

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, FEBRUARY 4, 2016
6:00 P.M.

PRESENT: Mayor Nick Poldrack, Mayor Pro Tem Gary Payne, Councilman Gordon Jeter, Councilwoman Carolyn Merriman, Councilman Danny Jameson, City Manager Paul Catoe, City Attorney Pat Chesser and City Secretary Karen Langley.

ABSENT: None

CALL MEETING TO ORDER: Mayor Nick Poldrack

INVOCATION: Councilman Gordon Jeter

WELCOME OF VISITORS AND GUESTS: Mayor Poldrack welcomed guests and visitors.

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

None

NEW BUSINESS:

1. The City Council shall consider, discuss and or take actions to convert raw water disinfection from Lake Scarborough and Lake Coleman from free chlorine to chlorine dioxide – Mayor Nick Poldrack, Charles Keith, Jacob & Martin Engineering LTD., and Toby Terry, Director of Water Production Services.

- Discussions regarding the City of Coleman testing the raw water at Lake Scarborough by an approved lab and them evaluated by Charles Keith of Jacob & Martin, LTD.

A motion was made by Councilman Jameson to table this item until the next agenda. Councilwoman Merriman seconded the motion. The motion carried 4-0.

2. The City Council may consider, discuss and or take actions to approve proposed new Bylaws for :

- The Type 4-A Coleman Economic Development Corporation.
- The type 4-B Coleman Community Coalition.

Mayor Nick Poldrack and City Attorney Pat Chesser. A motion was made by Mayor Pro Tem Payne to approve the proposed new Bylaws for Type 4-A Coleman Economic Development Corporation with recommended changes by the City Manager. Councilwoman Merriman seconded the motion. The motion carried 4-0. A motion was made by Councilwoman Merriman to approve the proposed new Bylaws for the Type-B Coleman Community Coalition with the changes of adding revenue with expenditures. Councilman Jeter seconded the motion. The motion carried 4-0.

3. The City Council may open bids on the following Capital Outlay items and they may consider, discuss and or take actions to award bids for these items: (Mayor Nick Poldrack and City Manager Paul Catoe.)

- Two new or used Police Package Vehicles

Two bids were received from:

Silsbee Ford - (2) 2016 F-150 Crew cab - \$99,471.20

Defender Supply - (2) 2016 Dodge Ram SSV - 4 x 4 \$88,333.22

A motion was made by Mayor Pro Tem Payne to accept the bid from Defender Supply for 2 Dodge Ram SSV for \$88,333.22. Councilwoman Merriman seconded the motion. The motion carried 4-0.

- One new or used Chipper Machine

Two bids were received from:

Bandit Ind. Inc. – Model-990HD Brush Bandit -\$38,132.40

Vermeer – BC-1000XL Brush Chipper - \$33,280.12

A motion was made by Councilman Jeter to accept the bid from Vermeer for the BC-1000XL Brush Chipper for \$33,280.12. Councilman Jameson seconded the motion. The motion carried 4-0.

- One new or used Street Sweeper

Three bids were received from:

Kinlock Equip. & Supply - New Elgin Broom Badger \$187,193.00

- Demo Elgin Broom Badger \$177,450.00

Schwarze Ind. - Regenerative Air Sweeper \$133,371.00

Industrial Disposal Supply - 2015 TYMCO Regenerative Air Sweeper
\$132,550.00

A motion was made by Councilwoman Merriman to accept the bid from Industrial Disposal Supply for 2015 TYMCO Regenerative Air Sweeper for \$132,550.00. Councilman Jeter seconded the motion. The motion carried 4-0.

