

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, March 5, 2020
5:15 P.M.


Present: Mayor Tommy Sloan, Mayor Pro Tem Sharlene Hetzel, Councilman Bobby McGee, Councilman Sherman Smith, Councilman Monte Sides, City Manager Diana Lopez, City Attorney Pat Chesser, and Assistant City Secretary James King.

Absent: *City Secretary Karen Langley, Councilman Sherman Smith*

1. Call to Order, Invocation and Pledge of Allegiance: *Mayor Tommy Sloan called the meeting to order at 5:15 pm, and gave the invocation.*
2. Introductions, Announcements, and Recognitions: *Press release: Street Closure for City Hall overhaul, thankful to employees for the work done at City Hall.*
3. Items to be withdrawn: *None*
4. Citizen Presentations
5. Discuss, consider, and act upon the approval of minutes for the City of Coleman Council Meeting held on: February 6, 2020. *A motion was made by Councilman Sides to approve the minutes of the City of Coleman Council meeting held on February 6, 2020. Mayor Pro Tem Hetzel seconded the motion. The motion carried 3-0.*
6. Presentation of the City of Coleman Safety Trailer displayed outside Council Chambers and obtained through a grant from the Coleman County Foundation. *No action.*
7. Presentation of a Proclamation of the City of Coleman proclaiming the months of March and April as 2020 City Wide Clean-Up Days in the City of Coleman. *Mayor Sloan read the Proclamation of the City of Coleman proclaiming the months of March and April as 2020 City Wide Clean-up Days in the City of Coleman.*
8. The City Council of the City of Coleman will hold a Public Hearing to discuss a petition for closing, vacating, and/or abandoning an Alley and/or Street located in the City of Coleman, Texas generally described as the 300 Block of South Frio Street between West College Avenue and West Elm Street. *The Public Hearing opened at 5:31 p.m. Clayton Vogel spoke to council and public as to the reasoning for the street closer. Without further question or comments the Public Hearing closed at 5:34 p.m.*
9. Discuss, consider, and act upon a petition for closing, vacating, and/or abandoning an Alley and/or Street located in the City of Coleman, Texas generally described as the 300 Block of South Frio Street between West College Avenue and West Elm Street. *A motion was made by Mayor Pro Tem Hetzel to authorize staff to retain a surveyor and appraiser subject to the city receiving a deposit in the amount of the estimated cost to close the street. Councilman McGee seconded the motion. The motion carried 3-0.*
10. Discuss, consider, and act upon the adoption of a project of the Coleman Economic Development Corporation (CEDC and the Coleman Community Coalition (CCC) for purchasing and installing field lighting at the Coleman County Youth Sports Complex, located in the extra-territorial jurisdiction of Coleman, Texas; and ratifying the action and authorization of sales tax funds in a loan in the amount of \$475,000 that will be paid back equally by the CEDC and the CCC. *A motion was made by Councilman Sides to approve the first reading of a Resolution approving a project between Coleman EDC Inc and Coleman Community Coalition to purchase the lighting at the Coleman County Youth Sports Complex in the amount of \$475,000, such funds will be borrowed on a fifteen-year note and paid back equally by the CEDC and CCC. Councilman McGee seconded the motion. The motion carried 3-0.*

