

MINUTES
 JOINT COUNCIL MEETING
 CITY OF COLEMAN
 WITH 4-A COLEMAN ECONOMIC DEVELOPMENT CORPORATION
 AND THE 4-B COLEMAN COMMUNITY COALITION
 CITY HALL
 THURSDAY, JULY 21, 2016
 6:00 P.M.

PRESENT: Mayor Nick Poldrack, Mayor Pro Tem Gary Payne, Councilman Sherman Smith, Councilwoman Carolyn Merriman, Councilman Danny Jameson, City Attorney Pat Chesser, City Manager Paul Catoe, and City Secretary Karen Langley.

ABSENT:

CALL MEETING TO ORDER: Mayor Nick Poldrack

4-A MEETING CALLED TO ORDER: Roy Poage

4-B MEETING CALLED TO ORDER: Did not have a quorum.

INVOCATION: Mayor Nick Poldrack

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Poldrack welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss and or take actions regarding the approval of the quarterly occupational tax report for the months of April, May and June of 2016 – Mary Griffis, Executive Director of the Coleman Chamber of Commerce.
2. The City Council may consider, discuss and or take actions regarding the approval of the minutes of the City Council Meetings conducted on June 2, 2016 and June 16, 2016 – Karen Langley, City Secretary.
3. The City Council may consider, discuss and or take actions to approve the Code Enforcement Report for June, 2016 – Chief of Police, Jay Moses.
4. The City Council may consider, discuss and or take actions to approve the Police Department Report for the month of June, 2016 - Chief of Police, Jay Moses.
5. The City Council may consider, discuss and or take actions to approve the Municipal Court Report for the month of June, 2016 – Judge Robert J. Nash.
6. The City Council may consider, discuss, and or take actions to approve the Professional Fees for the month of June, 2016 – City Manager Paul Catoe.
7. The City Council may consider, discuss and or take actions to approve the Lake Level Reports for Hords Creek Reservoir and Lake Coleman July, 2016 – City Manager, Paul Catoe. A motion was made by Councilman Jameson to approve consent agenda items 1-7 as presented. Councilwoman Merriman seconded the motion. The motion carried 4-0.

OLD BUSINESS:

1. The City Council may consider, discuss and or take actions regarding the engagement of First Southwest as a Financial Advisor for the proposed USDA Project to construct a new Water Treatment Plant at an estimated cost of \$8,000,000.00 – Mayor Nick Poldrack and Eric Macha of First Southwest. A motion was made by Mayor Pro Tem Payne to approve the engagement of First Southwest as a Financial Advisor for the proposed USDA Project. Councilwoman Merriman seconded the motion. The motion carried 4-0.
2. The City Council may consider, discuss and or take actions regarding the “Heart of Texas” proposal to continue to provide Ambulance Services within the City of Coleman, Texas with a new contract amendment to become effective on January 1, 2017 – Mayor Nick Poldrack and Jennifer Trowbridge representing Heart of Texas. No action.
3. The City Council may consider, discuss and or take actions approving the Grant Application for the Downtown Revitalization Program (DRP). Grant Funds are in the amount of \$250,000.00 from the Texas Department of Agriculture (TDA) with a minimum of \$25,000 cash match in funds or a combination of cash and in-kind in the amount of \$75,000.00 for the replacement of sidewalks within the 400 block of South Commercial Street – Mayor Nick Poldrack and Kay Howard of A&J Howco Services Inc. A motion was made by Councilman Jameson to approve the Grant Application for

the Downtown Revitalization Program. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.

- If number 3 is approved by the City Council, the City Council may consider, discuss and or take actions authorizing the City Manager to seek procurement of professional services associated with the 2016 downtown revitalization program fund to include preparation of the application and grant management and engineering services necessary to carry out sidewalk improvements in the 400 block of South Commercial Street. The City will enter into a contract with the successful grant management and engineering firms' contingent upon receiving an award of grant funds from the Texas Department of Agriculture (TDA) – Mayor Nick Poldrack and Kay Howard of A&J Howco Inc. A motion was made by Councilwoman Merriman to authorize the City Manager to seek procurement of professional services associated with the 2016 downtown revitalization program fund to include preparation of the application, grant management and engineering services. Councilman Jameson seconded the motion. The motion carried 4-0.
4. The City Council may conduct a Public Hearing and consider, discuss and or take actions regarding the City of Coleman making an application for Community Enhancement Funds in the amount of \$500,000.00 from Texas Department of Agriculture funds (TDA) with a \$50,000.00 match in local funds. The application deadline is August 18, 2016. This proposed project will be for the completion of a Workforce Development Center to be located on Liveoak Street across from the City Hall or other suitable location – Mayor Nick Poldrack and Kay Howard of A&J Howco Inc. The Public Hearing was opened at 7:13 p.m. Kay Howard stated we would need \$25,000.00 in matching funds, which is a 5% match. Several citizens expressed their opinion concerning the Workforce Development Center. The Public Hearing closed at 8:35 p.m. A motion was made by Councilman Smith to approve the grant application for the Community Enhancement Funds in the amount of \$500,000.00 from Texas Department of Agriculture Funds. Councilman Jameson seconded the motion. Councilman Smith and Councilman Jameson for with Mayor Pro Tem Payne and Councilwoman Merriman against. The motion carried with Mayor Poldrack voting for the grant application.
 - If number 4 is approved by the City Council, the City Council may consider, discuss and or take actions authorizing the City Manager to seek procurement of professional services associated with the 2016 Community Enhancement Program Fund to include preparation of the applications well as grant management and engineering services necessary to carry out the Workforce Development Center Improvements. The City will enter into a contract with the successful engineering and grant management firms contingent upon the City receiving the award of grant funds from the Texas Department of Agriculture – Mayor Nick Poldrack and Kay Howard of A&J Howco Inc. A motion was made by Councilman Jameson to authorize the City Manager to seek procurement of professional services associated with the 2016 Community Enhancement Program Fund to include preparation of the applications as well as grant management and engineering services. Councilman Smith seconded the motion. The motion carried 4-0.
 5. The City Council may consider, discuss and or take actions regarding the approval of A&J Howco Services Inc. to subcontract to Public Management for the electrical distribution studies for the 2015 Comprehensive Building and Planning Capacity Grant in the amount of \$7,100.00 – Mayor Nick Poldrack and Kay Howard of A&J Howco Inc. A motion was made by Councilman Jameson to approve A&J Howco Services Inc. to subcontract to Public Management for the electrical distribution studies for the 2015 Comprehensive Building and Planning Capacity Grant in the amount of \$7,100.00. Councilwoman Merriman seconded the motion. The motion carried 4-0.

