

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, OCTOBER 15, 2015
6:00 P.M.

PRESENT: Mayor Nick Poldrack, Mayor Pro Tem Gary Payne, Councilman Gordon Jeter, Councilwoman Carolyn Merriman, Councilman Danny Jameson, City Attorney Pat Chesser, City Manager Paul Catoe, and City Secretary Karen Langley.

ABSENT: None

CALL MEETING TO ORDER: Mayor Nick Poldrack

INVOCATION: Mayor Pro Tem Payne

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Poldrack welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss and or take actions regarding the approval of the minutes of the City Council Meetings conducted on September 3, 2015, September 10, 2015, September 14, 2015 and September 17, 2015 – Karen Langley, City Secretary.
2. The City Council may consider, discuss, and or take actions regarding the approval of the Occupancy Tax Report for the quarter ending 09-30-15 – Mary Griffis, Executive Director – Chamber of Commerce.
3. The City Council may consider, discuss and or take actions to approve the Code Enforcement Report for September, 2015 – Chief of Police, Jay Moses.
4. The City Council may consider, discuss and or take actions to approve the Police Department Report for the month of September, - Chief of Police, Jay Moses.
5. The City Council may consider, discuss and or take actions to approve the Municipal Court Report for the month of September, 2015 – Judge Robert J. Nash.
6. The City Council may consider, discuss, and or take actions to approve the Professional Fees for the month of September, 2015 – City Manager Paul Catoe.
7. The City Council may consider, discuss and or take actions to approve the Lake Level Reports for Hords Creek Reservoir and Lake Coleman September, 2015 – City Manager, Paul Catoe. A motion was made by Councilwoman Merriman to approve consent agenda item 1-7 as presented. Councilman Jameson seconded the motion. The motion carried 4-0.

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

Nancy Emmert complimented Chief Jay Moses for taking care of animal calls

OLD BUSINESS:

1. The City Council shall consider, discuss and or take actions to approve a Resolution thereby awarding an Engineering Contract based on the most qualified Engineering Firm as per staff evaluations and recommendations regarding the Engineering Proposals for the City's 2015-2016 CDBG Grant for the replacement of a water line on Gray Street – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to approve Jacob & Martin Engineering for the City's 2015-2016 CDBG Grant for the replacement of a water line on Gray Street. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0. A motion was made by Councilman Jameson to approve Resolution 15-11 awarding the Engineering Contract. Councilman Jeter seconded the motion. The motion carried 4-0.
2. The City Council shall consider, discuss, and or take actions to open proposals for Grant Administration Services for the City's 2015-2016 CDBG Grant for the replacement of the water line on Grey Street. Final actions to select an Administration Services Firm shall be made by the City Council on November 5th, 2015 upon the completion of staff evaluations of each proposal received – Mayor Nick Poldrack. Proposals received from: A.J. Howco Services. No action.

NEW BUSINESS:

