

MINUTES  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, April 24, 2014  
6:00 P.M.

PRESENT: Mayor Kay Joffrion, Mayor Pro Tem Gary Payne, Councilwoman Tracy Rankin, Councilwoman Charlotte Purl, Councilman Johnny Needham, City Manager Paul Catoe, City Attorney Lois Rockefeller and City Secretary Karen Langley.

ABSENT: None

CALL MEETING TO ORDER: Mayor Kay Joffrion

INVOCATION: John Stanislaw

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Joffrion welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss and or take actions regarding the approval of the minutes from the regular meeting held on March 20, 2014 and the called meeting held on April 3, 2014.
2. The City Council may consider, discuss and or take actions regarding the approval of the Code Enforcement Report for March, 2014.
3. The City Council may consider, discuss and or take actions regarding the approval of the Police Department Report for March, 2014.
4. The City Council may consider, discuss and or take actions regarding the approval of the Municipal Court Report for March, 2014.
5. The City Council may consider, discuss, and or take actions regarding the approval of the Professional Fees for March, 2014.
6. The City Council may consider, discuss, and or take actions regarding the approval of the Progress Reports on the Texas Water Development Board Project for March, 2014.
7. The City Council may consider, discuss and or take actions regarding the Lake Levels for Hords Creek and Lake Coleman. April, 2014 report.
8. The City Council may consider, discuss, and or take actions regarding the approval of the Occupancy Tax Report for the quarter ending 3/31/2014.

A motion was made by Councilwoman Rankin to approve the consent agenda 1-7 as presented. Councilwoman Purl seconded the motion. The motion carried 4-0.

RECOGNITION OF THE EMPLOYEE OF THE MONTH FOR MARCH 2014 – Mayor Kay Joffrion

Jody Payne was recognized as Employee of the month for March 2014.

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

None

OLD BUSINESS:

1. The City Council may consider, discuss, and or take actions regarding the lease of land on a 40.62 acre tract of the E.T.T.R. Co. Survey, Block 41, Abstract 187 and adjacent to U.S. Highway 84 – Mayor Kay Joffrion and Michael Taylor. Michael Taylor was not able to attend so no action was taken.
2. The City Council may consider, discuss, and or take actions to approve the “Option Agreement” on a 40.62 acre tract of the E.T.T.R. Co. Survey Block 41, Abstract 187 and adjacent to U.S. Highway 84 – Mayor Kay Joffrion, Councilmember Johnny Needham, Coby Robinson representing the 4-H Gun Club and City Attorney Lois Rockefeller. City Attorney Rockefeller had concerns about liability issues, fencing, who will be responsible? Councilman Needham stated the NRA will help design and will insure the shooting range. Something will need to be in writing from Ron Dennis with TCEQ concerning the closed landfill, stating it is OK to do this. Mayor Joffrion made the recommendation to consult with Mr. Taylor of his concerns. A motion was made by Councilwoman Rankin to table the option agreement on the 40.62 acres until further

information is made available. Mayor pro tem Payne seconded the motion carried 3-0. Councilman Needham abstained from voting.

