

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, May 15, 2014
6:00 P.M.

PRESENT: Mayor Kay Joffrion, Mayor Pro Tem Gary Payne, Councilwoman Tracy Rankin, Councilwoman Charlotte Purl, Councilman Johnny Needham, City Manager Paul Catoe, City Attorney Lois Rockefeller and City Secretary Karen Langley.

ABSENT: None

CALL MEETING TO ORDER: Mayor Kay Joffrion

INVOCATION: Mayor Kay Joffrion

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Joffrion welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss and or take actions regarding the approval of the minutes from the regular meeting held on April 24, 2014.
2. The City Council may consider, discuss and or take actions regarding the approval of the Code Enforcement Report for April, 2014.
3. The City Council may consider, discuss and or take actions regarding the approval of the Police Department Report for April, 2014.
4. The City Council may consider, discuss and or take actions regarding the approval of the Municipal Court Report for April, 2014.
5. The City Council may consider, discuss, and or take actions regarding the approval of the Professional Fees for April, 2014.
6. The City Council may consider, discuss, and or take actions regarding the approval of the Progress Reports on the Texas Water Development Board Project for April, 2014.
7. The City Council may consider, discuss and or take actions regarding the Lake Levels for Hords Creek and Lake Coleman. May, 2014 report.

A motion was made by Councilwoman Rankin to approve the consent agenda 1-7 as presented with the exception of Professional Fees for April 7 & 9 in the amount of \$99.00 from the Messer, Rockefeller & Fort, PLLC, which will be deducted. Councilwoman Purl seconded the motion. The motion carried 4-0.

RECOGNITION OF THE EMPLOYEE OF THE MONTH FOR APRIL 2014 - Mayor Kay Joffrion

Jimmy Allcorn was recognized as Employee of the month for April 2014.

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

None

OLD BUSINESS:

1. The City Council may consider, discuss, and or take actions regarding the lease of a tract of land owned by the City of Coleman in the E.T.T.R. Co. Survey, Block 41, Abstract 187 and adjacent to U.S. Highway 84 – Mayor Kay Joffrion, Coby Robinson and City Attorney Lois Rockefeller. Discussions regarding consultations with Michael Taylor. Councilman Needham stated Michael Taylor was fine with the gun range once he was shown the plans. A motion was made by Mayor Pro Tem Payne to allow the Coleman County Shooting Association to lease the tract of land owned by the City of Coleman in the E.T.T.R. Co. Survey, Block 41, Abstract 187 and adjacent to U.S. Hwy 84. Councilwoman Rankin seconded the motion. The motion carried 3-0 with Councilman Needham abstaining.
2. The City Council may consider, discuss, and or take actions regarding a possible variance of Section IX, (Stage III), (Item No. 3.) (c.) (iii), relating to the closure of the public pool as required in Stage III of the City Drought contingency plan and requesting a variance thereof in accordance with Section XII, (Variances) (item 2) in operating the City Pool for the summer of 2014 should the City of Coleman move into Stage III of our drought contingency plan – Mayor Kay Joffrion and City Manager, Paul Catoe. City Manager Catoe is requesting a variance for the City Pool to remain open if the City enters into

Stage III. A motion was made to approve the variance to remain open if the City of Coleman enters into Stage III. Councilwoman Purl seconded the motion. The motion carried 4-0. General discussion of water issues – Mayor Kay Joffrion. Mayor Joffrion commented on meetings she had attended where they spoke of effluent water, cloud seeding, and many different ways to conserve water. City Manager Catoe stated we will soon begin searching the Lake Coleman line for the meters on that line and will replace meters if needed and begin to start reading those meters.

3. The City Council may consider, discuss and or take actions regarding (1.) a “Memorandum of Understanding” for use of the City Pool for providing swimming lessons at the City Pool during the summer of 2014 and (2.) a “Memorandum of Understanding” for a summer “Youth Enhancement Program” at the Coleman Public Library during the summer of 2014 – Mayor Kay Joffrion and Danny Jameson, Family Engagement Specialist for the Coleman Independent School District. Danny Jameson explained the ACE Program to the Council. The ACE Program will be paying the City of Coleman \$10,000.00 for the Summer Swim Program and use of the pool for swimming lessons. The ACE Program will be utilizing the Library for summer family reading programs. A motion was made by Councilwoman Purl to approve the Memorandums of Understanding for the use of the City Pool and a Youth Enhancement Program at the Coleman Public Library between the City of Coleman and the CISD Texas ACE Program. Councilman Needham seconded the motion. The motion carried 4-0.
4. The City Council may consider, discuss and or take actions regarding the possible approval of a “draft agreement” between the City of Coleman, the Coleman County Country Club and Jerry Snailum for the use of reclaimed water resulting from treatment of raw water at the City of Coleman Water Treatment Plant – Mayor Kay Joffrion, City Attorney Lois Rockefeller, and City Manager Paul Catoe. City Attorney Rockefeller presented a draft agreement for the use of the reclaimed water resulting from treatment of raw water at the City of Coleman Water Treatment Plant. Council has requested the years of agreement be changed from 10 years to 5 years. This is sent in with the 2-10 authorization permit. A motion was made by Councilwoman Purl to approve the draft agreement with the change of a 5 year agreement. Councilman Needham seconded the motion. The motion carried 4-0.

