

MINUTES  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, October 15, 2020  
5:15 P.M.

Present: *Mayor Tommy Sloan, Mayor Pro Tem Sharlene Hetzel, Councilman Bobby McGee, Councilman Monte Sides, Councilwoman Tracy Rankin, City Manager Diana Lopez, City Attorney Pat Chesser, and City Secretary Karen Langley.*

Absent:

1. Call to Order, Invocation and Pledge of Allegiance: *Mayor Tommy Sloan called the meeting to order at 5:15 pm, and Assistant City Manager James King gave the invocation.*
2. Introductions, Announcements, and Recognitions: *City Manager Lopez reminded Council and Citizens of elections taking place from 8:00 a.m. to 5:00 p.m. thru Friday October 16<sup>th</sup> and Monday, October 19<sup>th</sup> thru Friday, October 23<sup>rd</sup> from 7:00 a.m. to 5:00 p.m., Monday, October 26<sup>th</sup> and Tuesday, October 27<sup>th</sup> from 7:00 a.m. to 7:00 p.m. and on Wednesday, October 28 thru Friday, October 30<sup>th</sup> from 7:00 a.m. to 5:00 p.m., with Election day being Tuesday, November 3<sup>rd</sup> from 7:00 a.m. to 7:00 p.m. And a reminder the City will be conducting a city wide cleanup for all residential customers on Saturday, November 7<sup>th</sup>. All residents may leave up to five large items or 25 bags of garbage.*
3. Items to be withdrawn: *No items were withdrawn from the agenda*
4. Citizen Presentations: *Dr. Glen Rogers our representative for District 16 addressed the board and commended the City on the progress and accomplishments of the city and thanked the city for their support.*
5. Discuss, consider, and act upon approval of minutes for the City of Coleman Council Meetings held on October 1, 2020. *A motion was made by Councilman Sides to approve the revised minutes of the City of Coleman Council Meetings held on October 1, 2020. Councilman McGee seconded the motion. The motion carried 5-0.*
6. Hear request from the City Council for future agenda items. *Councilman McGee would like to have a general overview of the Ordinance for sea containers.*
7. Discuss, consider, and act upon the recommendation from the Hotel Occupancy Tax (HOT) Revenue Advisory Board to fund a request for HOT funds to Coleman County Youth Activity Center in the amount of \$3,000 for the Best of the Best Swine Show to take place December 4 – December 6, 2020. *A motion was made by Mayor Pro Tem Hetzel to accept the recommendation from the Revenue Advisory Board and approve a request to fund CCYAC in the amount of \$3,000 for the Best of the Best Swine Show to take place on December 4 – December 6, 2020. Councilwoman Rankin seconded the motion. The motion carried 5-0.*
8. Discuss, consider, and act upon accepting the resignation of a member of the Hotel Occupancy Tax Revenue Advisory Board and possible action upon appointing one member to the HOT Revenue Advisory Board for the unexpired term. *A motion was made by Mayor Pro Tem Hetzel to accept the resignation of Curtis Roger from the HOT Revenue Advisory Board and appoint Ken Bhakta to fill the unexpired term of Board member Curtis Rogers. Councilman Sides seconded the motion. The motion carried 5-0.*
9. Discuss, consider, and act upon accepting the resignation of a member of the Building and Standards Board and possible action upon appointing one-member to the Building and Standards Board for the unexpired term. *A motion was made by Councilwoman Rankin to accept the resignation of Liz Jones from the Building and Standards Board. Councilman McGee seconded the motion. The motion carried 5-0.*

10. Hear presentation on the progress of the recommendations provided to the Coleman Fire Department from the Coleman Fire Department Agency Assessment conducted in October of 2019; and discuss, consider, and take any possible action regarding the Assessment.
11. The City Council may enter Executive Session to discuss the following pursuant to:
- A. Government Code §551.074 (Personnel Matters) to discuss the appointment of an Associate Municipal Court Judge.
  - B. Government Code §551.071 (Consultation with Attorney) to receive legal advice from City Attorney regarding a Chapter 380 Agreement with Cornerstone Community Action Agency.
  - C. Government Code §551.071 (Consultation with Attorney) to receive legal advice from City Attorney regarding Water Sale and Purchase Contract with City of Lawn.
  - D. Government Code §551.071 (Consultation with Attorney) to receive legal advice from City Attorney regarding sign placement in a City right-of-way.

*Council entered executive session at 6:25 p.m.*

12. Upon returning to open session, the City Council may take whatever actions as they may deem appropriate regarding items discussed in Executive Session including: *Mayor Pro Tem Hetzel left the meeting at 7:19p.m. Upon returning to regular session at 7:20 p.m.*
- A. Discuss, consider, and act upon appointing an Associate Municipal Court Judge. *A motion was made by Councilman McGee to appoint Amanda Lishka as the Associate Municipal Court Judge. Councilwoman Rankin seconded the motion. The motion carried 4-0.*
  - B. Discuss, consider, and act upon a Chapter 380 Agreement with Cornerstone Community Action Agency for improvements to the property located at 1901 Concho Street to include the development of a community pocket park. *A motion was made by Councilman Sides to approve a Chapter 380 Agreement with Cornerstone Community Action Agency for improvements to the property located at 1901 Concho Street. Councilwoman Rankin seconded the motion. The motion carried 4-0.*
  - C. Discuss, consider, and act upon approving a water supply agreement with the City of Lawn, Texas. *A motion was made by Councilman McGee to approve the water supply agreement with the City of Lawn. Councilwoman Rankin seconded the motion. The motion carried 4-0.*
  - D. Discuss, consider, and act upon a Resolution of the City of Coleman waiving the requirements for Section 8.14.04 of the Zoning Ordinance prohibiting signs in or over the right of way and allowing the placement of a sign at 203 Commercial for Cattle Drive Cafe, such sign to be placed in the right of way, perpendicular to the building face; and directing city staff to provide for a comprehensive update to the sign ordinance. *A motion was made by Councilwoman Rankin to approve a Resolution granting a waiver for the placement of a sign at 203 Commercial for Cattle Drive Café, to come off of the building. Councilman Sides seconded the motion. The motion carried 4-0.*
13. Hear status report from the City Manager regarding City Operations including: a) receive update on the construction progress at the City of Coleman Water Treatment Plant; b) Fiscal Year 2020 Review of highlights of department accomplishments and projects c) submittal of monthly reports: Coleman Police Department, Municipal Court, Lake Level Report, and Public Works Report.
14. Adjournment: *A motion was made by Councilman Sides to adjourn the meeting at 8:03 p.m. Councilman McGee seconded the motion. The motion carried 5-0.*

  
MAYOR

  
CITY SECRETARY