

MINUTES  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, MAY 19, 2016  
6:00 P.M.

PRESENT: Mayor Nick Poldrack, Mayor Pro Tem Gary Payne, Councilman Sherman Smith, Councilwoman Carolyn Merriman, City Attorney Pat Chesser, City Manager Paul Catoe, and City Secretary Karen Langley.

ABSENT: Councilman Danny Jameson

CALL MEETING TO ORDER: Mayor Nick Poldrack

INVOCATION: Judge Jeff Nash

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Poldrack welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss and or take actions regarding the approval of the minutes of the City Council Meetings conducted on April 7, 2016 and April 21, 2016 – Karen Langley, City Secretary.
2. The City Council may consider, discuss and or take actions to approve the Code Enforcement Report for April, 2016 – Chief of Police, Jay Moses.
3. The City Council may consider, discuss and or take actions to approve the Police Department Report for the month of April, 2016 - Chief of Police, Jay Moses.
4. The City Council may consider, discuss and or take actions to approve the Municipal Court Report for the month of April, 2016 – Judge Robert J. Nash.
5. The City Council may consider, discuss, and or take actions to approve the Professional Fees for the month of April, 2016 – City Manager Paul Catoe.
6. The City Council may consider, discuss and or take actions to approve the Lake Level Reports for Hords Creek Reservoir and Lake Coleman May, 2016 – City Manager, Paul Catoe. A motion was made by Councilwoman Merriman to approve consent agenda item 1-6 as presented. Councilman Smith seconded the motion. The motion carried 3-0.

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

None

BIDS RECEIVED:

1. The City Council may consider, discuss, and or take actions regarding the bids received for the materials for the construction and replacement of a new water line on SH 84 and FM Rd 568 (Santa Anna Avenue) which will be completed by the City of Coleman staff and subsequently turned over to the Coleman County Special Utility District for future water services – Mayor Nick Poldrack and Charles Keith of Jacob & Martin LLC. A motion was made by Mayor Pro Tem Payne to accept the bid from Ben Mark Supply Co. for \$27,885.16 pursuant to contract agreement with Coleman Co SUD. Councilman Smith seconded the motion. The motion carried 3-0.
2. The City Council may consider, discuss and or take actions regarding the opening and possible award of a bid for a new or used (demo) Regenerative Air-Street Sweeper – Mayor Nick Poldrack. One bid was received from Industrial Disposal Supply Co. for \$132,550.00. Purchasing agent Leslie Walters made the recommendation to continue with a Pelican Mechanical Sweeper. A motion was made by Mayor Pro Tem Payne to accept the bid from Industrial Disposal Supply Co. for \$132,550.00. Councilman Smith seconded the motion. The motion carried 2-1 with Councilwoman Merriman voting against.
  - The City Council may consider, discuss and or take actions regarding the authorization of the City Manager to prepare a lease/purchase agreement through Government Capital Corporation to finance the lease/purchase of a new or used (demo) street sweeper to be presented to the Council for approval on 06-052-2016 – Mayor Nick Poldrack.

A motion was made by Councilman Smith to authorize City Manager to prepare a lease/purchase agreement through Government Capital Corporation. Councilwoman Merriman seconded the motion. The motion carried 3-0.

**OLD BUSINESS:**

1. The City Council may consider, discuss and or take actions regarding approving the contract between the City of Coleman and Jacob and Martin LLC for Engineering Services for the construction of a new Water Treatment Plant which is to be funded through USDA Rural Development with a forty (40) year payout period for the Loan/Grant Program – Mayor Nick Poldrack and Charles Keith of Jacob & Martin LLC. A motion was made by Mayor Pro Tem Payne to approve the contract between the City of Coleman and Jacob and Martin LLC for Engineering Services for the construction of a new Water Treatment Plant, with changes to the contract concerning the insurance. Councilwoman Merriman seconded the motion. The motion carried 3-0.
2. The City Council may consider, discuss and or take actions regarding the completion of a Phase I Environmental Study rather than providing a Letter of Assurance/Responsibility to TCEQ regarding any potential contamination forum on the property where the Gray Street water line will be installed – Mayor Nick Poldrack, Charles Keith of Jacob & Martin LLC and Kay Howard of A & J Howco Inc. A motion was made by Councilman Smith to approve the completion of a Phase I Environmental Study for the Gray Street water line. Councilwoman Merriman seconded the motion. The motion carried 3-0.
3. The City Council may consider, discuss and or take actions regarding the introduction of Patrick Wiltshire representing Public Management who will be conducting and completing portions of the City's Planning and Building Capacity Grant – Mayor Nick Poldrack and Kay Howard of A & J Howco, Inc. No action.
4. The City Council may consider, discuss and or take actions regarding the solicitation of Archaeological Services for the completion of the Gray Street Water Line – Mayor Nick Poldrack and Kay Howard of A & J Howco Services Inc. No action.

**NEW BUSINESS:**

1. The City Council may consider, discuss and or take actions regarding the approval of the Agreement by Resolution Number 16-06 for the temporary closure of portions of the State Right of Ways for SH 206 and SH 153 from 10:00 A.M. to 11:00 A.M. on Saturday, June 11, 2016 – Mayor Nick Poldrack and Chief Jay Moses. A motion was made by Councilman Smith to approve Resolution 16-06 for the temporary closure of portions of the State Right of Ways for SH 206 and SH 153 from 10:00 a.m. to 11:00 a.m. Councilwoman Merriman seconded the motion. The motion carried 3-0.
2. The City Council may consider, discuss and or take action regarding the approval of the proposed Budget Schedule for FY 2016-2017 – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to approve the Budget Schedule for FY 2016-2017. Councilwoman Merriman seconded the motion. The motion carried 3-0.
3. City Council may consider, discuss and or take actions regarding the approval of the Agreement between the City of Coleman and Jacob & Martin for their Youth Intern Program – GIS Data Collection – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Payne to approve the agreement between the City of Coleman and Jacob & Martin for the Youth Intern Program for the GIS Data Collection. Councilman Smith seconded the motion. The motion carried 3-0.

**STAFF COMMENTS:**

The City Council may consider, discuss and or take action to approve the Financial Report for the month of April, 2016 – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilwoman Merriman to approve the Financial Report for the month of April, 2016. Councilman Smith seconded the motion. The motion carried 3-0.

**MAYOR AND COUNCIL COMMENTS:**

Congratulations to David Martinez for his graduation with an Associate's Degree in Fire Protection and Safety Technology from Weatherford College on May 14, 2016.

With no further business a motion was made by Councilman Smith to adjourn the meeting at 7:19 p.m. Mayor Pro Tem Payne seconded the motion. The motion carried 3-0.

*Nick Pollock*  
MAYOR

*Karen Langley*  
CITY SECRETARY