

AGENDA
CITY OF COLEMAN
CITY COUNCIL MEETING
THE CITY OF COLEMAN WILL ALSO CONDUCT JOINT MEETINGS
WITH THE 4-A COLEMAN ECONOMIC DEVELOPMENT CORPORATION
AND THE 4-B COLEMAN COMMUNITY COALITION
ON THURSDAY, JULY 21, 2016; 6:00 P.M.
LOCATED AT THE COLEMAN CITY HALL
200 W. LIVEOAK, COLEMAN, TEXAS 76834

A **regular meeting** of the City Council of the City of Coleman will be held on **Thursday, July 21st, 2016 at 6:00 P.M.** **Called meetings of the 4-A Coleman Economic Development Corporation and the 4-B Coleman Community Coalition** will also be held on **Thursday, July 21, 2016 at 6:00 P.M.** The following subjects will be considered by the City Council and may be considered in any order that is most convenient for the City Council.

The 4-A CEDC and the 4-B CCC will primarily be participating in the Public Hearing located within the agenda under Section VI. Old Business, Item No. 4.

MEMBERS PRESENT:

MEMBERS ABSENT:

- I. **CITY COUNCIL MEETING CALLED TO ORDER – MAYOR, NICK POLDRACK.**
 - **4-A MEETING CALLED TO ORDER BY – ROY POAGE FOR THE 4-A CEDC.**
 - **4-B MEETING CALLED TO ORDER BY – JOE HAYNES FOR THE 4-B COLEMAN COMMUNITY COALITION.**
- II. **INVOCATION – MAYOR, NICK POLDRACK:**

(THE MAYOR MAY CALL ON ANYONE HE MAY CHOOSE TO GIVE THE INVOCATION. THE MAYOR MAY ALSO CALL ON ANYONE IN ATTENDANCE WHO MAY WANT TO GIVE AN INVOCATION ON BEHALF OF ANY OTHER RELIGION OR RELIGIOUS BELIEFS)
- III. **PLEDGE OF ALLEGIANCE – MAYOR, NICK POLDRACK:**
- IV. **WELCOME OF VISITORS AND GUESTS – MAYOR, NICK POLDRACK:**
- V. **CONSENT AGENDA – MAYOR, NICK POLDRACK:**

(THE CITY COUNCIL MAY APPROVE ALL OF THE CONSENT AGENDA ITEMS WITH ONE MOTION).

1. The City Council may consider, discuss, and/or take actions regarding the approval of the quarterly occupational tax report for the months of April, May and June of 2016 – **Mary Griffis, Executive Director of the Coleman Chamber of Commerce.**
2. The City Council may consider, discuss, and/or take actions regarding the approval of the minutes of the City Council Meetings conducted **on June 2nd 2016, and June 16th, 2016** – **Karen Langley, City Secretary.**
3. The City Council may consider, discuss, and/or take actions to approve the Code Enforcement report for the month of **June, 2016** – **Chief, Jay Moses.**
4. The City Council may consider, discuss, and/or take actions to approve the Police Department report for the month of **June, 2016** – **Chief, Jay Moses.**
5. The City Council may consider, discuss, and/or take actions to approve the Municipal Court Report for the month of **June, 2016** – **Judge, Robert J. Nash.**
6. The City Council may consider, discuss, and/or take actions to approve the Professional Fees for the month of **June, 2016** – **City Manager, Paul Catoe.**
7. The City Council may consider, discuss, and/or take actions to approve the Lake Level Reports for the Hords Creek Reservoir and Lake Coleman for the Month of **July, 2016** – **City Manager, Paul Catoe.**

VI. OLD BUSINESS:

1. The City Council may consider, discuss and/or take actions regarding the engagement of First Southwest as a Financial Advisor for the proposed USDA Project to construct a new Water Treatment Plant at an estimated cost of \$8,000,000.00 – **Mayor, Nick Poldrack; Eric Macha of First Southwest.**
2. The City Council may consider, discuss and/or take actions regarding the “Heart of Texas” proposal to continue to provide Ambulance Services within the City of Coleman, Texas with a new contract amendment to become effective on January 1, 2017 – **Mayor, Nick Poldrack and Jennifer Trowbridge representing Heart of Texas.**
3. The City Council may consider, discuss and/or take actions approving the Grant Application for The Downtown Revitalization Program (DRP). Grant Funds are in the amount of \$250,000.00 from the Texas Department of Agriculture (TDA) with a minimum of a \$25,000 cash match in funds or a combination of cash and in-kind in the amount of \$75,000.00 for the

replacement of sidewalks within the 400 block of South Commercial Street - **Mayor, Nick Poldrack and Kay Howard of A & J Howco Services Inc.**

