

MINUTES  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, FEBRUARY 7, 2019  
5:15 P.M.

Present: Mayor Tommy Sloan, Mayor Pro Tem Sherman Smith, Councilman Bobby McGee, Councilwoman Sharlene Hetzel, Councilman Monte Sides, City Attorney Pat Chesser, City Manager Diana Lopez, and City Secretary Karen Langley.

Absent: *Councilwoman Hetzel left at 5:36 p.m.*

1. Call to Order, Invocation and Pledge of Allegiance: *Mayor Tommy Sloan called the meeting to order and gave the Invocation.*
2. Introductions, Announcements, and Recognitions
3. Items to be withdrawn – *9-G Interlocal Agreement between the City of Coleman and Coleman County.*
7. Ordinances and Resolutions
  - B. Discuss, consider, and act upon adoption of a Resolution of the City Council of the City of Coleman authorizing the City Manager, and /or his/her designee to establish a Utility Deposit Policy regarding deposits for Electrical Services for : a) New Customers establishing electric service; b) Existing Customers requesting a transfer of service; c) reduction of deposits for customers with a good credit history; d) establishing a minimum deposits for Residential Customers and e) establishing a minimum deposit for Commercial Customers, and implementing the policy with an effective date of January 1, 2019. A motion was made by Councilwoman Hetzel to approve the adoption of a Resolution of the City Council of the City of Coleman authorizing the City Manager, and /or his/her designee to establish a Utility Deposit Policy regarding deposits for Electrical Services and implementing the policy with an effective date of January 1, 2019. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.
8. Executive Session
  - A. The City Council may enter Executive Session to discuss personnel and legal matters related to
    - 1) Administrative Policies of the City of Coleman: Reduction in Force and Salary Reductions and City of Coleman K-9 Compensation Policy pursuant to Section 551.074 of the Government Code (Personnel Matters) and Section 551.071 of the Government Code (Consultation with Attorney).
    - 2) Review, deliberate and discuss the position of Director of Finance application process and alternatives including establishing a salary range pursuant to Section 551.074 of the Government Code (Personnel Matters).

*A motion was made by Councilman Sides to enter into executive session at 5:36 p.m. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0. Council returned to regular session at 7:25 p.m.*
9. Request and Presentation
  - A. Discuss, consider and act upon a policy of the City of Coleman governing Reductions in Force and Salary Reductions and authorizing the City Manager as the authority to take actions as set forth in the policy. *No action.*
  - B. Discuss, consider, and act upon a K-9 Compensation Policy for the City of Coleman Police Department. *No action.*
4. Citizen Presentations: *Kristi Solis*
5. Public Hearing
  - A. Conduct the final Public Hearing concerning the City of Coleman 2016 Texas Community Development Block Grant (TxCDBG) Texas Capital Fund Downtown Revitalization Grant. *The Public Hearing began at 7:37 p.m. with no comments the Public Hearing closed at 7:39 p.m.*

## 6. Consent Agenda

- A. Consider approving the seconded reading of Ordinance 1197 adopting an Ordinance of the City of Coleman establishing a Hotel Occupancy Tax Revenue Advisory Board. *A motion was made by Councilman Sides to approve the Consent Agenda item 6A as presented. Mayor Pro Tem Smith seconded the motion. The motion carried 3-0.*

## 7. Ordinances and Resolutions

- A. Discuss, consider, and act upon adoption of a Resolution of the City Council of the City of Coleman authorizing the Mayor of the City of Coleman to enter into an agreement for Engineering Services for the 2019/2020 Texas Community Development Block Grant (TxCDBG) Program of the Texas Department of Agriculture (TDA). *A motion was made by Mayor Pro Tem Smith to adopt a Resolution approving the recommendations of Engineering Service Agreement for Application Preparation and Project Implementation in conjunction with 2019/2020 CDBG Application. Councilman McGee seconded the motion. The motion carried 3-0.*

## 9. Request and Presentations

- C. Hear presentation for the Coleman Police Department regarding the City of Coleman 2018 Racial Profiling Data Report.
- D. Hear presentation for the Lake Coleman Police Department regarding the Lake Coleman 2018 Racial Profiling Data Report.
- E. Discuss, consider, and act upon appointment of a member to the Coleman Public Library Board of Directors. *A motion was made by Councilman McGee to approve the appointment of Mrs. Tammy Swenning to the Coleman Public Library Board of Directors. Councilman Sides seconded the motion. The motion carried 3-0.*
- F. Discuss, consider, and act upon appointment of Three (3) members appointed by the City Council to the Hotel Occupancy Tax Revenue Advisory Board pursuant to Ordinance 1197. *A motion was made by Councilman Sides to approve the appointment of Mark Price, Charlotte Purl and Curtis Rogers to the Hotel Occupancy Tax Revenue Board. Mayor Pro Tem Smith seconded the motion. The motion carried 3-0.*
- G. Discuss, consider, and act upon an Interlocal Agreement between the City of Coleman, Texas and Coleman County, Texas regarding the terms and condition agreed upon for the operation of Law Enforcement Center in exchange for the County providing dispatch and jail services for the City of Coleman. *Withdrawn.*
- H. Discuss, consider and act upon a time, place and date for a Special called meeting of the City of Coleman City Council to receive the City of Coleman and City of Coleman Component Units Financial Statements and Independent Auditors Report for the period ending September 30, 2017. *A motion was made by Councilman McGee to approve a Special City Council meeting for the City of Coleman to be held on Wednesday, February 13, 2019 at 5:15 for the purpose of receiving the City of Coleman and City of Coleman Component Units Financial Statements and Independent Auditors Report for the period ending September 30, 2017. Councilman Sides seconded the motion. The motion carried 3-0.*

## 10. City Manager Report

- A. Hear status report from City Manager regarding City Operations.

## 11. Adjournment

- A motion was made by Councilman Sides to adjourn the meeting at 8:05 p.m. Mayor Pro Tem Smith seconded the motion. The motion carried 3-0.*

  
CITY SECRETARY

  
MAYOR