11. Discuss, consider, and act upon a Resolution ordering the cancellation of the General Election scheduled for May 2, 2020. *Failed for lack of a motion.*
12. Discuss, consider, and act upon recommendations from the Hotel Occupancy Tax (HOT) Revenue Advisory Board for: a) allocating a reserve amount in the fund at the close of the Fiscal Year in the amount of \$20,000; b) setting a maximum award amount for qualified HOT applications per event in the amount of \$5,000 for Fiscal Year 2020; and c) approval of a Funding Agreement between the City of Coleman and applicants awarded HOT Funds. *A) A motion was made by Mayor Pro Tem Hetzel to approve the recommendation of the HOT Revenue Advisory Board to set a reserve amount in the Hotel Occupancy Tax Fund at the close of the Fiscal Year in the amount of \$20,000. Councilman McGee seconded the motion. The motion carried 3-0. B) A motion was made by Councilman McGee to approve the recommendation from the HOT Revenue Advisory Board and setting the maximum award amount for qualified HOT Applications in the amount of \$5,000 per event for FY 2020. Councilman Sides seconded the motion. The motion carried 3-0. C) A motion was made by Councilman Sides to approve the Funding Agreement between the City of Coleman and applicants awarded HOT Funds by through the method of pre-funded. Councilman McGee seconded the motion. The motion carried 3-0.*
13. Discuss, consider, and act upon the recommendation from the Hotel Occupancy Tax (HOT) Revenue Advisory Board to fund a request for HOT funds to General Leathercraft Mfg. (Matt Hadden) in the amount of \$4,000 for the Pioneer Open 2020 to take place July 10 – July 11, 2020. *A motion was made by Councilman Sides to accept the recommendation from the Revenue Advisory Board and approve a request to fund General Leathercraft Mfg. (Matt Hadden) in the amount of \$4,000 for the Pioneer Open 2020 to take place July 10 – July 11, 2020. Councilman McGee seconded the motion. The motion carried 3-0.*
14. Discuss, consider, and act upon the recommendation from the Hotel Occupancy Tax (HOT) Revenue Advisory Board to fund a request for HOT funds to Great Western Trail Days Longhorn Show (Ashley Miller) in the amount of \$500 for the Great Western Trail Days to take place April 24 – April 26, 2020. *A motion was made by Mayor Pro Tem Hetzel to accept the recommendation from the Revenue Advisory Board and approve a request to fund Great Western Trail Days Longhorn Show (Ashley Miller), in the amount of \$500 for the Great Western Trail Days Longhorn Show to take place April 24 – April 26, 2020. Councilman McGee seconded the motion. The motion carried 3-0.*
15. Discuss, consider, and act upon the recommendation from the Hotel Occupancy Tax (HOT) Revenue Advisory Board to fund a request for HOT funds to Coleman County Rodeo Association (Jody Barr), in the amount of \$5,000 for the PRCA Rodeo to take place June 11 – June 13, 2020. *A motion was made by Councilman McGee to accept the recommendation from the Revenue Advisory Board and approve a request to fund Coleman County Rodeo Association (Jody Barr), in the amount of \$5,000 for the Coleman PRCA Rodeo to take place June 11 – June 13, 2020. Councilman Sides seconded the motion. The motion carried 3-0.*
16. Discuss, consider, and act upon the recommendation from the Hotel Occupancy Tax (HOT) Revenue Advisory Board to fund a request for HOT funds to Circle C Cattlewomen (Mitzi King Mays) in the amount of \$4,500 for the Great Western Trail Days to take place April 24 – April 26, 2020. *A motion was made by Mayor Pro Tem Hetzel to accept the recommendation from the Revenue Advisory Board and approve a request to fund Circle C Cattlewomen (Mitzi King Mays) in the amount of \$4,500 for Great Western Trail Days to take place April 25 – April 26, 2020. Councilman McGee seconded the motion. The motion carried 3-0.*
17. Discuss, consider, and act upon the recommendation from the Hotel Occupancy Tax (HOT) Revenue Advisory Board to fund a request for HOT funds to Destination Coleman (Bonnie West) in the amount of \$2,500 for the MOD Weekend to take place October 23 – October 25, 2020. *A motion was made by Councilman Sides to accept the recommendation from the Revenue Advisory Board and approve a request to fund Destination Coleman (Bonnie West) in the amount of \$2,500 for the MOD weekend to take place October 23 – October 25, 2020. Mayor Pro Tem Hetzel seconded the motion. The motion carried 3-0.*

18. Hear presentation from the Coleman Police Department regarding the City of Coleman 2019 Racial Profiling Data Report. *No action.*
19. Hear presentation from the Lake Coleman Police Department regarding the Lake Coleman Racial Profiling Data Report. *No action.*
20. Hear presentation from the Coleman Fire Department regarding the submittal of two grants to Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) through the Assistance to Firefighter Grants (AFG) for: a) Communications Equipment Grant for a portable/mobile base station, radio(s), and pager(s) totaling approximately \$240,000 that would require a 5% match of approximately \$12,000 if awarded; and b) a grant to replace Engine # with a Type 1 engine in the amount of \$350,000 that would require a 5% match of approximately \$17,500 if awarded. *No action.*
21. The City Council may enter Executive Session to discuss the following pursuant to:
- A. Government Code §551.071 (Consultation with Attorney) to receive legal advice from City Attorney regarding Water Sale and Purchase Contract with Coleman County Special Utility District.
 - B. Government Code §551.071 (Consultation with Attorney) and §551.072 (Deliberations about Real Property) to secure legal advice and counsel from City Attorney regarding the property located at 814 South Colorado.
 - C. Government Code §551.071 (Consultation with Attorney) discussion with City Attorney regarding encroachment in City right-of-way.
 - D. Government Code §551.071 (Consultation with Attorney) and Government Code §551.074 (Personnel Matters) to discuss recruitment of personnel to the Electrical Department. *Council entered into executive session at 6:33 p.m. Council returned to regular session 8:02 p.m.*
22. Following Executive Session, the Council may take the following action:
- A. Discuss, consider, and act upon authorizing the approval of the amended Water Sale and Purchase Contract with Coleman County Special Utility District. *A motion was made by Councilman Sides to approve the agreement between the City of Coleman and Coleman County Special Utility District for four years. Mayor Pro Tem Hetzel seconded the motion. The motion carried 3-0.*
 - B. Discuss, consider, and act upon the voluntary conveyance of property located at 814 South Colorado, Coleman, Texas to the City of Coleman. *A motion was made by Councilman Sides to accept the property at 814 South Colorado with a deed without warranty, with the previous owner paying the property taxes or the other taxing authority's County, Hospital and School forgiving the taxes. Councilman McGee seconded the motion. The motion carried 3-0.*
 - C. Discuss, consider, and act upon allowing an encroachment in the right-of-way of Austin Street arising out of improvements constructed at 201 Palestine Street. *Mayor Pro Tem Hetzel recused herself from this item due to a conflict of interest. A motion was made by Councilman McGee to approve a Resolution allowing the encroachment in the right-of-way of Austin Street. Councilman Sides seconded the motion. The motion carried 3-0 with Mayor Sloan voting.*
 - D. Discuss, consider, and act upon authorizing the City Manager to establish and execute a New Hire Recruitment Agreement for the recruitment of qualified and experienced Electrical Lineman for the City of Coleman Electrical Department. *No action.*
23. Adjournment: *A motion was made by Councilman Sides to adjourn the meeting at 8:13 p.m. Councilman McGee seconded the motion. The motion carried 4-0.*


MAYOR


CITY SECRETARY