

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, JANUARY 16, 2014
6:00 P.M.

PRESENT: Mayor Kay Joffrion, Mayor Pro Tem Gary Payne, Councilwoman Tracy Rankin, Councilwoman Charlotte Purl, Councilman Johnny Needham, City Manager Paul Catoe, City Attorney Lois Rockefeller and Secretary Sharilyn Tomme.

ABSENT: City Secretary Karen Langley

CALL MEETING TO ORDER: Mayor Kay Joffrion

INVOCATION: Craig Allen

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Joffrion welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss and or take actions regarding the approval of the minutes from the regular meeting held on December 19, 2013 and the called meetings held on November 26, 2013 and January 2, 2014.
2. The City Council may consider, discuss and or take actions regarding the approval of the Code Enforcement Report for December, 2013.
3. The City Council may consider, discuss and or take actions regarding the approval of the Police Department Report for December, 2013.
4. The City Council may consider, discuss and or take actions regarding the approval of the Municipal Court Report for December, 2013.
5. The City Council may consider, discuss, and or take actions regarding the approval of the Professional Fees for December, 2013.
6. The City Council may consider, discuss, and or take actions regarding the approval of the Progress Reports on the Texas Water Development Board Project for December, 2013.
7. The City council may consider, discuss and or take actions regarding the approval of the quarterly Occupancy Tax Report for the period ending, December 31, 2013 as presented by Mary Griffis, Executive Director for the Coleman Chamber of Commerce.
8. The City Council may consider, discuss and or take actions regarding the Lake Levels for Hords Creek and Lake Coleman. January 2014 report.

A motion was made by Councilwoman Purl to approve the consent agenda as presented. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.

RECOGNITION OF THE EMPLOYEE OF THE YEAR FOR 2013 – Mayor Kay Joffrion
Sue Dossey was recognized as Employee for the year of 2013.

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

None

OLD BUSINESS:

None

NEW BUSINESS:

1. The City Council may consider, discuss and or take actions regarding the approval of an order calling for an election to be conducted on May 10, 2014 for the election of City Council Members whose terms are expiring in May of 2014 for both the North Ward and the South Ward of the City of Coleman, Texas – Mayor Kay Joffrion. A motion was made by Councilwoman Rankin to approve an order calling for an election to be conducted on May 10, 2014 for the election of City Council Members whose terms are expiring in May of 2014 for the North Ward and South Ward. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.
2. The City Council may consider, discuss and or take actions regarding the appointment of an Election Judge, Alternate Election Judge and Early Voting Clerk for the May 10, 2014 City Officers Election – Mayor Kay Joffrion. A motion was made by Councilwoman Purl to appoint Beverly Gee – Election Day Judge, Jo Fenton – Alternate Election Judge, and

- City Secretary Karen Langley – Early Voting Clerk for the May 10, 2014 Election. Councilwoman Rankin seconded the motion. The motion carried 4-0.
3. The City Council may consider, discuss and or take actions regarding the approval of an election contract between the City of Coleman, the Coleman Independent School District and the Coleman Medical Center District – Mayor Kay Joffrion. A motion was made by Mayor Pro Tem Payne to approve the contract between the City of Coleman, the Coleman Independent School District and the Coleman Medical Center District. Councilwoman Purl seconded the motion. The motion carried 4-0.
 4. The City Council may consider, discuss and or take actions regarding the approval of the Racial Profiling Report for the Coleman Police Department – Mayor Kay Joffrion and Police Chief Jay Moses. Chief Moses presented the Racial Profiling Report for the Coleman Police Department. A motion was made by Councilwoman Rankin to approve the Racial Profiling Report as presented. Councilwoman Purl seconded the motion. The motion carried 4-0.
 5. The City Council may consider, discuss and or take actions regarding the appointment of five (5) Members and three (3) Alternate Members to the Board of Adjustment in accordance with Section 211.008 of the Local Government Code – Mayor Kay Joffrion and City Manager Paul Catoe. It was recommended to reappoint James Tisdale, Richard Andrade and John Holtz, who agreed to serve. And appoint Michael Taylor and Jerry Jones with Craig Allen, Eric Joffrion and Danny Jamison as alternates. A motion was made by Councilwoman Rankin to appoint James Tisdale, Richard Andrade, John Holtz, Michael Taylor and Jerry Jones upon their agreement to serve. With Craig Allen, Eric Joffrion and Danny Jamison as Alternates upon their agreement to serve. Councilwoman Purl seconded the motion. The motion carried 4-0.
 6. The city Council may consider, discuss and or take actions regarding the appointment of two (2) Members to the Planning & Zoning commission to replace two members whose terms have expired – Mayor Kay Joffrion and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to reappoint Ann Martin & Rodney Cole upon their agreement to serve. Councilwoman Rankin seconded the motion. The motion carried 4-0.
 7. The City Council may consider, discuss and or take actions regarding the Mayor's request to enter into executive session to conduct an annual evaluation of the City Manager, Paul Catoe, pursuant to Section 551.074 of the Government Code – Mayor Kay Joffrion. A motion was made by Councilwoman Rankin to enter into executive session. The motion dies for a lack of a second.
 8. Upon returning to open session, the City Council may take any actions which they deem appropriate as per discussions conducted in Executive Session – Mayor Kay Joffrion. No action.

STAFF COMMENTS:

1. The City Council may consider, discuss and approve the financial report for the month of December, 2013 to include Revenues, Expenditures and to include the Cash Balance Report – City Manager, Paul Catoe. A motion was made by Mayor Pro Tem Payne to approve the December 2013 financial report as presented. Councilman Needham seconded the motion. The motion carried 4-0.

MAYOR AND COUNCIL COMMENTS:

1. The City Council may consider, discuss, and or take actions regarding the development of a new Master Plan for the City of Coleman – Mayor Kay Joffrion. Mayor Joffrion stated she would like for Council to begin working on a Master Plan to be in compliance with the City Charter.
2. Councilwoman Rankin commented about her concern regarding employee evaluations. Councilwoman Rankin wants the evaluation of the City Manager Catoe to be placed on the next agenda.

With no further business a motion was made by Mayor Pro Tem Payne to adjourn the meeting at 7:14 p.m. Councilwoman Purl seconded the motion. The motion carried 4-0.


MAYOR


CITY SECRETARY