A JOINT MEETING
THURSDAY, JANUARY 07, 2016; 6:00 P.M.
COLEMAN CITY HALL
200 W. LIVEOAK, COLEMAN, TEXAS 76834

A **regular** meeting of the Coleman City Council and a called meeting of the Type 4-A CEDC Board of Directors will be held on **Thursday, January 07th, 2016** at **6:00 P.M.** at the City Council Chambers. The following subjects will be considered by the City Council and the Type 4-A CEDC Board in any order that is most convenient for the City Council and the Type 4-A CEDC Board of Directors.

MEMBERS PRESENT: _____

MEMBERS ABSENT: _____

I. MEETING CALLED TO ORDER – MAYOR, NICK POLDRACK.

II. INVOCATION – MAYOR, NICK POLDRACK:

(THE MAYOR MAY CALL ON ANYONE HE MAY CHOOSE TO PROVIDE AN INVOCATION. THE MAYOR MAY ALSO CALL ON ANYONE IN ATTENDANCE WHO MAY WANT TO PROVIDE AN INVOCATION ON BEHALF OF ANY OTHER RELIGION OR RELIGIOUS BELIEFS)

III. PLEDGE OF ALLEGIANCE – MAYOR, NICK POLDRACK:

IV. WELCOME OF VISITORS AND GUESTS – MAYOR, NICK POLDRACK:

V. HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA – MAYOR, NICK POLDRACK: (Visitors shall be limited to no more than (5) five minutes to address the Council.)

In accordance with Section 551.042 of the Texas Government Code, an inquiry made at a meeting shall be conducted as follows:

(a.) If at a meeting of a governmental body, a member of the public or the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

1. A statement of a specific factual information given in response to the inquiry; or
2. A recitation of existing policy in a response to the inquiry.

(b.) Any deliberation of or a decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

VI. EXECUTIVE SESSION:

1. The City Council may consider, discuss and/or take actions to enter Executive Session to discuss legal matters with the City Attorney and Gerry Nunan P.E., JD representing Schneider Engineering pertaining to ERCOT and the designation of a Transmission Operator for the City of Coleman pursuant to Government Code 551.071 – **Mayor, Nick Poldrack.**
2. The City Council may consider, discuss and/or take actions regarding any matters which may have been discussed in Executive Session – **Mayor, Nick Poldrack.**

VII. OLD BUSINESS:

1. The City Council and the Members of the Type 4-A CEDC Board of Directors may consider, discuss and/or take actions regarding a storm drainage study conducted by Jacob & Martin, LTD. for the Industrial Park Area and which leads to the Airport drainage culverts, which ultimately flows into The Hords Creek Tributary – **Mayor, Nick Poldrack; Ken Martin, Jacob & Martin Ltd.; Jody Payne, Director of the Street and Alley Department; City Manager, Paul Catoe and Roy Poage, Secretary of the Type 4-A CEDC Board.**
2. The City Council and the Type 4-A CEDC Board of Directors shall consider discuss and/or take actions regarding the acceptance of the recent **Letter of Resignation** received from Larry Robinson from the Type 4-A CEDC Board of Directors on December 29, 2015. The City Council shall then appoint a new member to fill the position vacated by Larry Robinson to serve in the Board position for the remainder of the unexpired term from 12-29-15 to 12-31-16 – **Mayor, Nick Poldrack and Roy Poage, Secretary of the Type 4-A CEDC Board of Directors.**
3. The City Council may consider, discuss and/or take actions regarding traffic signals and/or signs in downtown Coleman as per the proposal prepared and presented by Eric Joffrion on 12-10-15 – **Mayor, Nick Poldrack, Jody Payne; and City Manager, Paul Catoe.**
4. The City Council shall **open** proposals for Professional Consulting Services to conduct the **Planning and Building Capacity Grant** as authorized and approved by the Texas Community Development Block Grant Program through the Texas Department of Agriculture **Contract # 7215174.** The Mayor and City Manager shall then **review** the proposals and **evaluate** each proposal by scoring each category listed in the evaluation format. The Mayor and City Manager will then present their recommendations to the City Council at the next regular meeting on January 21, 2016 regarding their choice for a firm to provide Professional Consulting Services for the **Planning and Building Capacity Grant** along with the approval of the contract for Professional Consulting Services – **Mayor Nick Poldrack, and City Manager, Paul Catoe.**
5. The City Council shall consider, discuss and/or take actions regarding the appointment and/or approval of the following positions and or actions in

regards to the CDBG Grant – replacement of the Gray Street Water Line, **Contract # 7215089: Mayor, Nick Poldrack and City Manager, Paul Catoe.**

