

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, NOVEMBER 5, 2015
6:00 P.M.

PRESENT: Mayor Nick Poldrack, Mayor Pro Tem Gary Payne, Councilman Gordon Jeter, Councilwoman Carolyn Merriman, Councilman Danny Jameson, City Manager Paul Catoe, City Attorney Pat Chesser and City Secretary Karen Langley.

ABSENT: None

CALL MEETING TO ORDER: Mayor Nick Poldrack

INVOCATION: Councilmember Gordon Jeter

WELCOME OF VISITORS AND GUESTS: Mayor Poldrack welcomed guests and visitors.

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

Drew Hubbard President of the 4-A CEDC, request to be placed on the next agenda or a future agenda with concerns to hiring an engineer to find a solution to the drainage problem on Airport Rd.

OLD BUSINESS

1. The City Council may consider, discuss and or take actions to approve an agreement between the Texas Department of Agriculture and the City of Coleman regarding contract No. 725174 for Planning and Capacity Building Fund and authorization for the Mayor to execute the agreement on behalf of the City of Coleman – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to authorize the Mayor to execute the agreement on behalf of the City of Coleman between the Texas Department of Agriculture and the City of Coleman regarding contract No. 725174 for Planning and Capacity Building Fund. Councilman Jameson seconded the motion. The motion carried 4-0.
2. The City Council may consider, discuss, and or take actions regarding the basic plan or a proposed expanded plan for the 2015-2016 Planning and Capacity Building Fund Grant through the Texas Department of Agriculture – Mayor Nick Poldrack and City Manager Paul Catoe. No Action.
3. The City Council may consider, discuss and or take action regarding the authorization of the City Manager to advertise for a firm to conduct the services required in the 2015-2016 Planning and Building Capacity Grant funded by the Texas Department of Agriculture – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to authorize the City Manager to advertise for a firm to conduct the services required in the 2015-2016 Planning and Building Capacity Grant funded by the Texas Department of Agriculture. Councilwoman Merriman seconded the motion. The motion carried 4-0.
4. The City Council may consider, discuss and or take actions to approve the Evaluation for Grant Administration services for A & J Howco Inc. for the City's 2015-2016 CDBG Grant through TDA for the replacement of the water line on Grey Street. The Clearing House review through SAMS.GOV has been completed as well as the final scoring – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jeter to approve the Evaluation for Grant Administration services for A&J Howco Inc. and Resolution 15-13. Councilwoman Merriman seconded the motion. The motion carried 4-0.
5. The City Council may consider, discuss and or take actions to approve the Evaluation for Engineering Services from Jacob & Martin Inc. for the FY 2015-2016 CDBG Grant through TDA for the replacement of the water line on Grey Street. The Clearing House review through SAMS.GOV has been completed as well as the final scoring – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to approve the Evaluation for Engineering Services from Jacob & Martin, Inc. and Resolution 15-11. Councilman Jeter seconded the motion. The motion carried 4-0.
6. The City Council shall consider, discuss and or take action to appoint (1) one final member to the 4-B Coleman Community Coalition Board as a result of a resignation on the Board and which expired on 10-31-15 – Mayor Nick Poldrack and Coalition Board President Joe Haynes. A motion was made by Councilman Jameson to appoint Tony

Williams to the 4-B Coleman Community Coalition Board. Councilwoman Merriman seconded the motion. The motion carried 4-0.

7. The City Council shall consider, discuss, and or take actions to approve the 4-A CEDC's expenditure of funds to install a fire suppression sprinkler system in the entire Selkirk Building as per bids received from the 4-A CEDC – Mayor Nick Poldrack and Kim Little, Executive Director of the 4-A CEDC. A motion was made by Councilman Jeter to approve the 4-A CEDC's expenditure of funds to install a fire suppression sprinkler system in the entire Selkirk Building. Councilwoman Merriman seconded the motion. The motion carried 4-0.
8. The City Council shall consider, discuss, and or take actions to approve an agreement between the 4-A CEDC and Diamond P Industries for the lease of the south end of the Selkirk building – Mayor Nick Poldrack and Kim Little, Executive Director of the 4-A CEDC. No action.
9. The City Council shall consider, discuss and or take actions to approve the closing of the 16th and 17th block of Concho from 9:00 a.m. to 6:00 p.m. on 11-21-15 for the 5-K Gobble Wobble Fall Festival – Mayor Nick Poldrack and Jacque Rosales or Danny Jameson. A motion was made by Mayor Pro Tem Payne to approve the closing of the 16th and 17th Street on Concho from 9:00 a.m. to 6:00 p.m. on 11/21/15. Councilwoman Merriman seconded the motion. The motion carried 4-0.