4. The City Council may consider discuss and or take actions regarding the authorization of the City Manager to seek proposals for the preparation of a lease/purchase agreement for the Capital Outlay items identified in Item No. 3 with semi-annual payments – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to authorize the City Manager to prepare a lease/purchase agreement with a seven year payout. Councilman Jeter seconded the motion. The motion carried 4-0.
5. The City Council may consider, discuss and or take actions regarding the approval of a report on the use of the City’s website – Mayor Nick Poldrack and Judge Robert J. Nash. A motion was made by Councilman Jameson to approve the City’s website report as presented. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.
6. The City Council may consider, discuss and or take actions regarding the possible replacement of the City Hall Roof – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to authorize the City Manager to advertise for roof repairs and to have the roof cored. Councilman Jeter seconded the motion. The motion carried 4-0.

OLD BUSINESS:

1. The City Council may open sealed bids on the lease of some 10.64 acres of land, more or less, and which is also known as the Adele Adams Property located adjacent to the Coleman Cemetery and the Members of the City Council shall then consider, discuss and or take actions regarding the possible award of a new lease on the property as identified – Mayor Nick Poldrack. One bid was received from Wayne Snider for \$109.06 per year for five years. A motion was made by Councilman Jameson to accept the bid from Wayne Snider for \$109.06 per year for 5 years. Councilwoman Merriman seconded the motion. The motion carried 4-0.
2. The City Council may consider, discuss and or take actions regarding the approval of Resolution No. 16-03 which provides that the City of Coleman, Texas approves the Civil Rights forms outlined in this resolution which were previously approved in Resolution No. 16-02. Resolution No. 16-03 is specifically related to the City of Coleman, Texas Planning and Building Capacity Grant # 7215174, which re-affirms and approves the following forms as previously approved on 01-21-16:
 - Citizen Participation Plan and Grievance Procedures (Form A1013)
 - Section 3 Policy (Form A 1002)
 - Excessive Force Policy (Form A 1003)
 - 504 Policy and Grievance Procedures (Form A 1004)
 - Fair Housing Policy (Exhibit 1015)
 - Fair Housing Proclamation (Form A 1007)

Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to approve Resolution #16-03, which provides that the City of Coleman, Texas approves the Civil Rights forms. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.

3. The City Council shall consider, discuss and or take actions to approve a revision to the Administration Contract with A&J Howco Services Inc. and the Engineering Contract with Jacob & Martin, LTD to include and to correct an Equal Opportunity Clause in accordance with Executive Order # 11246 which became effective on 01-11-16. This is applicable to the CDBG Grant # 7215089 for replacement of portions of the water main on Gray Street – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to approve a revision to the Administration Contract with A&J Howco Services Inc. and the Engineering Contract with Jacob & Martin, LTD to include and to correct an Equal Opportunity Clause in accordance with Executive Order # 11246. Councilman Jameson seconded the motion. The motion carried 4-0.

STAFF COMMENTS:

None

MAYOR AND COUNCIL COMMENTS:

None

EXEVUTIVE SESSION:

1. The City Council may consider, discuss, and or take action to enter Executive Session to discuss the Lynnstar Communications Franchise and their contracts with the City of Coleman. The City of Coleman may also discuss the "Writ of Mandamus" filed against the City of Coleman and the requirement of a Transmission Operator as required by ERCOT and the Public Utility Commission. These items will be discussed with the City Attorney, Pat Chesser Pursuant to Section 551 of the Government Code – Mayor Nick Poldrack. A motion was made by Councilwoman Merriman to enter into executive session at 8:23 p.m. Councilman Jeter seconded the motion. The motion carried 4-0.
2. Upon returning to open session, the City Council may take whatever action they may deem appropriate regarding the matters as discussed in Executive Session – Mayor Nick Poldrack. A motion was made by Councilman Jameson to return to regular session at 9:12 p.m. Councilman Jeter seconded the motion. The motion carried 4-0. City Manager Catoe commented we will not be required to have a transmission operator.

With no further business a motion was made by Mayor Pro Tem Payne to adjourn the meeting at 9:18 p.m. Councilman Jameson seconded the motion. The motion carried 4-0.


MAYOR


CITY SECRETARY