

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, APRIL 7, 2016
6:00 P.M.

PRESENT: Mayor Nick Poldrack, Mayor Pro Tem Gary Payne, Councilman Gordon Jeter, Councilwoman Carolyn Merriman, Councilman Danny Jameson, City Manager Paul Catoe, City Attorney Pat Chesser and City Secretary Karen Langley.

ABSENT: None

CALL MEETING TO ORDER: Mayor Nick Poldrack

INVOCATION: Councilwoman Carolyn Merriman

WELCOME OF VISITORS AND GUESTS: Mayor Poldrack welcomed guests and visitors.

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

Billy Merriman spoke to Council asking for help with the cable at the high rise.

NEW BUSINESS:

1. The City Council may consider, discuss and or take actions regarding the approval of the Preliminary Engineering Report (PER) as prepared by Jacob & Martin LTD to be submitted to the USDA for their review for the construction of a new raw water treatment plant as authorized by the City Council on July 23, 2015 – Mayor Nick Poldrack, Ken Martin of Jacob & Martin LTD and Toby Terry, Water Plant Production Manager.
 - The City Council may consider, discuss and / or take actions regarding the submittal of an application for funding to the USDA-Rural Development for the construction of a new raw water treatment plant – Mayor Nick Poldrack.

A motion was made by Councilman Jameson to approve preliminary Engineering Report as prepared by Jacob & Martin LTD and to submit it to the USDA for a new raw water treatment plant. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.
2. The City Council may consider, discuss and or take actions regarding the passage of Resolution No. 16-05 by the City of Coleman, Texas designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development Block Grant Program (TxCDBG) Planning and Capacity Building Fund: Contract Number 7215174 – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to approve Resolution 16-05 designating authorized signatories for contractual documents and documents for requesting funds pertaining to the TxCDBG Planning and Capacity Building Fund Contract 7215174. Councilwoman Merriman seconded the motion. The motion carried 4-0.
3. The City Council shall consider, discuss and or take actions regarding the approval of a Professional Services Agreement between A & J Howco Services, Inc. referred to as Client and Public Management, Inc. referred to as Consultant to render professional City Planning Services to implement clients service provider contract associated with the Texas Community Development Block Grant Program – Planning /Capacity Building Project Fund administered by the Office of Rural Affairs, Texas Department of Agriculture – Mayor Nick Poldrack and Kay Howard of A & J Howco Services, Inc.. A motion was made by Councilman Jameson to approval a Professional Services Agreement between A & J Howco Services, Inc. and Public Management, Inc. to render professional City Planning Services to implement client service provider contract associated with the TxCDBG – Planning Building Project Fund. Councilwoman Merriman seconded the motion. The motion carried 4-0.
4. The City Council may consider, discuss and or take actions regarding the approval of a Professional Services Agreement between A & J Howco Services, Inc. (hereinafter called Client) and Jacob and Martin, LLC (hereinafter called Consultant), for the purpose of retaining consultant to render Professional City Planning Services to implement client's service provider contract associated with Texas Community Development Block Grant Program – Planning /Capacity Building Project Fund administered by the Office of Rural Affairs, Texas Department of Agriculture – Mayor Nick Poldrack and Kay Howard, of A & J Howco Services, Inc. A motion was made by Councilman Jeter to approve the Professional Services Agreement between A & J Howco Services, Inc. and Jacob and Martin, LLC. to render professional City Planning Services to implement client service

provider contract associated with the TxCDBG – Planning Building Project Fund. Councilwoman Merriman seconded the motion. The motion carried 4-0.

5. The City Council may consider, discuss and or take actions regarding a request to close a portion of College Street (In the middle of the street at College and Commercial for the purpose of cooking and selling hamburgers for the “Petticoats on the Prairie” event scheduled for Saturday April 16, 2016 – Mayor Nick Poldrack and a representative of the Hords Creek Cowboy Church will be present to answer questions. A motion was made by Councilman Jameson to approve the closing a portion of W. College Ave for the purpose of cooking and selling hamburgers. Councilwoman Merriman seconded the motion. The motion carried 4-0.

OLD BUSINESS:

1. The City Council may consider, discuss, and or take actions regarding the bids received on 3-17-16 for the City’s health insurance, life insurance, dental insurance and vision insurance for the period beginning on May 1, 2016 through April 30, 2017. Review and recommendation regarding the award of the bids will be presented by Bobby Zesch of Zesch and Pickett Administrators, Inc. – Mayor Nick Poldrack. A motion was made by Councilwoman Merriman to remain with Blue Cross Blue Shield for – Grandfathered for health insurance at \$616.67. Councilman Jeter seconded the motion. The motion carried 4-0. A motion was made by Councilman Jeter to accept Dearborn bid for life insurance without a rate increase. Councilwoman Merriman seconded the motion. The motion carried 4-0. A motion was made by Councilwoman Merriman to remain with Guardian Dental insurance at \$30.76. Councilman Jameson seconded the motion. The motion carried 4-0. A motion was made by Mayor Pro Tem Payne to remain with Guardian for vision at \$8.67. Councilman Jeter seconded the motion. The motion carried 4-0.
2. The City Council may consider, discuss, and or take actions regarding the revision of the previously approved Chapter 380 Agreement between the City of Coleman and the Rancho Loma Vineyard, LLC located at 411 South Commercial Avenue, Coleman, Texas – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to approve the Amendment to the Chapter 380 Agreement between the City of Coleman and Rancho Loma Vineyards, LLC. Councilwoman Merriman seconded the motion. The motion carried 4-0.
3. The City Council may consider, discuss and or take actions regarding the bids received for the replacement of the roof of the City Hall and Police Department with a sprayed polyurethane Foam Material as per City Specifications – Mayor Nick Poldrack, City Manager Paul Catoe and Purchasing Agent Leslie Walters. City Manager Catoe explains that Mike Barker withdrew his bid. Requested to table this until an evaluation can be done as to the load the roof can handle. A motion was made by Councilman Jameson to table this item until April 21st meeting. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.
4. The City Council may consider, discuss and or take actions regarding the bids received for the purchase of a Mechanical Street Sweeper as per City Specifications – Mayor Nick Poldrack, City Manager Paul Catoe and Purchasing Agent Leslie Walters.
 - The City Council may consider, discuss and or take actions regarding the authorization of the City Manager to provide the City Council with a lease/purchase agreement for the lease / purchase of the street sweeper for a period of seven (7) years with semi-annual payments through Government Capital Corporation of Southlake, Texas – Mayor Nick Poldrack and City Manager Paul Catoe.

A motion was made by Councilman Jeter to start over with the bidding process for street sweepers with a demo. Councilman Jameson seconded the motion. The motion carried 3-1 with Councilwoman Merriman against.

STAFF COMMENTS:

None

MAYOR AND COUNCIL COMMENTS:

None

With no further business a motion was made by Councilman Jameson to adjourn the meeting at 7:40 p.m. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.


MAYOR

Karen Langley
CITY SECRETARY