

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, JULY 16, 2015
6:00 P.M.

PRESENT: Mayor Nick Poldrack, Mayor Pro Tem Gary Payne, Councilman Gordon Jeter, Councilwoman Carolyn Merriman, Councilman Danny Jameson, City Manager Paul Catoe, City Attorney Pat Chesser and City Secretary Karen Langley.

ABSENT: None

CALL MEETING TO ORDER: Mayor Nick Poldrack

INVOCATION: Councilman Danny Jameson

WELCOME OF VISITORS AND GUESTS: Mayor Poldrack welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss, and or take actions regarding the approval of the Occupancy Tax Report for the quarter ending on June 30, 2015 – Mary Griffis, Executive Director of the Coleman Chamber of Commerce.
2. The City Council may consider, discuss and or take actions regarding the approval of the minutes of the City Council Meetings conducted on June 4, 2015 and June 30, 2015 – Karen Langley, City Secretary.
3. The City Council may consider, discuss and or take actions to approve the Code Enforcement Report for June, 2015 – Chief of Police, Jay Moses.
4. The City Council may consider, discuss and or take actions to approve the Police Department Report for the month of June, - Chief of Police, Jay Moses.
5. The City Council may consider, discuss and or take actions to approve the Municipal Court Report for the month of June, 2015 – Judge Robert J. Nash.
6. The City Council may consider, discuss, and or take actions to approve the Professional Fees for the month of June, 2015 – City Manager Paul Catoe.
7. The City Council may consider, discuss and or take actions to approve the Lake Level Reports for Hords Creek Reservoir and Lake Coleman. July, 2015 – City Manager, Paul Catoe. A motion was made by Councilwoman Merriman to accept consent agenda items as presented. Councilman Jameson seconded the motion. The motion carried 4-0

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

None

OPENING OF PROPOSALS

1. The City Council shall open proposals from Professional CPA Firms qualified to conduct audits for The City of Coleman, The Coleman Senior Citizens, The Coleman 4-A Economic Development Corporation, and the Coleman 4-BCommunity Coalition for the year ending September 30, 2015. After opening of proposals and the reading of qualifications of each firm and the not to exceed amounts of each proposal, the City Council may elect to award the selection of the audit services as described in the legal notice as published in the Coleman Chronicle and Democratic Voice on June 24, 2015 and July 1, 2015. Should further considerations be required, the City Council may request that Staff review the proposals for a recommendation which shall be made at the next called meeting of the governing body – Mayor Nick Poldrack. One bid was received from Roberts & McGee, CPA. A motion was made by Councilman Jameson to resubmit the notice to the paper and send it off to area CPA's. Councilman Jeter seconded the motion. The motion carried 4-0.
2. The City Council shall open proposals from Professional CPA Firms qualified to conduct Consulting Services of the City's Electrical Distribution System as it is related to the budget for the year ending September 30, 2015 as described in a legal notice published in the Coleman Chronicle and Democratic Voice on June 24, 2015 and July 1, 2015. After the opening of the proposals and the reading of the qualifications and the not to exceed amounts of each proposal, the City Council may elect to award the selection of the services as described in the legal notice or request that staff review the proposals for a recommendation which shall be made at the next called meeting of the governing body - Mayor Nick Poldrack. No bids were received. A motion was made by Councilman

Jameson to resubmit the notice to the paper and send it off to area CPA's. Councilman Jeter seconded the motion. The motion carried 4-0.

OLD BUSINESS

1. The City Council may consider, discuss and or take regarding the approval of a Resolution and submission of an application for a Community Enhancement Program Grant under the Community Development Block Grant Program sponsored through the Texas Department of Agriculture including the following requirements:
 - MOU/OPTION Agreement between the City and Fellowship Baptist Church for purchase of building and property located in the 200/300 block of West Liveoak, Coleman, Texas;
 - Commitment letter that the City will agree to provide for the continued and reasonable operation and maintenance of the workforce development center/career center and multi-use economic development facility funded by the Grant; and
 - MOU between the City and Cisco Junior College as a commitment from the College for continued use of the workforce development center/career center and multi-use economic development facility for its intended purpose for a minimum of 5 years or 10 years – Mayor Nick Poldrack, Kay Howard of A&J Howco Services Inc., Kim Little Executive Director of the 4-A Economic Development Corporation, & the 4-B Coleman Community Coalition, and Paul Catoe City Manager.

A motion was made by Mayor Pro Tem Payne to amend Resolution 15-06 to include \$17,500. Councilwoman Merriman seconded the motion. The motion carried 4-0. A motion was made by Mayor Pro Tem Payne to approve amended Resolution 15-06. Councilwoman Merriman seconded the motion. The motion carried 4-0. A motion was made by Mayor Pro Tem Payne to approve the MOU option agreement between the City and Fellowship Baptist Church for the purchase of the building and property located in the 200/300 block of West Liveoak, commitment letter that the City will agree to provide for the continued and operation and maintenance of the workforce development center/career center and multi-use economic development facility funded by the Grant; and MOU between the City and Cisco Junior College as a commitment from the College for continued use of the workforce development center/career center and multi-use economic development facility for its intended purpose for a minimum of 5 to 10 years. Councilwoman Merriman seconded the motion. The motion carried 4-0.

