

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, JANUARY 17, 2019
5:15 P.M.

Present: Mayor Tommy Sloan, Mayor Pro Tem Sherman Smith, Councilman Bobby McGee, Councilwoman Sharlene Hetzel, Councilman Monte Sides, City Attorney Pat Chesser, City Manager Diana Lopez, and City Secretary Karen Langley.

Absent: None

1. Call to Order, Invocation and Pledge of Allegiance *Mayor Tommy Sloan called the meeting to order and gave the Invocation.*
2. Introductions, Announcements, and Recognitions
 - A. Appointment of James King as City of Coleman Municipal Court Judge. *A motion was made by Councilwoman Hetzel to approve the appointment of James King as Municipal Court Judge for the City of Coleman. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.*
3. Items to be withdrawn - *7C Resolution CDBG*
4. Citizen Presentations *None*
5. Approval of Minutes
 - A. Special Called Meeting – December 13, 2018
 - B. Regular Called Meeting – December 20, 2018
A motion was made by Councilman Sides to approve the minutes for the month of December. Councilman McGee seconded the motion. The motion carried 4-0.
6. Consent Agenda
 - A. Consider approving the second reading of Ordinance 1196 adopting the 2015 editions of the International Building Code, the International Residential Code, the International Mechanical Code and the International Plumbing Code, the 2017 edition of the National Electric Code and the 2018 edition of the International Fire Code. *A motion was made by Councilman Side to approve Consent Agenda Item 6A as presented. Councilwoman Hetzel seconded the motion. The motion carried 4-0.*
7. Ordinances and Resolutions
 - A. Discuss, consider and act upon adoption of a resolution designating the Coleman Chronicle and Democrat-Voice as the official City newspaper for publications required by State law and/or by City Charter. *A motion was made by Councilman McGee to approve the adoption of a Resolution designating the Coleman Chronicle and Democrat-Voice as the official City newspaper for City of Coleman publications. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.*
 - B. Discuss, consider and act upon adoption of a resolution calling for a General Election to elect member(s) to the City of Coleman City Council; establishing date of election; designating polling places, providing for early voting; providing for the appointment of Electing Judge(s) and early voting Clerk, etc.; and authorizing the City Secretary to publish and /or post Notice of Election. *A motion was made by Councilman Sides to approve adoption of a resolution calling for a General Election to elect member(s) to the City of Coleman City Council; establishing date of election; designating polling places, providing for early voting; providing for the appointment of Electing Judge(s) and early voting Clerk; etc.; and authorizing the City Secretary to publish and/or post Notice of Election. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.*
 - C. Discuss, consider, and act upon adoption of a resolution approving the recommendations of rankings of qualified offerors from the evaluations of the Requests for Proposals received from Engineering Firms for Professional Engineering Services for the upcoming 2019/2020 application to the Texas Community Development Block Grant Program and authorize the Mayor and/or City Manager to negotiate a contract with the highest ranking firm. *Withdrawn.*
 - D. Discuss, consider and act upon adoption of an Ordinance of the City of Coleman establishing a Hotel Occupancy Tax Revenue Advisory Board. *Moved to executive*

session. A motion was made by Councilwoman Hetzel to approve the adoption of an ordinance of the City of Coleman establishing a Hotel Occupancy Tax Revenue Advisory Board. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.

8. Executive Session

- A. The City Council may enter Executive Session to discuss personnel and legal matters related to Administrative Policies of the City of Coleman a) Overpayment and Underpayment of Wages b) Reduction in Force and Salary Reductions; and c) Bona Fide Separation governing Retiree Rehire and Retiree Contractual Services pursuant to Section 551.074 of the Government Code (Personnel Matters) and Section 551.071 of the Government Code (Consultation with Attorney). *A motion was made by Councilwoman Hetzel to enter into Executive Session at 5:26 p.m. Councilman McGee seconded the motion. The motion carried 4-0. Returned to open session at 7:06 p.m.*

9. Request and Presentation

- A. Discuss, consider and act upon a policy of the City of Coleman governing Overpayment and Underpayment of wages to City of Coleman Employees and establishing a Wage Deduction Authorization Agreement. *A motion was made by Mayor Pro Tem Smith to approve a policy of the City of Coleman governing Overpayment and Underpayment of wages to City of Coleman Employees and establishing a Wage Deduction Authorization Agreement. Councilman Sides seconded the motion. The motion carried 4-0.*
- B. Discuss, consider and act upon a policy of the City of Coleman governing Reductions in Force and Salary Reductions and authorizing the City Manager as the authority to take actions as set forth in the policy. *A motion was made by Councilman McGee to table this item. Councilman Sides seconded the motion. The motion carried 4-0.*
- C. Discuss, consider and act upon a Bona Fide Separation policy of the City of Coleman governing Retiree Rehire and Retiree Contractual Services. *A motion was made by Councilwoman Hetzel to approve a Bona Fide Separation policy of the City of Coleman governing Retiree Rehire and Retiree Contractual Services. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.*
- D. Discuss, consider and act upon a Joint Election Agreement between the City of Coleman, Texas and Coleman Independent School District for an election to be held on May 4, 2019. *A motion was made by Councilman Sides to approve a joint election agreement between the City of Coleman, Texas; and Coleman Independent School District for an election to be held on May 4, 2019. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.*

10. City Manager Report

- A. Hear status report from City Manager regarding City Operations.

11. Adjournment

A motion was made by Councilman Sides to adjourn the meeting at 7:27 p.m. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.

Karen Langley
CITY SECRETARY

Tommy Sloan
MAYOR