



**CITY OF COLEMAN, TEXAS
BUILDING STANDARDS BOARD
Minutes for the meeting conducted on
February 11, 2020**

The Building Standards Board of the City of Coleman, Texas met in a called meeting on Tuesday, February 11, 2020 at 6:00 p.m. in the Council Chambers of City Hall, 200 West Liveoak, Coleman, Texas.

Members Present: Berry Phillips, Lizette Alexander, Liz Jones, Kyle Wood, Chris Jamison

Members Absent: None

1. Call to Order / Invocation / Pledge:

The meeting was called to order at 6:00 p.m. by Acting Chair Berry Phillips

2. Citizen Comments:

Assistant City Manager James King gave the board a short update on the status of the properties that were the subject of the December board meeting.

3. Approval of Minutes of the meeting held on January 14, 2020.

Motion was made by Liz Jones to approve the minutes as presented. Second was made by Lizette Alexander. Motion passed unanimously.

4. Public Hearings; Action following Public Hearings: The Building Standards Board will conduct Public Hearings on the rehabilitation or demolition of the following properties: 1) 906 W. Mesquite, 2) 416 W. 2nd, 3) 417 W. 2nd, 4) 702 W. 5th and 5) 1901 S. Concho. The Board may discuss, consider and take action upon each property after receiving public comments, including but not limited to actions to require reduction in occupancy, repair or rehabilitation of a structure, or require demolition of a structure, and to set a schedule for such actions to occur.

1) 906 W. Mesquite

Public Hearing Opened at 6:03 p.m.

Assistant City Manager James King and Mr. James Prescott, Code Compliance Officer for the City of Coleman, presented facts and photos in reference to the subject property. The listed owner of the property was noted to be deceased. A family member of the owner, Nancy Ponce, and her mother were present and stated that they could not afford the property and just wished to turn the property over to the City.

Public Hearing Closed at 6:09 p.m.

Mr. King addressed the family and asked that they return at a later date to discuss turning the property over to the City. Motion was made by Mrs. Liz Jones to adopt an Administrative Enforcement Order granting 30 days to complete the demotion, including civil penalties for non-compliance, provided that if the property was transferred to the City, then the case would be dismissed. Second was made by Kyle Wood. Motion passed unanimously.

2) 416 W. 2nd

Public Hearing Opened at 6:12 p.m.

Assistant City Manager James King and Mr. James Prescott, Code Compliance Officer for the City of Coleman, presented facts and photos in reference to the subject property. The property owner was not present to present information and there were no other comments from the public.

Public Hearing Closed at 6:15 p.m.

Motion was made by Lizette Alexander to adopt an Administrative Enforcement Order granting 30 days to demolish and clear the property, including civil penalties for non-compliance. Second by Liz Jones. Motion passed unanimously.

3) 417 W. 2nd

Public Hearing Opened at 6:16 p.m.

Assistant City Manager James King and Mr. James Prescott, Code Compliance Officer for the City of Coleman, presented facts and photos in reference to the subject property. Mr. Wes Myler spoke to the board on behalf of the owner, T. Roe Properties, LLC. Mr. Myler presented a plan to rehabilitate the property and showed that he had already started making improvements on the property and was waiting to start significant repairs until after the redemption period had passed since this property was purchased through a tax sale.

Public Hearing Closed at 6:30 p.m.

Motion was made by Lizette Alexander to adopt an Administrative Enforcement Order granting 6 months for the property owner to bring the exterior of the property up to code. Second was made by Liz Jones. Motion passed unanimously.

4) 701 W. 5th

Public Hearing Opened at 6:33 p.m.

Assistant City Manager James King and Mr. James Prescott, Code Compliance Officer for the City of Coleman, presented facts and photos in reference to the subject property. Mr. Wayne Whitt presented information to the board stating that he had purchased the property on February 5th and was planning to rehab the property. Mr. Whitt is a disabled veteran whose family had owned the property several decades ago. Mr. Whitt requested 6 months to rehab the property and bring the exterior up to code.

Public Hearing Closed at 6:41 p.m.

Motion was made by Chris Jamison to adopt an Administrative Enforcement Order granting 6 months for the property owner to bring the exterior of the property up to code, and obtain any necessary permits from the City. Second was made by Liz Jones. Motion passed unanimously.

5) 1901 S. Concho

Public Hearing Opened at 6:43 p.m.

Assistant City Manager James King and Mr. James Prescott, Code Compliance Officer for the City of Coleman, presented facts and photos in reference to the subject property. Mr. Stuart Miller, representing VBC Holdings, LLC, spoke to the board and stated that they had pulled a demo permit today and planned to clean off the property and re-build another house or place a mobile home on it to make it an income producing property.

Public Hearing Closed at 6:49 p.m.

Motion was made by Kyle Wood to adopt an Administrative Enforcement Order granting 90 days to demolish and clean up, including civil penalties for non-compliance. Second was made by Lizette Alexander. Motion passed unanimously.

5. Adjourn

Motion was made by Liz Jones to adjourn the meeting at 6:50 p.m. Lizette Alexander seconded the motion. Motion passed unanimously.

Approved by vote of the Building Standards Board on the 10th day of March, 2020.


Chair / Vice Chair


City Secretary / Assistant City Secretary