2. The City Council may consider, discuss, and or take actions regarding promotion KTAB News on the Road scheduled from 4:00 p.m. to 10:30 p.m. at the City Park on Wednesday, July 22, 2015 – Mayor Nick Poldrack.
 - Presentation of a Proclamation naming Wednesday July 22, 2015 as “KTAB News Day” in Coleman, Texas.

No Action.

NEW BUSINESS:

1. The City Council shall consider, discuss and or take actions to approve the first reading of an ordinance amending the City's animal control ordinance prohibiting the feeding of stray animals and feral cats on public property, including City Parks – Mayor Nick Poldrack, Chief Jay Moses and City Attorney Pat Chesser. A motion was made by Councilwoman Merriman to approve the first reading of Ordinance 1160 amending the City's animal control ordinance regarding the feeding and dumping of stray animals within the City Limits of the City of Coleman. Councilman Jameson seconded the motion. The motion carried 4-0.
2. The City Council shall consider, discuss and or take actions to approve a lease/purchase agreement including a Resolution on a new copy machine for the Police Department – Mayor Nick Poldrack and Chief Jay Moses. A motion was made by Councilman Jameson to authorize the Mayor to sign the agreement as amended by deleting the Personal Guaranty. Councilman Jeter seconded the motion. The motion carried 4-0.
3. The City Council may consider, discuss and or take actions regarding the codes and ordinances of the City of Coleman – Mayor Nick Poldrack, Kenneth Moore, Chief Jay Moses and City Attorney Pat Chesser. No Action.
4. The City Council shall consider, discuss and or take actions regarding the approval of an Interlocal Agreement between the City of Coleman and Coleman County regarding the use of County Labor and Equipment to cut brush and small trees in places or locations where it is not possible with City Equipment and or to provide City Labor & Equipment to perform functions for Coleman County as may be needed from time to time - Mayor

- Nick Poldrack, City Manager Paul Catoe, Wally Dobbins , representing the Coleman Park Lake Police Department, and City Attorney Pat Chesser. A motion was made by Mayor Pro Tem Payne to approve the Inter-local Agreement between the City of Coleman and Coleman County. Councilman Jameson seconded the motion. The motion carried 4-0.
5. The City Council shall consider, discuss and or take actions regarding proposed changes in current fees for Press Morris Park located at Lake Coleman, Coleman County, Texas – Mayor Nick Poldrack, Wally Dobbins representing the Coleman Park Lake Police Department, and City Attorney Pat Chesser. A motion was made by Councilman Jameson to authorize the City Attorney to prepare an ordinance to amend the fees for Press Morris Park. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.
 6. The City Council shall consider, discuss and or take actions regarding the request to close off portions of the street between the intersection of College and 5th Avenue for the purpose of conducting a wedding on October 2nd, 3rd & 4th 2015 – Mayor Nick Poldrack and Kristen Warren. A motion was made by Councilwoman Merriman to approve the closure of portions of the street between College & 5th Ave. from 5:00 p.m. on Friday, October 2nd, until midnight on Saturday, October 3rd. Councilman Jameson seconded the motion. The motion carried 4-0.
 7. The City Council shall consider, discuss and or take actions to approve the following Resolution: a Resolution of the City of Coleman, Texas designating a Public Information Coordinator to satisfy the training requirements of the Texas Government Code, Section 552.012 – Mayor Nick Poldrack and City Attorney Pat Chesser. A motion was made by Mayor Pro Tem Payne to approve Resolution 15-07 designating Karen Langley as the Public Information Coordinator. Councilman Jameson seconded the motion. The motion carried 4-0.
 8. The City Council shall consider, discuss and or take actions on approving a Resolution adopting an economic development program pursuant to Chapter 380 of the Texas Local Government Code – Mayor Nick Poldrack and City Attorney Pat Chesser. A motion was made by Councilman Jeter to approve Resolution 15-08 adopting an economic development program pursuant to Chapter 380. Councilwoman Merriman seconded the motion. The motion carried 4-0.

STAFF COMMENTS:

1. The City Council may consider, discuss and approve the financial report for the month of June, 2015 and the Investment Report for the period ending June 30th, 2015 – Mayor Nick Poldrack and City Manager Paul Catoe. – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to approve the June 2015 financial report and the Investment Report as presented. Councilwoman Merriman seconded the motion. The motion carried 4-0.
2. Presentation of Administrative Report – City Manager Paul Catoe.
 - Discussions of the recent theft of copper wire at Lake Scarborough along with other security rick.
 - Discussions of possible methods to prevent further theft at Lake Scarborough.
 - Discussions of drainage issues along the North Taxiway at the Coleman Municipal Airport.
 - Atmos Pavement Repairs and Billing Revenues.

MAYOR AND COUNCIL COMMENTS:

The City Council may consider discuss and or take actions to call a second meeting for the month of July to be scheduled for July 23, 2015 at 6:00 p.m. to discuss issues relating to the City's Water Treatment Plant and discussions regarding the replacement of some water mains outside the City Limits with the City Engineer Ken Martin of Jacob & Martin LTD. The City Council will also tour the City's Water Treatment Plant – Mayor Nick Poldrack. A motion was made by Mayor Pro Tem Payne to approve a second meeting for the month of July to be scheduled for July 23, 2015. Councilman Jeter seconded the motion. The motion carried 4-0.

With no further business a motion was made by Mayor Pro Tem Payne to adjourn the meeting at 8:24 p.m. Councilwoman Merriman seconded the motion. The motion carried 4-0.

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