#### NEW BUSINESS:

1. The City Council may consider, discuss and or take actions regarding the use of the City Park for the First Annual Brisket Cook-Off for the Lake Coleman Volunteer Fire Department scheduled for August 1 through August 3, 2014 – Mayor Kay Joffrion and Lake Coleman Fire Chief Randy Teague. Fire Chief Teague is requesting to utilize the Press Morris Park at Lake Coleman on July 31 thru August 3, 2014, for a cookoff as a fundraiser for the Volunteer Fire Department. A motion was made by Mayor pro tem Payne to allow the Lake Coleman volunteer fired apartment use press Morris Park and utilities Lake Coleman. Councilman Needham seconded the motion. Motion carried 4-0.
2. The City Council may consider, discuss and or take actions regarding the use of the City Park for the First Annual July 4<sup>th</sup> Celebration Event at the City Park – Mayor Kay Joffrion and Kelli Cope. Kelli Cope is proposing to utilize the park on July 4, 2014, 10 AM to 3 PM. There will not be any fireworks; they will have musicals, 42 tournaments, food booths, etc. A motion was made by Councilwoman Purl to authorize the use of the City Park for the First Annual July 4 Celebration Event. Councilwoman Rankin seconded the motion the motion carried 4-0.
3. The City Council may consider, discuss and or take actions regarding the possible proposed revisions in the City's Drought Contingency Plan to allow for different watering periods at the City of Coleman baseball park – Mayor Kay Joffrion and Holden Hronek. Holden Hronek was not able to attend the meeting. He indicated he would like to be able to water at the ball field during a different time frame. A motion was made by Councilman Needham to table this item. Councilwoman Purl seconded the motion the motion carried 4-0.
4. The City Council may consider, discuss and or take actions regarding the "Memorandums of Understanding" between the City of Coleman and the Coleman ISD regarding use of the City Swimming Pool and the City Library – Mayor Kay Joffrion and Danny Jameson, ACE Family Engagement Specialist. Danny Jameson stated that they were not prepared to present the library and the swimming pool to the Council, therefore has requested to table this item. A motion was made by Councilwoman Purl to table the "Memorandums of Understanding". Councilwoman Rankin seconded the motion the motion carried 4-0.
5. The City Council may consider, discuss and or take actions regarding the temporary closure of Elm Street between Colorado Street and San Saba Street for the week of June 16<sup>th</sup> through June 20<sup>th</sup> for Vacation Bible School at the First Baptist Church – Mayor Kay Joffrion and Jody Payne. Jody Payne commented that the dates for vacation Bible school were changed to July 7<sup>th</sup> through July 11<sup>th</sup> as not to conflict with the Ace Program, between the hours of 7:30 AM and 12:30 PM. A motion was made by Councilwoman Rankin to approve the temporary closure of Elm Street between Colorado Street and San Saba St. for the week of July 7<sup>th</sup> through July 11<sup>th</sup>. Councilman Needham seconded the motion. The motion carried 4-0.
6. The City Council may consider, discuss and or take actions regarding the possible revision of City Ordinance No. 1093 regarding free quarterly use of the Convenience Station – Mayor Kay Joffrion and Jody Payne. A motion was made by Councilwoman Purl to approve the revision of City Ordinance No. 1093 eliminating the free quarterly use of the Convenience Center. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.
7. The City Council may consider, discuss and or take actions regarding the possible amendments to the City's Personnel Policies Manual – Mayor Kay Joffrion and City Manager Paul Catoe. City Manager Catoe stated in lieu of the affordable healthcare act we needed to make some preliminary changes to the personal handbook. The proposed changes and additions are as follows; Section 3.05 we will be adding – exclusive of healthcare benefits under Section 2708 of the Affordable Healthcare Act and in accordance with Section 10.03 of the City's Personnel Policy Manual. TMRS benefits are also excluded from the six-month waiting period. All employees who may be required to work a minimum of 1,000 hours per year are required to participate in the TMRS Retirement Program at the time of their employment. Under Section 10:03 – Medical Insurance (a) In accordance with section 2708 of the Affordable Healthcare Act, health care coverage shall begin on the first of the month following the completion of 60 days of employment with the City. All employees who work a minimum of 30 hours per week are considered as full-time employees and are therefore eligible for participation in the City's health care plan which is also a requirement of the Affordable Healthcare Act. The

City will comply with all of the provisions of the Affordable Healthcare Act. Under (b) we will be adding “associated with allowable upgrades.” And City employees are also responsible for paying any additional coverage which may be selected for vision insurance, dental insurance, and life insurance above the limits paid by the City. Any other miscellaneous policies shall also be paid by the employee, all through payroll deductions. (c) Exemptions to the 60 day waiting period – the City Manager and the Executive Director of the CEDC/CCC are exempt from the 60 day waiting period and are eligible for health insurance benefits effective at the earliest date of eligibility following the date of their employment. (This exception was granted by the city Council in July of 2011). Section 10.05 Life Insurance (a) (Employees working a minimum of 30 hours per week) Coverage shall begin on the first of the month following 60 days of employment with the City. The cost of providing this insurance to City Employees is paid by the city. The life insurance is payable in the event of the death of an employee from any cause at any time or place while he or she is insured by the City in accordance with the provisions of the life insurance policy in place. This life insurance program is designed to help insure that employee’s family receives financial assistance in the event of an employee's death. Payment shall be made to the stated beneficiary designated by the employee. The principal amount of the coverage for all employees shall be equal to the employee’s annual salary or wages. In the event of an accidental death, the benefit shall be paid in accordance with the City's current policy in place for covered employees. (b) they have added the appropriate approved plan, also have added the employee is responsible for full payment of their dependent coverage for life insurance benefits through the payroll deduction plan. A motion was made by Mayor Pro Tem Payne to accept the changes as presented. Councilwoman Purl seconded the motion. The motion carried 4-0.

STAFF COMMENTS:

1. The City Council may consider, discuss and approve the financial report for the month of March, 2014 to include Revenues, Expenditures and to include the Cash Balance Report – City Manager, Paul Catoe. A motion was made by Councilwoman Rankin to approve the March 2014 financial report as presented. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.

MAYOR AND COUNCIL COMMENTS:

None

With no further business a motion was made by Councilwoman Purl to adjourn the meeting at 7:45 p.m. Councilwoman Rankin seconded the motion. The motion carried 4-0.

  
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 CITY SECRETARY

  
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 MAYOR