NEW BUSINESS:

1. The City Council shall consider, discuss and or take actions regarding the proposed contract between the City of Coleman and Jacob & Martin LTD for the replacement of water lines on State Highway 84 and Farm Road 568. Jacob & Martin will also provide cost estimates to the City Council for the project – Mayor Nick Poldrack, Charles Keith of Jacob & Martin will be attending the meeting to discuss the project with the City Council and City Manager Paul Catoe. A motion was made by Councilwoman Merriman to approve the contract between the City of Coleman and Jacob & Martin LTD for the replacement of water lines on State Highway 84 and Farm Road 568. Councilman Jameson seconded the motion. The motion carried 4-0.
2. The City Council shall consider, discuss and or take actions to approve an agreement between the City of Coleman and Shopko outlining the terms and conditions of the agreement as per the conditions as outlined and as previously approved by the City of Coleman's 380 Resolution – Mayor Nick Poldrack, Kim Little, Executive Director of the 4-B Coleman Community Coalition and City Attorney Pat Chesser. A motion was made by Mayor Pro Tem Payne to approve an agreement between the City of Coleman and Shopko outlining the terms and conditions of the agreement as per the conditions outlined and as previously approved by the City of Coleman's 380 Resolution contingent on the City Attorney final approval of the contract with Shopko. Councilman Jameson seconded the motion. The motion carried 4-0.
3. The City Council shall consider, discuss and or take actions to provide new electrical transformers and other related equipment for the Williams Winery Project – Mayor Nick Poldrack and Robert Williams. (Robert Williamson, RLV Winery) A motion was made by Councilwoman Merriman to approve providing new electrical transformers and other related equipment in the amount of \$14,263.37 pursuant to a 380 agreement. Councilman Jameson seconded the motion. The motion carried 4-0.
4. The City Council shall consider, discuss and or take actions regarding the appointment of (5) five new members to the Planning and Zoning Commission – Mayor Nick Poldrack. A motion was made by Councilman Jameson to appoint Lizette Alexander to replace Ann Martin, appoint Tracy Rankin and Terry Hyden as alternates. And to reappoint Johnny Dempsey, Mary Griffis, Jesse Mills Jr. and Rodney Cole. Councilwoman Merriman seconded the motion. The motion carried 4-0.
5. The City Council shall consider, discuss and or take actions to temporary close 18th Street from 9:30 a.m. to 11:30 a.m. on November 24, 2015 in order to set up for the "Shattered Dreams Program" which is a Vehicle Fatality Reenactment Program – Mayor Nick Poldrack, Jeannie Luckey, Traffic Specialist and Chief Jay Moses. A motion was made by Mayor Pro Tem Payne to approve the temporary close 18th St from 9:30 a.m. to 11:30 a.m. on Monday, November 23, 2015. Councilman Jeter seconded the motion. The motion carried 4-0.
6. The City Council shall consider, discuss and or take actions regarding a new franchise agreement with Lynnstar Communications Inc. for cable services within the City of Coleman and they may also discuss and or take actions regarding their past due payments for their franchise fees and their rental fees – Mayor Nick Poldrack, City Manager Paul Catoe and City Attorney Pat Chesser. No action.

7. The City Council may consider, discuss and or take actions regarding a request by Jody Payne to increase salaries in the Street Department and to also discuss the results of the latest information from the Waters Consulting Group, for all street workers listed in their survey, as well as other area communities and MOU's within our TO Group – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilwoman Merriman to stay with the budget that was agreed on and approved. Look into this during the next budget cycle. Councilman Jeter seconded the motion. The motion carried 4-0.
8. The City Council may consider, discuss and or take actions regarding the purchase of more expensive capital outlay items budgeted this year through a lease/purchase program rather than through a direct purchase in an attempt to spread the cost over a five year to seven year period including the possible purchase of a street sweeper. Debt Service Payments could actually start in the next fiscal year FY 2016-2017 – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to approve the lease/purchase for the street sweeper, wood chipper and the two police cars providing this equipment is in good order. Councilwoman Merriman seconded the motion. The motion carried 4-0.

STAFF COMMENTS:

1. The City Council may consider, discuss and or take actions to approve the Financial Report for the month of September, 2015 and the Quarterly Investment Report for the period ending 09/30/2015 – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to approve the Financial Report for the month of September, 2015 and the Quarterly Investment Report for the period ending 9/30/15. Councilman Jameson seconded the motion. The motion carried 4-0.
2. The City Council may consider, discuss and or take actions to revise portions of the Chapter 12 and or Chapter 13 of the Personnel Policies to allow for the use of City Equipment and or Personnel on Private Property when the use of said equipment will benefit the citizens of Coleman, Businesses within the City of Coleman or the City of Coleman – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to not go into private business. Councilman Jeter seconded the motion. The motion carried 4-0.

MAYOR AND COUNCIL COMMENTS:

None

EXECUTIVE SESSION:

1. The City Council may enter into Executive Session to discuss legal issues related to the “Writ of Mandamus” filed against the City of Coleman with the City Attorney Pat Chesser, Pursuant to Section 551.071 of the Government Code – Mayor Nick Poldrack. A motion was made by Councilwoman Merriman to enter into executive session at 7:26 and to include items 2 & 6 under new business. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.
2. Upon returning to open session, the City Council may take any action they may deem appropriate regarding the item as discussed in Executive Session – Mayor Nick Poldrack. A motion was made by Councilman Jameson to return to regular session at 8:05 p.m. Councilwoman Merriman seconded the motion. The motion carried 4-0.

With no further business a motion was made by Councilman Jameson to adjourn the meeting at 8:10 p.m. Councilman Jeter seconded the motion. The motion carried 4-0.


MAYOR


CITY SECRETARY