

MINUTES  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, February 19, 2015  
6:00 P.M.

PRESENT: Mayor Kay Joffrion, Mayor Pro Tem Gary Payne, Councilman Danny Jameson, Councilman Johnny Needham, City Manager Paul Catoe, City Attorney Pat Chesser and City Secretary Karen Langley.

ABSENT: None

CALL MEETING TO ORDER: Mayor Kay Joffrion

INVOCATION: Councilman Danny Jameson

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Joffrion welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss and or take actions regarding the approval of the Quarterly Occupational Tax Report for the Chamber of Commerce for the period ending on December 31, 2014 – Mary Griffis, Executive Director, Coleman Chamber of Commerce.
2. The City Council may consider, discuss and or take actions regarding the approval of the minutes from the regular meetings held on January 8, 2015 and January 15, 2015 along with called meetings on January 21, 2015 and January 29, 2015.
3. The City Council may consider, discuss, and or take actions regarding the approval of the Code Enforcement Report for January, 2015.
4. The City Council may consider, discuss, and or take actions regarding the approval of the Police Department Report for January, 2015.
5. The City Council may consider, discuss, and or take actions regarding the approval of the Municipal Court Report for January, 2015.
6. The City Council may consider, discuss, and or take actions regarding the approval of the Professional Fees for January, 2015.
7. The City Council may consider, discuss, and or take actions regarding the Lake Levels for Hords Creek and Lake Coleman – February, 2015.

A motion was made by Mayor Pro Tem Payne to accept the Consent Agenda items 1-7 as presented. Councilman Jameson seconded the motion. The motion carried 3-0

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

Doodie Taylor Knox – wanted to inform the council she has being working with the residents of Lake Coleman to development a five year plan with the hopes to apply for a Texas Parks and Wildlife grant. She would also like to discuss the conditions and the needs for the Lake areas. A motion was made by Councilman Needham to place Doodie Taylor Knox on the next agenda to give us further information. Councilman Jameson seconded the motion. The motion carried 3-0.

Joyce Davis – addressed the council with concerning of all the thieving and robbing going on around the city and the county. She made a suggestion for some type of community watch program.

Mayor Joffrion stated Lemoin Knox is now working for Representative Keiffer.

OLD BUSINESS

1. The City Council may consider, discuss and or take actions regarding the consideration of matters related to Water System Improvements – Mayor Kay Joffrion.
  - The City of Coleman may consider, discuss and or take actions approving a Resolution authorizing the submission of a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture – Mayor Kay Joffrion, Kay Howard, President of HOWCO and Ken Martin of Jacob & Martin, LTD. A motion was made by Councilman Needham to approve Resolution 15-02 authorizing the submission of a Texas Community Development Block Grant Program Application. Mayor Pro Tem Payne seconded the motion. The motion carried 3-0.

- The City of Coleman may consider, discuss and or take actions regarding “Alternate Water Resources” and the authorization of the submission of a Project Information Form (PIF) to the Texas Water Development Board for their review and consideration – Mayor Kay Joffrion and Ken Martin of Jacob & Martin, LTD. A motion was made by Councilman Needham to approve the submission of a Project Information Form to the Texas Water Development Board for their review and consideration. Councilman Jameson seconded the motion. The motion carried 3-0. A motion was made by Mayor Pro Tem Payne to allow Ken Martin to tell Ballinger we are interested in discussion regarding the transportation of water. Councilman Jameson seconded the motion. The motion carried 3-0.
- 2. The City Council may consider, discuss and or take actions regarding the approval of the second reading of an Ordinance prohibiting parking on Trinity Street in front of the loading and unloading zone for the Coleman Grain Storage Facility – Mayor Kay Joffrion and City Attorney Pat Chesser. A motion was made by Councilman Jameson to approve the second reading of Ordinance 1154 prohibiting parking on Trinity Street in front of the loading and unloading zone for the Coleman Grain Storage Facility. Mayor Pro Tem Payne seconded the motion. The motion carried 3-0.
- 3. The City Council may consider, discuss and or take actions regarding the approval of the second reading of a New Alcohol Ordinance regarding the sale of Alcohol within the City limits of the City of Coleman – Mayor Kay Joffrion and City Attorney Pat Chesser. A motion was made by Councilman Jameson to approve the second reading of Ordinance 1155 regarding the sale of Alcohol within the city limits of the City of Coleman. Councilman Needham seconded the motion. The motion carried 3-0.
- 4. The City Council may consider, discuss and or take actions regarding the approval of the second reading of an Ordinance eliminating the requirement of City Dog and Cat Tags – Mayor Kay Joffrion and City Attorney Pat Chesser. A motion was made by Mayor Pro Tem Payne to approve the second reading of an Ordinance 1156 eliminating the requirement of City Dog Tags. Councilman Needham seconded the motion. The motion carried 3-0.
- 5. The City Council may consider, discuss, and or take actions regarding the City Council approving the Job Description of the City Secretary – Mayor Kay Joffrion and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to approve the job description of the City Secretary as presented. Councilman Jameson seconded the motion. The motion carried 3-0.
- 6. The City Council may consider, discuss and or take actions regarding any updated information in reference to the possible establishment of an oversight committee for the Ambulance Services to be made up of representatives from the Hospital District, the City of Coleman and Coleman County – Mayor Kay Joffrion and City Attorney Pat Chesser. A motion was made by Councilman Needham to table this item until requested. Councilman Jameson seconded the motion. The motion carried 3-0.
- 7. The City Council may consider, discuss, and or take actions regarding the issue of City Employees allegedly using City Equipment to conduct pot-hole repairs on property owned by Mr. Ray and which is located outside the City Limits of the City of Coleman – Mayor Kay Joffrion, City Manager Paul Catoe and Department Head Jody Payne. A motion was made by Councilman Needham to enter into Executive Session at 7:20 p.m. Mayor Pro Tem Payne seconded the motion. The motion carried 3-0. Jody Payne entered into executive session with council. A motion was made by Councilman Needham to return to regular session at 8:01 p.m. Councilman Jameson seconded the motion. The motion carried 3-0. City Manager Catoe has taken appropriate actions. No action.