- If number 3. is approved by the City Council, the City Council may consider, discuss and/or take actions authorizing the City Manager to seek procurement of professional services associated with the 2016 downtown revitalization program Fund to include preparation of the application and grant management and engineering services necessary to carry out sidewalk improvements in the 400 block of South Commercial Street. The City will enter into a contract with the successful grant management and engineering firms' contingent upon receiving an award of grant funds from the Texas Department of Agriculture (TDA) – **Mayor, Nick Poldrack and Kay Howard of A & J Howco Inc.**
4. The City Council may conduct a **Public Hearing** and consider, discuss and/or take actions regarding the **City of Coleman** making an application for Community Enhancement Funds in the amount of \$500,000.00 from Texas Department of Agriculture funds (TDA) with a \$50,000.00 match in local funds. The application deadline is August 18, 2016. This proposed project will be for the completion of a “**Workforce Development Center**” to be located on Liveoak Street across from the City Hall or other suitable location – **Mayor, Nick Poldrack and Kay Howard of A & J Howco Inc.**
- If number 4. is approved by the City Council, the City Council may consider, discuss and/or take actions authorizing the City Manager to seek procurement of professional services associated with the 2016 Community Enhancement Program Fund to include preparation of the application as well as grant management and engineering services necessary to carry out Workforce Development Center Improvements. The City will enter into a contract with the successful engineering and grant management firms contingent upon the City receiving the award of grant funds from the Texas Department of Agriculture – **Mayor, Nick Poldrack and Kay Howard of A & J. Howco, Inc.**
5. The City Council may consider, discuss and/or take actions regarding the approval of A & J Howco Services Inc. to subcontract to Public Management for the electrical distribution studies for the 2015 Comprehensive Building and Planning Capacity Grant in the amount of \$7,100.00 – **Mayor, Nick Poldrack and Kay Howard of A & J Howco Inc.**

VII. NEW BUSINESS:

1. The City Council may consider, discuss and/or take actions regarding a new electrical service line to be installed by the Coleman County Coop to provide residential service to a residential customer in an area where both the City and the Coleman County Coop have certificates to serve the area - **Mayor, Nick Poldrack; City Manager, Paul Catoe and City Attorney, Pat Chesser.**

- a. **City Council's approval/disapproval of the Coleman County Coop attaching their electrical lines to a City Pole to provide electrical services within a dually certified area.**
 - b. **City Council's approval/disapproval of a 20' separation between the City line and the Coleman County Cooperative line to provide for additional safety measures regarding future maintenance and repair issues.**
 - c. **City Council's approval/disapproval of the installation of a Coleman County Cooperative Pole which is proposed to be placed outside the Coop's certified area and within the City's sole certified area to serve the existing meter loop for a residential customer residing in a dually certified area.**
2. **The City Council may consider, discuss and/or take actions regarding the approval of a FEMA grant in the amount of \$108,452.00 for the purchase of (18) new air packs to replace the existing outdated air packs. The City of Coleman's matching funds for the grant is \$5,422.00 – Mayor, Nick Poldrack and Fire Chief, David Martinez.**

VIII. STAFF COMMENTS:

THE CITY COUNCIL MAY DISCUSS AND/OR TAKE ACTIONS REGARDING ANY ITEM LISTED ON THIS AGENDA (ONLY THOSE ITEMS LISTED MAY BE PRESENTED AND DISCUSSED BY THE CITY STAFF AND OR CITY COUNCIL)

1. **The City Council may consider, discuss and/or take actions to approve the Financial Report and the Quarterly Investment Report for the month of June, 2016 – Mayor, Nick Poldrack and City Manager, Paul Catoe.**

IX. MAYOR AND COUNCIL COMMENTS:

1. **Mayor, Nick Poldrack expresses appreciation to the Police Department, the Municipal Court, the Fire Department and the Sheriff's Department for all their efforts to protect the citizens of Coleman and Coleman County.**

X. EXECUTIVE SESSION:

The City Council may enter Executive Session to discuss legal matters with the City attorney pursuant to Section 551.071 of the Government Code – Mayor, Nick Poldrack.

- a. **The City Council may discuss legal matters related to the ambulance contract between the City of Coleman and the Heart of Texas EMS Services - Mayor, Nick Poldrack.**
- b. **The City Council may discuss legal matters related to specific issues regarding the City of Coleman and the Coleman County**

Coop providing electrical services within a dually certified area and within the City's sole certified area – Mayor, Nick Poldrack.

XI. Upon returning to open session, the City Council may take whatever actions it may deem appropriate – Mayor, Nick Poldrack.

XII. HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA – MAYOR, NICK POLDRACK: (Visitors shall be limited to no more than (5) five minutes to address the Council.

In accordance with Section 551.042 of the Texas Government Code, an inquiry made at a meeting shall be conducted as follows:

(a.) If at a meeting of a governmental body, a member of the public or the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

1. A statement of a specific factual information given in response to the inquiry; or
2. A recitation of existing policy in a response to the inquiry.

(b.) Any deliberation of or a decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

XIII. ADJOURNMENT OF CITY COUNCIL MEETING: TIME _____
XIV. ADJOURNMENT OF THE 4-A CEDC MEETING: TIME _____
XV. ADJOURNMENT OF THE 4-B CCC MEETING: TIME _____

The City Council of the City of Coleman reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters as listed above, as authorized by Texas Government Code Sections: 551.071 (Consultation with the City Attorney), 551.072 (Deliberations about Real Property, 551.073 (Deliberations about Gifts and Donations) 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

I, **Karen Langley** do hereby certify that the above notice of meeting of the governing body of the City of Coleman, Texas is a true and correct copy of the said notice and that a said copy of this notice was then posted on the front window of the City Hall of said City in Coleman, Texas in a location convenient and readily accessible to the general public at all times, and said notice was posted on **July 18th, 2016** at _____ P.M. and remained so posted continuously at least **72** hours preceding the scheduled time of said meeting.

Karen Langley, City Secretary TRMC

The City of Coleman is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary by calling 325-625-4116 or by

going by 200 W. Liveoak, Coleman, Texas 76834, during normal business hours at least (48) forty-eight hours in advance of the scheduled meeting.