

MINUTES
COUNCIL MEETING
JOINT MEETING WITH
CITY OF COLEMAN
AND TYPE 4-A CEDC
CITY HALL
THURSDAY, JANUARY 7, 2016
6:00 P.M.

PRESENT: Mayor Nick Poldrack, Mayor Pro Tem Gary Payne, Councilman Gordon Jeter, Councilwoman Carolyn Merriman, Councilman Danny Jameson, City Manager Paul Catoe, City Attorney Pat Chesser and City Secretary Karen Langley.

ABSENT: None

CALL MEETING TO ORDER: Mayor Nick Poldrack
Roy Poage Secretary of the 4-A CEDC called their meeting to order.

INVOCATION: Chief Jay Moses

WELCOME OF VISITORS AND GUESTS: Mayor Poldrack welcomed guests and visitors.

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:
None

EXECUTIVE SESSION

1. The City Council may consider, discuss and or take actions to enter Executive Session to discuss legal matters with the City Attorney and Gerry Nunan P.E., JD representing Schneider Engineering pertaining to ERCOT and the designation of a Transmission Operator for the City of Coleman pursuant to Government Code 551.071 – Mayor Nick Poldrack. A motion was made by Councilman Jameson to enter into executive session at 6:04 p.m. Councilwoman Merriman seconded the motion. The motion carried 4-0.
2. The City Council may consider, discuss and or take actions regarding any matters which may have been discussed in Executive Session – Mayor Nick Poldrack. A motion was made by Mayor Pro Tem Payne to return to regular session at 7:05 p.m. Councilman Jeter seconded the motion. The motion carried 4-0. No Action.

OLD BUSINESS

1. The City Council and the Members of the Type 4-A CEDC Board of Directors may consider, discuss and or take actions regarding a storm drainage study conducted by Jacob & Martin, LTD for the Industrial Park Area and which leads to the Airport drainage culverts, which ultimately flows into the Hords Creek Tributary – Mayor Nick Poldrack, Ken Martin, Jacob & Martin LTD, Jody Payne, Director of the Street and Alley Department, City Manager Paul Catoe and Roy Poage, Secretary of the Type 4-A CEDC Board. Ken Martin with Jacob & Martin give his recommendation of his findings. A motion was made by Mayor Pro Tem Payne to table this matter until the first meeting in February. Until the 4-A can meet with the Coleman Development Corp to see what can be done. Councilman Jeter seconded the motion. The motion carried 4-0.
2. The City Council and the Type 4-A CEDC Board of Directors shall consider, discuss, and or take actions regarding the acceptance of the recent Letter of Resignation received from Larry Robinson from the Type 4-A CEDC Board of Directors on December 29, 2015. The City Council shall then appoint a new member to fill the position vacated by Larry Robinson to serve in the Board position for the remainder of the unexpired term from 12-29-15 to 12-31-16 – Mayor Nick Poldrack and Roy Poage Secretary of the Type 4-A CEDC Board of Directors. A motion was made by Councilman Jameson to accept the resignation of Larry Robinson from the Type 4-A CEDC Broad of Directors. Councilman Jeter seconded the motion. The motion carried 4-0. Mayor Poldrack recommended appointing Monty Merriman to fill the position vacated by Larry Robinson. A motion was made by Councilman Jameson to appoint Monty Merriman to the Type 4-A CEDC Board. Mayor Pro Tem Payne seconded the motion. The motion carried 3-0, with Councilwoman Merriman abstaining.
Roy Poage Secretary for the 4-A CEDC Board dismissed their meeting.
3. The City Council may consider, discuss and or take action regarding traffic signals and or signs in downtown Coleman as per the proposal prepared and presented by Eric Joffrion on 12-10-15 – Mayor Nick Poldrack, Jody Payne and City Manager Paul Catoe. A motion

was made by Councilwoman Merriman for Eric Joffrion to bring the equipment back minus the parts he put on it. They will be stored for a plan down the road that council deem necessary. Councilman Jameson seconded the motion. The motion carried 3-1 with Councilman Jeter against.

4. The City Council shall open proposals for Professional Consulting Services to conduct the Planning and Building Capacity Grant as authorized and approved by the Texas Community Development Block Grant Program through the Texas Department of Agriculture Contract #7215174. The Mayor and City Manager shall then review the proposals and evaluate each proposal by scoring each category listed in the evaluation format. The Mayor and City Manager will then present their recommendations to the City Council at the next regular meeting on January 21, 2016 regarding their choice for a firm to provide Professional Consulting Services for the Planning and Building Capacity Grant along with the approval of the contract for Professional Consulting Services – Mayor Nick Poldrack and City Manager Paul Catoe. One proposal was received from Howco Services. No action.
5. The City Council shall consider, discuss and or take actions regarding the appointment and or approval of the following positions and or actions in regards to the CDBG Grant – replacement of the Gray Street Water Line, Contract # 7215089 – Mayor Nick Poldrack and City Manager Paul Catoe.
 - Appointment of a Labor Standards Officer (A701)
 - Designation of Environmental Review Compliance Liaison Officer
 - Designation of Civil Rights Officer
 - Approval of a Direct Deposit Form
 - Approval of a Limited English Proficiency Plan

A motion was made by Mayor Pro Tem Payne to appoint Kay Howard as Labor Standards Officer, Paul Catoe as Environmental Review Compliance Liaison Officer, City Manager as Civil Rights Officer and approved Direct Deposit Form. No action needed for a Limited English Proficiency Plan. Councilwoman Merriman seconded the motion. The motion carried 4-0.

