



**CITY OF COLEMAN, TEXAS  
PLANNING AND ZONING COMMISSION  
Minutes for the meeting conducted on  
October 8, 2019**

The Planning and Zoning Commission of the City of Coleman, Texas met in a called meeting on Tuesday, October 8, 2019 at 6:00 p.m. in the Council Chambers of City Hall, 200 West Liveoak, Coleman, Texas.

Members Present:

Tracy Rankin, Lizette Alexander, John Gregg, Berry Phillips, Alternate Bonnie Brown and Alternate Skip Casey.

Members Absent: Terry Hyden

1. Call to Order / Invocation / Pledge: *The meeting was called to order at 6:10 p.m. by Tracy Rankin.*
2. Citizen Comments: *None*
3. The Planning and Zoning Commission may consider, discuss and/or take action to appoint members to serve as Chair and Vice Chair of the Planning and Zoning Commission.

*A motion was made by John Gregg to appoint Tracy Rankin as the Chair of the Planning and Zoning Commission. Lizette Alexander seconded the motion. The motion carried 4-0 with Ms. Rankin abstaining.*

*A motion was then made by Tracy Rankin to appoint Lizette Alexander as Vice Chair. Berry Phillips seconded the motion. The motion carried 4-0 with Ms. Alexander abstaining.*

4. The Planning and Zoning Commission may consider, discuss and take action to adopt policies and procedures to govern future proceedings of the Planning and Zoning Commission, as well as receive information regarding the city charter and adopted ordinances of the City of Coleman as they pertain to the duties and responsibilities of the Commission.

*The commission received copies of the City Charter and Zoning Ordinance for review and were briefed by Assistant City Manager James King on the duties and responsibilities of the Planning and Zoning Commission. No action was taken on this item.*

5. The Planning and Zoning Commission will act to set a date for a public hearing and consideration of a request for zoning change from Commercial District – General (C2) to Single Family Residential District – 2 (SF-2) for the property located at 406 S. Colorado.

*A motion was made by Lizette Alexander to set a public hearing for November 5<sup>th</sup> at 6:00 p.m. on the request for zoning change at 406 S. Colorado. Berry Phillips seconded the motion. The motion carried 5-0.*

6. The Planning and Zoning Commission will act to set a date for a public hearing and consideration of a request for zoning change from Commercial District – General (C2) to Single Family Residential District – 1 (SF-1), or Single Family Residential District – 2 (SF-2), as appropriate, for the property located at 316 W. Pecan.

*A motion was made by John Gregg to set a public hearing for November 5<sup>th</sup> at 6:00 p.m. on the request for zoning change at 316 W. Pecan. Lizette Alexander seconded the motion. The motion carried 5-0.*

7. Adjournment

*A motion was made by Berry Phillips to adjourn the meeting at 6:50 p.m. John Gregg seconded the motion. The motion carried 5-0.*

Approved by vote of the Planning and Zoning Commission on the 5<sup>th</sup> day of November, 2019.

  
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Chair / Vice Chair

  
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City Secretary / Assistant City Secretary