



**CITY OF COLEMAN, TEXAS**  
**Hotel Occupancy Tax Revenue Advisory Board**  
**Meeting Agenda**

The Hotel Occupancy Tax Revenue Advisory Board will meet in session on Tuesday, February 25, 2020 at 5:30 p.m. in the Tillman Room, 408 Commercial, Coleman, Texas. All items on the agenda are for possible discussion and action. The Board may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time, in the order determined by the Presiding Officer unless logic and practical considerations allow similar topics to be considered together for purposes of convenience and efficiency.

The Board reserves the right to meet in closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

1. Call to Order, Invocation, and Pledge of Allegiance
2. Citizen Presentations: Any citizen who desires to address the Board on a matter not included on the agenda may do so at this time. Comments are subject to five (5) minutes for items not on the agenda. If you wish to speak to an item on the agenda, you will be allowed to speak when the Board addresses the item. There is a (3) minute time limit for items on the agenda. The presiding officer may grant additional time, with the consent of the Board.
3. Consider and act upon the minutes from the Hotel Occupancy Tax Revenue Advisory Board from the meeting held on January 22, 2020.
4. Review of FY 2020 Hotel Occupancy Tax (HOT) Budget, and discuss, consider, and possibly act upon setting a maximum award amount for qualified applications.
5. Discuss, consider, and act upon a request from General Leathercraft Mfg (Matt Hadden), in an amount not to exceed \$5,000, for the Pioneer Open 2020 to take place July 10 – July 11, 2020.
6. Discuss, consider, and act upon a request from Great Western Trail Days Longhorn Show (Ashley Miller), in an amount not to exceed \$2,000, for The Great Western Trail Days Longhorn Show to take place April 24 – April 26, 2020.

7. Discuss, consider, and act upon a request from the Coleman Rodeo Association (Jody Barr), in an amount not to exceed \$5,000 for the Coleman PRCA Rodeo to take place June 11 – June 13, 2020.
8. Discuss, consider, and act upon a request from Circle C Cattlewomen (Mitzi King Mays) in an amount not to exceed \$4,500 for Great Western Trail Days to take place April 25 – April 26, 2020.
9. Discuss, consider, and act upon a request from Destination Coleman (Bonnie West) in an amount not to exceed \$2,500 for the MOD Weekend to take place October 23 – October 25, 2020.
10. Adjournment

**Certification**

I certify that the above notice of meeting was posted at City Hall, 200 W. Liveoak, Coleman Texas, and on the City of Coleman internet website on Saturday, February 22, 2020 at 5:00 p.m. and remained so posted continuously for at least seventy-two (72) hours preceding the scheduled time of said meeting. I further certify that the media was properly notified. A list of those notified will be available upon request.

  
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**James King, Assistant City Secretary**

**Special Accommodations**

The City of Coleman is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary by calling 325-625-4116 or by going by 200 W. Liveoak, Coleman Texas during normal business hours at least (48) forty-eight hours in advance of the scheduled meeting.