1. The City Council shall consider, discuss and or take actions to appoint (4) four members to the 4-B Coleman Community Coalition Board whose terms are expiring on 10-31-15 – Mayor Nick Poldrack and Coalition Board President, Joe Haynes. A motion was made by Councilman Jameson to reappoint Joe Haynes and Bill Henning to the 4-B Coleman Community Coalition Board. Councilwoman Merriman seconded the motion. The motion carried 4-0. A motion was made by Mayor Pro Tem Payne to appoint Jacque Rosales to the 4-B Coleman Community Coalition Board. Councilwoman Merriman seconded the motion. The motion carried 4-0.
2. The City Council shall consider, discuss and or take actions to approve a revised lease agreement between the 4-A CEDC and the City of Coleman for the management of the 9.03 acres of property and buildings as may be located thereon as donated to the City of Coleman Airport by the 4-A CEDC and which lease agreement became effective on September 20, 2012 – Mayor Nick Poldrack, Kim Little, Executive Director of the 4-A CEDC, and City Attorney Pat Chesser. A motion was made by Councilman Jeter to approve the first amended lease agreement. Councilman Jameson seconded the motion. The motion carried 4-0.
3. The City Council shall consider, discuss and or take actions regarding a request by the 4-A EDC to expend funds for the removal of the old lighting and electrical distribution system, to install new lighting and a new electrical distribution system and repair concrete in the South end of the Selkirk Building and to bring the South end of the Selkirk Building in compliance with applicable fire and building codes – Mayor Nick Poldrack, Kim Little Executive Director of the 4-A CEDC and City Attorney Pat Chesser. A motion was made by Councilman Jameson to approve the expenditure of funds for the removal of the old lighting and electrical distribution system, to install new lighting and a new electrical distribution system and repair concrete in the South end of the Selkirk Building and to bring the South end of the Selkirk Building in compliance with applicable fire and building codes Councilwoman Merriman seconded the motion. The motion carried 3-0 with Councilman Jeter abstaining.
4. The City Council shall consider, discuss and or take actions to approve a Lease Agreement between the 4-A CEDC and the Coleman Filter Company and thereby cancelling the Rapid Filter lease agreement – Mayor Nick Poldrack, Kim Little Director of the 4-A EDC and City Attorney Pat Chesser. A motion was made by Councilman Jeter to approve a Lease Agreement between the 4-A CEDC and the Coleman Filter Company and cancelling the Rapid Filter lease agreement. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.
5. The City Council shall consider, discuss and or take actions regarding a request to increase some salaried in the Street Department in exchange for the purchase of a Brush Chipper Machine – Mayor Nick Poldrack, and Jody Payne. A motion was made by Councilwoman Merriman to readdress this issue in November. Councilman Jameson seconded the motion. The motion carried 4-0.
6. The City Council shall consider, discuss and or take actions regarding the approval of a Resolution Number 15-10 to accept the full ownership of certain tax properties in order to perform the demolition of buildings and the clean-up of the certain properties – Mayor Nick Poldrack and Chief Jay Moses. A motion was made by Mayor Pro Tem Payne to approve Resolution 15-10 to accept the full ownership of certain tax properties in order to perform the demolition of buildings and the clean-up of the certain properties. Councilwoman Merriman seconded the motion. The motion carried 4-0.
7. The City Council shall consider, discuss an or take actions regarding the approval of a “Proclamation” proclaiming the month of October, 2015 as “Domestic Violence Awareness Month” – Mayor Nick Poldrack.
8. The City Council shall consider, discuss and or take actions regarding the approval of a new contract between the Coleman County Tax Appraisal District and the City of Coleman for assessment and collection services for FY 2015-2016 – Mayor Nick Poldrack. A motion was made by Councilman Jameson to approve a contract between the Coleman County Tax Appraisal District and the City of Coleman for assessment and collection services for FY 2015-2016. Councilman Jeter seconded the motion. The motion carried 4-0.
9. The City Council shall consider, discuss and or take actions regarding a request by the Coleman Chronicle and Democratic Voice to close the 100 block of Commercial Street from 4:00 p.m. to 12:00 Midnight after the Trunk or Treat activities on October 31, 2015 – Mayor Nick Poldrack. A motion was made by Councilwoman Merriman to approve the closure of the 100 block of Commercial street from 4:00 p.m. to 12:00 Midnight of October 31, 2015. Councilman Jeter seconded the motion. The motion carried 4-0.
10. The City Council shall consider, discuss and or take actions regarding permission to have a “5K Gobble Wobble’ on Saturday, November 21, 2015 sponsored by the ACE Program

– Mayor Nick Poldrack and Jacque Rosales. A motion was Councilman Jeter to approve the “5K Gobble Wobble on Saturday, November 21, 2015. Councilwoman Merriman seconded the motion. The motion carried 4-0.

11. The City Council shall consider, discuss and or take actions regarding the approval of Resolution No. 15-12 for the approval of a Christmas Parade to be held on Thursday, December 3rd, 2015 from 6:00 p.m. to 7:00 p.m. – Mayor Nick Poldrack and Police Jay Moses. A motion was made by Mayor Pro Tem Payne to approve Resolution 15-12 for a Christmas Parade to be held on Thursday, December 3rd, 2015 from 6:00 p.m. to 7:00 p.m. Councilwoman Merriman seconded the motion. The motion carried 4-0.

STAFF COMMENTS:

1. The City Council may consider, discuss and approve the financial report for the month of September, 2015 and the quarterly investment report for the period ending 09/30/15 – Mayor Nick Poldrack and City Manager Paul Catoe. This report was not ready at this time.
2. Presentation of Administrative Report – Mayor Nick Poldrack and City Manager Paul Catoe.
 1. The Status of the Planning and Building Capacity Grant – To develop a Comprehensive Plan. City Manager Catoe stated we have been funded \$54,285 for the Planning and Building Capacity Grant. This is a matching grant fund.
 2. The Status of the Community Enhancement Grant – To develop a Community Workforce Development Center. City Manager Catoe stated we did not receive the Community Enhancement Grant.
 3. Discussions regarding City Workers trimming and removing trees at the back of the lot belonging to the Humane Society and Tracy Allen at the request of Richard Hetzel to assist in the clean-up of the downtown area and the removal of limbs around overhead wiring. Mr. Hetzel may also plan to install a fence on the back of the property which may require the City’s assistance in digging the post holes. City Manager Catoe commented on what was done on the lot at the corner of Commercial and Pecan, belonging to the Humane Society and Tracy Allen.

MAYOR AND COUNCIL COMMENTS:

None

With no further business a motion was made by Councilman Jameson to adjourn the meeting at 7:55 p.m. Councilwoman Merriman seconded the motion. The motion carried 4-0.


MAYOR


CITY SECRETARY