#### NEW BUSINESS:

1. The City Council may consider, discuss and or take actions regarding the approval of the first reading of an Ordinance Rescinding Ordinance Number 951 in its entirety – Mayor Kay Joffrion and Pat Chesser. A motion was made by Councilman Jameson to approve Ordinance 1157 rescinding Ordinance 951 in its entirety. Councilman Needham seconded the motion. The motion carried 3-0.
2. The City Council may consider, discuss and or take actions regarding the authorization for the City Manager to seek bids to repair damages from the hail storm which occurred on 10/10/14 – Mayor Kay Joffrion. A motion was made by Councilman Needham to authorize the City Manager to seek bids to repair damages from the Hail Storm which occurred on 10/10/14. Mayor Pro Tem Payne seconded the motion. The motion carried 3-0.
3. The City Council may consider, discuss and or take actions regarding the presentation and approval of the Racial Profiling Report for Lake Coleman for the calendar year 2014 – Mayor Kay Joffrion and Wally Dobbins. No Action.

4. The City Council may consider, discuss and or take actions regarding the approval of an easement to install a 3" gravity flow line to a lift station located on the property of Steve W. Hall in exchange for the City of Coleman digging a shallow ditch for Mr. Hall which will be used for the installation of a new electrical line – Mayor Kay Joffrion and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to approve the easement to install a 3" gravity flow line to a lift station located on the property of Steve W. Hall, pending City Attorney Chesser discussing the details with Mr. Hall's and his approving the easement. Councilman Jameson seconded the motion. The motion carried 3-0.
5. The City Council may consider, discuss and or take actions regarding the approval of the first reading of an ordinance providing authority for the City Manager to authorize the use of city equipment on private and public properties when such actions will result in a direct benefit for the City of Coleman as required by Section 12.04 of the Personnel Policy Handbook – Mayor Kay Joffrion, City Attorney Pat Chesser and City Manager Paul Catoe. A motion was made by Councilman Needham to approve Ordinance 1158 providing authority for the City Manager to authorize the use of City Equipment on private and public properties when such actions will result in a direct benefit for the City of Coleman. Mayor Pro Tem Payne seconded the motion. The motion carried 3-0.

STAFF COMMENTS:

1. The City Council may consider, discuss and approve the financial report for the month of January, 2015 to include Revenues, Expenditures, the Cash Balance Report – City Manager, Paul Catoe. A motion was made by Mayor Pro Tem Payne to approve the January 2015 financial report as presented. Councilman Jameson seconded the motion. The motion carried 3-0.
2. Presentation of Administrative Report – City Manager Paul Catoe.
  - Preparation of equipment and roads in preparation of a seal coating project this summer – Councilman Jameson is interested in knowing a plan for a year to know how to budget for the streets.
  - Discussions regarding the Lake Scarborough Project – David Harrison is in the process of getting all the materials needed. They are set to begin.
  - Discussions regarding the City's Audit for the fiscal year ending 9-30-2014 - The Auditors hope to present in March.

MAYOR AND COUNCIL COMMENTS:

None

With no further business a motion was made by Councilman Jameson to adjourn the meeting at 8:45 p.m. Councilman Needham seconded the motion. The motion carried 3-0.

  
CITY SECRETARY

  
MAYOR