NEW BUSINESS:

1. The City Council may consider, discuss and or take actions to appoint a new board member to the Coleman Community Coalition Board of Directors to take the place of the position previously held by Zac Allen – Mayor Kay Joffrion and Joe Haynes Board President of the Coleman Community Coalition. A motion was made by Councilwoman Rankin to table appointing a new board member until the Coleman Community Coalition Board has a chance to meet. Councilman Needham seconded the motion. The motion carried 4-0.
2. The City Council may consider, discuss and or take actions to approve a proclamation declaring May 2014 as “Mental Health Month” – Mayor Kay Joffrion and Sally Simpson. Dion White with the Center for Life Resources spoke to council concerning a proclamation declaring May 2014 as Mental Health Month.
3. The City Council may consider, discuss and or take actions regarding the approval of Resolution No. 14-03 for the temporary closure of State Highway 153 and State Highway 206 for activities associated with the Rodeo Parade to be conducted on June 14, 2014 – Mayor Kay Joffrion and Chief Jay Moses. Consideration of a request to close the East half of College Street from Concho Street to Commercial Street on June 14, 2014 for the Coleman County Fire Fighters Association to conduct a sale for hamburgers and related items – Mayor Kay Joffrion and an official of the Coleman County Fire Fighters Association. A motion was made by Councilwoman Rankin to approve Resolution 14-03 for the closure of State Highway 153 and State Highway 206 for the Rodeo Parade and closing a portion of W. College for the Coleman County Fire Fighters Association to conduct a fund raiser. Councilwoman Purl seconded the motion. The motion carried 4-0.
4. The City Council may consider, discuss and or take actions regarding the approval and replacement of a Resolution and Contract initially approved in 1966 to allow the City of Coleman to continue to sell raw water to the City of Lawn – Mayor Kay Joffrion, City Attorney Lois Rockefeller, and City Manager Paul Catoe. Jacob and Martin are assisting the City of Lawn with a TWDB grant to improve their water system. The current contract between the City of Coleman and the City of Lawn has expired. A motion was made by Councilwoman Rankin to approve a contract between the City of Coleman and the City of Lawn to continue to sell raw water for one year or longer depending on TWDB needs. Councilman Needham seconded the motion. The motion carried 4-0.
5. The City Council may consider, discuss and or take actions regarding the possible approval of City Ordinance No. 1148 and rescinding City Ordinance Number 1093

regarding the elimination of free quarterly use of the Convenience Station – Mayor Kay Joffrion, Lois Rockefeller and City Manager Paul Catoe. A motion was made by Councilwoman Purl to approve the first reading of Ordinance 1148, rescinding City Ordinance 1093 regarding the elimination of free quarterly use of the Convenience Station. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.

6. The City Council may consider, discuss and or take actions regarding the possible approval of the City Police Department Use of Force Policy – Mayor Kay Joffrion, Lois Rockefeller and Chief Jay Moses. Sergeant Anthony Smith stated this is so the Police Department will be able to utilize Electronic Control Devices. A motion was made by Mayor Pro Tem Payne to approve the City Police Department Use of Force Policy. Councilman Needham seconded the motion. The motion carried 4-0.
7. The City Council may consider, discuss and or take actions regarding the possible approval of a Section 3 Policy in conjunction with the CDBG grant for improvements at Lake Scarborough – Mayor Kay Joffrion and City Manager Paul Catoe. This Resolution is needed to be done to complete the CDBG grant process. A motion was made by Councilwoman Rankin to approve the Section 3 Policy in conjunction with the CDBG grant. Councilman Needham seconded the motion. The motion carried 4-0.
8. The City Council may consider, discuss and or take actions regarding the possible approval of an evaluation format which will allow for the evaluation of City Employees in June of 2014 – Mayor Kay Joffrion and City Manager Paul Catoe. A motion was made by Councilwoman Purl to approve the evaluation format as presented. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.
9. The City Council may consider, discuss and or take actions regarding the City Council calling a luncheon meeting in conjunction with the Hospital Board for early June to review the County Wide Community Assessment for completing a Hospital Assessment as recommended by Rees Architect & Fratto Engineering, Inc. – Mayor Kay Joffrion. An agenda will be posted for this meeting.
10. The City Council may consider, discuss and or take action to approve the canvass of the City Officers Election conducted on May 10, 2014 – Mayor Kay Joffrion and City Secretary Karen Langley. City Secretary Langley read the results for the May 10, 2014 election, they are as follows:
 - Councilmember North Ward – Terry Hyden – 336
 - Councilmember South Ward – Nancy Emmert – 92
Ronnie Cogdill – 37
Danny Jameson – 240

A motion was made by Councilwoman Purl to accept the canvassing of the votes Councilmember Northward Place 1 – Terry Hyden, Councilmember Southward Place 4 – Danny Jameson. Councilwoman Rankin seconded the motion. The motion carried 4-0.
11. The City Council may consider, discuss and or take actions authorizing the City Secretary to swear in the newly elected Members of the City Council – Mayor Kay Joffrion and City Secretary Karen Langley. City Secretary Langley swore in the Terry Hyden as Northward Councilmember and Danny Jameson Southward Councilmember.
12. The City Council may consider, discuss and or take actions authorizing the Mayor to present Service Plaques to Tracy Rankin and Charlotte Purl for their service to the City – Mayor Kay Joffrion. Mayor Joffrion presented Tracy Rankin and Charlotte Purl a plaque for their service to the City of Coleman.

STAFF COMMENTS:

1. The City Council may consider, discuss and approve the financial report for the month of April, 2014 to include Revenues, Expenditures and to include the Cash Balance Report – City Manager, Paul Catoe. A motion was made by Councilwoman Rankin to approve the April 2014 financial report as presented. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.

MAYOR AND COUNCIL COMMENTS:

1. Comments regarding newly elected City Officials – Mayor Kay Joffrion.

With no further business a motion was made by Mayor Pro Tem Payne to adjourn the meeting at 8:27 p.m. Councilman Needham seconded the motion. The motion carried 4-0.


MAYOR


CITY SECRETARY