- **Appointment of a Labor Standards Officer (A701)**
- **Designation of Environmental Review Compliance Liaison Officer**
- **Designation of Civil Rights Officer**
- **Approval of a Direct Deposit Form**
- **Approval of a Limited English Proficiency Plan**

VIII. NEW BUSINESS:

1. The City Council shall consider, discuss and/or take actions regarding the consideration and approval of a new **380 Agreement** between the City of Coleman and Robert Williamson regarding the replacement of the sidewalks in front of the new Winery Facility on South Commercial due to improper sloping of existing sidewalks towards the structure resulting in storm drainage which flows in the direction towards the building – **Mayor, Nick Poldrack and Robert Williamson.**
2. The City Council shall consider, discuss and/or take actions regarding the opening of the sealed bids received for the lease of some 10.64 Acres of Land more or less known as the Adele Adams Property which is located adjacent to the Coleman Cemetery. The City Council may also choose to award a bid for the lease of this property – **Mayor, Nick Poldrack.**
3. The City Council shall consider, discuss and/or take actions regarding the opening of sealed bids for the lease of some 13.64 Acres of Land more or less known as Block J. of the Subdivision which is part of the R.J. Clow Survey No. 735 which is located at 5th Avenue and 15th Street. The City Council may also choose to award a bid for the lease of this property - **Mayor, Nick Poldrack.**
4. The City Council shall consider, discuss and/or take actions to open sealed bids for the sale of some (58) round bales 5X5 fertilized coastal hay second cut from the municipal sewer farm. The City Council may also choose to award a bid for sale of this coastal hay – **Mayor, Nick Poldrack.**
5. The City Council shall consider, discuss and/or take actions to formerly seek proposals for an Internet Technology (IT) Systems Specialist to represent the City of Coleman – **Mayor, Nick Poldrack, Chief Jay Moses, Utility Office Manager, Liz Campbell and City Manager, Paul Catoe.**
6. The City Council shall consider, discuss and/or take actions to approve Resolution # 16-01 which calls for a Municipal Election to be conducted on May 7, 2016 - **Mayor, Nick Poldrack and City Secretary, Karen Langley.**
 - To Elect a Councilmember for Place 1 (North Ward)
 - To Elect a Councilmember for Place 4 (South Ward)
 - To appoint Beverly Gee as the Election Day Judge.
 - To appoint Wanda Dieterich as the Alternate Election Day Judge.

- To approve a contract between the City of Coleman, Coleman County Medical Center and the Coleman Independent School District to conduct an election to be held at the Coleman City Hall on May 7, 2016.

IX. STAFF COMMENTS:

THE CITY COUNCIL MAY DISCUSS AND/OR TAKE ACTIONS REGARDING ANY ITEM LISTED ON THIS AGENDA **(ONLY THOSE ITEMS LISTED MAY BE PRESENTED AND DISCUSSED BY THE CITY STAFF AND OR CITY COUNCIL)**

X. MAYOR AND COUNCIL COMMENTS:

XI. EXECUTIVE SESSION:

1. The City Council may enter Executive Session to discuss legal matters with the City Attorney, Pat Chesser related to the cable vision agreements between the City of Coleman and Lynnstar Communications Inc. and the City Council may also discuss the “Writ of Mandamus” filed against the City of Coleman pursuant to Section 551.071 of the Government Code. – **Mayor, Nick Poldrack.**
2. Upon returning to open session, the City Council may take any actions they may deem appropriate regarding all matters discussed in Executive Session – **Mayor, Nick Poldrack.**

XII. ADJOURNMENT OF MEETING: TIME _____

The City Council of the City of Coleman reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters as listed above, as authorized by Texas Government Code Sections: 551.071 (Consultation with the City Attorney), 551.072 (Deliberations about Real Property, 551.073 (Deliberations about Gifts and Donations) 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

I, **Karen Langley** do hereby certify that the above notice of meeting of the governing body of the City of Coleman, Texas is a true and correct copy of the said notice and that a said copy of this notice was then posted on the front window of the City Hall of said City in Coleman, Texas in a location convenient and readily accessible to the general public at all times, and said notice was posted on **January 4th, 2016** at _____ P.M. and remained so posted continuously at least **72** hours preceding the scheduled time of said meeting.

Karen Langley, City Secretary

The City of Coleman is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary by calling 325-625-4116 or by going by 200 W. Liveoak, Coleman, Texas 76834, during normal business hours at least (48) forty-eight hours in advance of the scheduled meeting.