

MINUTES  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, JANUARY 21, 2016  
6:00 P.M.

PRESENT: Mayor Nick Poldrack, Mayor Pro Tem Gary Payne, Councilman Gordon Jeter, Councilwoman Carolyn Merriman, Councilman Danny Jameson, City Attorney Pat Chesser, City Manager Paul Catoe, and Emily Nash.

ABSENT: City Secretary Karen Langley

CALL MEETING TO ORDER: Mayor Nick Poldrack

INVOCATION: Councilwoman Carolyn Merriman

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Poldrack welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss, and or take actions regarding the approval of the quarterly occupational tax report of the Chamber of Commerce for the period ending 12-13-15 – Mary Griffis.
2. The City Council may consider, discuss and or take actions regarding the approval of the minutes of the City Council Meetings conducted on December 10, 2015 – Karen Langley, City Secretary.
3. The City Council may consider, discuss and or take actions to approve the Code Enforcement Report for December, 2015 – Chief of Police, Jay Moses.
4. The City Council may consider, discuss and or take actions to approve the Police Department Report for the month of December, - Chief of Police, Jay Moses.
5. The City Council may consider, discuss and or take actions to approve the Municipal Court Report for the month of December, 2015 – Judge Robert J. Nash.
6. The City Council may consider, discuss, and or take actions to approve the Professional Fees for the month of December, 2015 – City Manager Paul Catoe.
7. The City Council may consider, discuss and or take actions to approve the Lake Level Reports for Hords Creek Reservoir and Lake Coleman January, 2016 – City Manager, Paul Catoe. A motion was made by Councilwoman Merriman to approve consent agenda item 1-7 as presented. Councilman Jameson seconded the motion. The motion carried 4-0.

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

B.B Nunley address the council with concerns of the electric.

OLD BUSINESS:

1. The City Council shall consider, discuss and or take actions regarding the evaluation of all proposals received for the development and completion of the CDBG Planning and Building Capacity Grant regarding contract # 7215174 in the amount of \$54,285.00 plus the City of Coleman financial contribution of \$18,285.00 for a grand total amount of \$72,570.00. The City Council may then consider, discuss and or take actions to award the bid and approve the contract for the CDBG Planning and Building Capacity Grant to the most qualified firm who may have presented a proposal – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jeter to approve AJ Howco Inc. for the CDBG Planning and Building Capacity Grant. Councilwoman Merriman seconded the motion. The motion carried 4-0.
2. The City Council shall consider, discuss, and or take actions regarding the City of Coleman seeking a grant from the “Texas Capital Fund” Grant Program to replace the sidewalks on both sides of the first block of South Commercial in the downtown area of Coleman, replacement of infrastructure and discussions of the real estate program – Mayor Nick Poldrack, Kay Howard, President of A & J Howco, Inc. and Robert Williamson. A motion was made by Mayor Pro Tem Payne to apply for the Texas Capital Fund Grant Program when it becomes available. Councilwoman Merriman seconded the motion. The motion carried 4-0.

3. The City Council shall consider, discuss and or take actions to approve the attached Resolution # 16-02 and adopt the following Civil Rights Policies as per the City of Coleman CDBG, Contract # 7215089 for the replacement of portions of the Gray Street Water Line – Mayor Nick Poldrack and Kay Howard, President of A & J Howco Inc.
  - Approval of the Citizen Participation Plan and Grievance Procedure (Form A1013)
  - Approval of the Section 3 Policy ( Form A1002)
  - Approval of the Excessive Force Policy (Form A1003)
  - Approval of the Section 504 and Grievance Procedures (Form A1004)
  - Approval of the Fair Housing Policy (Exhibit 1015)
  - Fair Housing Proclamation (Exhibit A 1007)

A motion was made by Councilman Jameson to adopt Resolution #16-02 pertaining to Civil Rights Policies. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.

#### NEW BUSINESS:

1. The City Council shall consider, discuss and or take actions to approve the racial profiling report for the City of Coleman for the calendar year 2015 – Mayor Nick Poldrack and Chief Jay Moses. A motion was made by Councilman Jameson to approve the racial profiling report as presented. Councilman Jeter seconded the motion. The motion carried 4-0.
2. The City Council shall consider, discuss and or take actions to approve the racial profiling report for Lake Coleman for the calendar year 2015 – Mayor Nick Poldrack and Lake Warden Wally Dobbins. A motion was made by Councilman Jameson to accept the racial profiling as presented. Councilwoman Merriman seconded the motion. The motion carried 4-0.

#### STAFF COMMENTS:

1. The City Council may consider, discuss and or take action to approve the Financial Report for the month of December, 2015 and the quarterly investment report for the period ending December 31, 2015 – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to approve the financial report and the quarterly investment report ending December 31, 2015. Councilman Jeter seconded the motion. The motion carried 4-0.

#### MAYOR AND COUNCIL COMMENTS:

1. Councilman Jameson would like to revisit the stoplight issue.

#### EXECUTIVE SESSION:

1. The City Council may consider, discuss, and or take action to enter Executive Session to discuss Lynnstar Communications Franchise and their contracts with the City of Coleman. The City of Coleman may also discuss the “Writ of Mandamus” filed against the City of Coleman and the requirement of a Transmission Operator as required by ERCOT and the Public Utility Commission. These items will be discussed with the City Attorney, Pat Chesser pursuant to Section 551 of the Government Code – Mayor Nick Poldrack. A motion was made by Councilman Jeter to enter into executive session at 6:58 p.m. Councilwoman Merriman seconded the motion. The motion carried 4-0.
2. Upon returning to open session, the City Council may take whatever action they may deem appropriate regarding the matters discussed in Executive Session – Mayor Nick Poldrack. A motion was made by Councilwoman Merriman to return to regular session at 8:17 p.m. Councilman Jameson seconded the motion. The motion carried 4-0. A motion was made by Mayor Pro Tem Payne to authorize City Attorney Chesser to contact Lynnstar Communications Inc. to find out their customer base and franchise fee revenue. Councilman Jameson seconded the motion. The motion carried 4-0.

With no further business a motion was made by Councilman Jameson to adjourn the meeting at 8:18 p.m. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.

  
MAYOR

  
CITY SECRETARY