NEW BUSINESS:

1. The City Council shall consider, discuss and or take actions regarding the consideration and approval of a new 380 Agreement between the City of Coleman and Robert Williamson regarding the replacement of the sidewalks in front of the new Winery Facility on South Commercial due to improper sloping of existing sidewalks towards the structure resulting in storm drainage which flows in the direction towards the building – Mayor Nick Poldrack and Robert Williamson. A motion was made by Councilman Jameson to authorize Ken Martin to get a cost estimate for plans for a sidewalk to be presented at the next meeting. Councilman Jeter seconded the motion. The motion carried 4-0.
2. The City Council shall consider, discuss and or take actions regarding the opening of the sealed bids received for the lease of some 10.64 acres of land more or less known as the Adele Adams Property which is located adjacent to the Coleman Cemetery. The City Council may also choose to award a bid for the lease of this property – Mayor Nick Poldrack. No bids were received.
3. The City Council shall consider, discuss and or take actions regarding the opening of sealed bids for the lease of some 13.64 acres of land more or less known as Block J of the Subdivision which is part of the R.J. Clow Survey No. 735 which is located at 5th Avenue and 15th Street. The City Council may also choose to award a bid for the lease of this property – Mayor Nick Poldrack. One bid was received - Melton Kennedy 255.00 a yr. A motion was made by Councilman Jameson to approve the bid received from Melton Kennedy for \$255.00 a yr. for 5 yrs. With the approval of the City Attorney on the lease agreement. Councilman Jeter seconded the motion. The motion carried 4-0.
4. The City Council shall consider, discuss and or take actions to open sealed bids for the sale of some (58) round bales 5X5 fertilized coastal hay second cut from the municipal sewer farm. The City Council may also choose to award a bid for sale of this coastal hay – Mayor Nick Poldrack. Four bids were received for the hay.
 - Douglas Watson - \$35.00 a bale, total \$2030
 - Keith Phillips - \$60.00 a bale, total \$3480
 - Mike Berry - \$32.50 a bale, total \$1885
 - James Terry Scott - \$51.61 a bale, total \$2993.38

A motion was made by Councilman Jameson to accept the bid from Keith Phillips for a total of \$3480.00. Councilman Jeter seconded the motion. The motion carried 4-0.

5. The City Council shall consider, discuss and or take actions to formerly seek proposals for an Internet Technology (IT) Systems Specialist to represent the City of Coleman – Mayor

Nick Poldrack, Chief Jay Moses, Utility Office Manager Liz Campbell and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to accept Jimmy Watson and David Martinez with a stipend of \$191.00 a month for each. Councilman Jeter seconded the motion. The motion carried 4-0.

6. The City Council shall consider, discuss and or take actions to approve Resolution # 16-01 which calls for a Municipal Election to be conducted on May 7, 2016 – Mayor Nick Poldrack and City Secretary Karen Langley.
- To Elect a Councilmember for Place 1 (North Ward)
 - To Elect a Councilmember for Place 4 (South Ward)
 - To appoint Beverly Gee as the Election Day Judge
 - To appoint Wanda Dieterich as the Alternate Election Day Judge
 - To approve a contract between the City of Coleman, Coleman County Medical Center and the Coleman Independent School District to conduct an election to be held at the Coleman City Hall on May 7, 2016.

A motion was made by Councilwoman Merriman to approve the appointment of Beverly Gee as the Election Day Judge, Wanda Dieterich as the Alternate Election Day Judge and approve the contract with the Coleman ISD. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0. A motion was made by Councilwoman Merriman to amend the motion to include calling the election. Mayor Pro Tem Payne seconded the motion. The motion carried. 4-0.

STAFF COMMENTS:

None

MAYOR AND COUNCIL COMMENTS:

None

EXECUTIVE SESSION:

1. The City Council may enter into Executive Session to discuss legal matters with the City Attorney, Pat Chesser related to the cable vision agreements between the City of Coleman and Lynnstar Communications Inc. and the City Council may also discuss the “Writ of Mandamus” filed against the City of Coleman pursuant to Section 551.071 of the Government Code – Mayor Nick Poldrack. A motion was made by Councilwoman Merriman to enter into executive session at 9:17 p.m. Councilman Jameson seconded the motion the motion carried 4-0.
2. Upon returning to open session, the City Council may take any action they may deem appropriate regarding all matters discussed in Executive Session – Mayor Nick Poldrack. A motion was made by Councilman Jameson to return to regular session at 9:39 p.m. Councilwoman Merriman seconded the motion. The motion carried 4-0.

With no further business a motion was made by Councilwoman Merriman to adjourn the meeting at 9:40 p.m. Councilman Jameson seconded the motion. The motion carried 4-0.


MAYOR


CITY SECRETARY