NEW BUSINESS:

1. The City Council may consider, discuss and or take actions regarding a new electrical service line to be installed by the Coleman County Coop to provide residential service to a residential customer in an area where both the City and the Coleman County Coop have certificates to serve the area – Mayor Nick Poldrack, City Manager, Paul Catoe and City Attorney Pat Chesser. Councilman Smith is abstaining from this item.
 - a. City Council's approval/disapproval of the Coleman County Coop attaching their electrical lines to a City Pole to provide electrical services within a dually certified area.

- b. City Council's approval/disapproval of a 20' separation between the City line and the Coleman County Cooperative line to provide for additional safety measures regarding future maintenance and repair issues. A motion was made by Councilman Jameson to allowing the Coleman County Coop to attach to the city pole as long as there is 20' separation between the city line and the Coleman County Cooperative line. Mayor Pro Tem Payne seconded the motion. The motion carried 3-0.
- c. City Council's approval/disapproval of the installation of a Coleman County Cooperative Pole which is proposed to be placed outside the Coop's certified area and within the City's sole certified area to serve the existing meter loop for a residential customer residing in a dually certified area. A motion was made by Councilwoman Merriman to allow the installation of a Coleman County Cooperative Pole which is proposed to be placed outside the Coop's certified area. Councilman Jameson seconded the motion. The motion carried 3-0.

EXECUTIVE SESSION:

The City Council may enter Executive Session to discuss legal matters with the City Attorney Pursuant to Section 551.071 of the Government Code – Mayor Nick Poldrack. A motion was made by Councilman Jameson to enter into Executive Session at 8:51 p.m. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.

- a. The City Council may discuss legal matters related to the ambulance contract between the City of Coleman and the Heart of Texas EMS Services – Mayor Nick Poldrack.
- b. The City Council may discuss legal matters related to specific issues regarding the City of Coleman and the Coleman County Coop providing electrical services within a dually certified area and within the City's sole certified area – Mayor Nick Poldrack.

Upon returning to open session, the City Council may take whatever actions it may deem appropriate – Mayor Nick Poldrack. A motion was made by Councilman Jameson to return to regular session at 9:52 p.m. Councilwoman Merriman seconded the motion. The motion carried 4-0.

NEW BUSINESS:

- 2. The City Council may consider, discuss and or take actions regarding the approval of a FEMA grant in the amount of \$108,452.00 for the purchase of (18) new air packs to replace the existing outdated air packs. The City of Coleman's matching funds for the grant is \$5,422.00 – Mayor Nick Poldrack and Fire Chief David Martinez. A motion was made by Councilman Jameson to approve the FEMA Grant in the amount of \$108,452.00 for the purchase of (18) new air packs to replace the existing outdated air packs. The City of Coleman's matching funds for the grant is \$5,422.00. Councilwoman Merriman seconded the motion. The motion carried 4-0.

STAFF COMMENTS:

The City Council may consider, discuss and or take actions to approve the Financial Report and the Quarterly Investment Report for the month of June, 2016 – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Smith to approve the Financial Report and the Quarterly Investment Report for the month of June, 2016. Councilman Jameson seconded the motion. The motion carried 4-0.

MAYOR AND COUNCIL COMMENTS:

Mayor Nick Poldrack expresses appreciation to the Police Department, the Municipal Court, the Fire Department and the Sheriff's Department for all their efforts to protect the citizens of Coleman and Coleman County.

HEARING OF VISTORS CONCERNING MATTERS NOT ON THE AGENDA

None

With no further business a motion was made by Councilman Jameson to adjourn the meeting at 10:26 p.m. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.

Nick Aldred
MAYOR

Karen Langley
CITY SECRETARY