

MINUTES  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, AUGUST 18, 2016  
6:00 P.M.

PRESENT: Mayor Nick Poldrack, Mayor Pro Tem Gary Payne, Councilman Sherman Smith, Councilwoman Carolyn Merriman, Councilman Danny Jameson, City Manager Paul Catoe, City Attorney Pat Chesser, and City Secretary Karen Langley.

ABSENT:

CALL MEETING TO ORDER: Mayor Nick Poldrack

INVOCATION: Judge Jeff Nash

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Poldrack welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss and or take actions regarding the approval of the minutes of the City Council Meetings conducted on July 7, 2016 and June 21, 2016 – Karen Langley, City Secretary.
2. The City Council may consider, discuss and or take actions to approve the Code Enforcement Report for July, 2016 – Chief of Police, Jay Moses.
3. The City Council may consider, discuss and or take actions to approve the Police Department Report for the month of July, 2016 - Chief of Police, Jay Moses.
4. The City Council may consider, discuss and or take actions to approve the Municipal Court Report for the month of July, 2016 – Judge Robert J. Nash.
5. The City Council may consider, discuss, and or take actions to approve the Professional Fees for the month of July, 2016 – City Manager Paul Catoe.
6. The City Council may consider, discuss and or take actions to approve the Lake Level Reports for Hords Creek Reservoir and Lake Coleman August, 2016 – City Manager, Paul Catoe. A motion was made by Councilman Smith to approve consent agenda items 1 – 6 as presented. Councilman Jameson seconded the motion. The motion carried 4-0.

OLD BUSINESS:

1. The City Council may consider, discuss and or take actions regarding the “Heart of Texas” proposal to continue to provide Ambulance Services within the City of Coleman, Texas with a new contract or contract amendment to become effective on January 1, 2017 – Mayor Nick Poldrack and Jennifer Trowbridge representing Heart of Texas. A motion was made by Councilwoman Merriman to approve the letter of termination presented by Heart of Texas. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.
2. The City Council may conduct a Public Hearing and consider, discuss and or take actions regarding the City of Coleman making an application for a Downtown Revitalization Program (DRP) grant for funding in the amount of \$250,000.00 from the Texas Department of Agriculture (TDA) with a minimum of a \$25,000 cash match in funds or a combination of cash and in-kind in the amount of \$75,000.00 for the replacement of sidewalks within the 400 block of South Commercial Street – Mayor Nick Poldrack and Kay Howard of A&J Howco Services Inc. The Public Hearing opened at 6:07 p.m. Several citizens spoke concerning the sidewalks in the downtown area. The Public Hearing closed at 6:37 p.m. A motion was made by Mayor Pro Tem Payne to approve application for a Downtown Revitalization Program grant for funding in the amount of \$250,000.00 from the Texas Department of Agriculture with a minimum of a \$25,000 cash match in funds or a combination of cash and in-kind in the amount of \$75,000 for the replacement of sidewalks in the downtown area of Coleman. Councilwoman Merriman seconded the motion. The motion carried 4-0.
3. If number 2 above is approved by the City Council, the City Council may consider, discuss and or take actions authorizing the City Manager to seek procurement of professional services associated with the 2016 Downtown Revitalization Program fund to include preparation of the application as well as grant management and engineering services necessary to carry out the Sidewalk Improvement Program. The City will enter

into a contract with the successful engineering and grant management firms contingent upon the City receiving the award of grant funds from the Texas Department of Agriculture (TDA) – Mayor Nick Poldrack and Kay Howard of A&J Howco, Inc. A motion was made by Councilman Jameson to authorize the City Manager to seek procurement of professional services associated with the 2016 Downtown Revitalization Program fund to include preparation of the application as well as grant management and engineering services. Councilman Smith seconded the motion. The motion carried 4-0.

4. The City Council may consider, discuss and or take actions regarding the approve a grant to the Petticoats on the Prairie in the amount of \$10,000.00 as approved by the 4-B Coleman Community Coalition Board of Directors by Resolution on August 16, 2016 upon the completion of a Public Hearing – Mayor Nick Poldrack. A motion was made by Councilwoman Merriman to approve a grant to the Petticoats on the Prairie in the amount of \$10,000. Councilman Jameson seconded the motion. The motion carried 4-0.

#### NEW BUSINESS:

1. The City Council may consider, discuss and or take actions regarding opening of bids and for the sale of the following city property:
  - Lot 1 -60 round bales of 5X5 Coastal and Johnson Grass Mixed Hay  
A motion was made by Councilwoman Merriman to approve a bid from Wayne Snider in the amount of \$50.15 for a total of \$3015.00. Councilman Smith seconded the motion. The motion carried 4-0.
  - Lot 2 -30 round bales of 5X5 Coastal and Johnson Grass Mixed Hay  
A motion was made by Mayor Pro Tem Payne to approve a bid from Raymond Cupps in the amount of \$36.00 for a total of \$1080.00. Councilwoman Merriman seconded the motion. The motion carried 4-0.
  - Lot 3 -25 round bales of 5X5 Coastal and Johnson Grass Mixed Hay  
A motion was made by Councilman Jameson to approve a bid from Raymond Cupps in the amount of \$40.00 for a total of \$1000.00. Councilman Smith seconded the motion. The motion carried 4-0.
2. The City Council may consider, discuss and or take actions regarding the appointment of (3) three members to the Planning and Zoning Commission – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Smith to reappoint Johnny Dempsey, Mary Griffis and Jesse Mills Jr. to the Planning and Zoning Commission. Councilwoman Merriman seconded the motion. The motion carried 4-0.
3. The City Council may consider, discuss and or take actions to conduct a Public Hearing on the Proposed Budget for FY 2016-2017 – Mayor Nick Poldrack and City Manager Paul Catoe. The Public Hearing was opened at 6:55 p.m. Citizens commented on the Proposed Budget for FY 2016-2017. The Public Hearing closed at 7:38 p.m.
4. The City Council may consider, discuss and or take actions to approve the first reading of ordinance number 1167 approving the Budget for FY 2016-2017 – Mayor Nick Poldrack. A motion was made by Mayor Pro Tem Payne to approve the first reading of Ordinance 1167 – Budget for FY 2016-2017. Councilwoman Merriman seconded the motion. The motion carried 3-1 with Councilman Jameson against.
5. The City Council may consider, discuss and or take actions to approve the first reading of ordinance number 1168 increasing water rates to become effective on October 1, 2016 – Mayor Nick Poldrack. A motion was made by Councilman Smith to approve the first reading of Ordinance 1168 increasing water rates to become effective on October 1, 2016. Mayor Pro Tem Payne seconded the motion. The motion carried 3-1 with Councilman Jameson against.
6. The City Council may consider, discuss and or take actions to ratify their intentions to establish the tax rates for maintenance and operations and for the interest and sinking fund for 2016 – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to approve the established tax rates for maintenance and operation and for the interest and sinking fund for 2016. Councilman Smith seconded the motion. The motion carried 4-0.

#### STAFF COMMENTS:

The City Council may consider, discuss and or take actions to approve the Financial Report for the month of July, 2016 – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to approve the Financial Report for the month of July 2016. Councilman Smith seconded the motion. The motion carried 4-0.

#### MAYOR AND COUNCIL COMMENTS:

None

**EXECUTIVE SESSION:**

The City Council may enter Executive Session to discuss legal matters with the City Attorney Pursuant to Section 551.071 of the Government Code – Mayor Nick Poldrack. A motion was made by Mayor Pro Tem Payne to enter into Executive Session at 7:47 p.m. Councilman Jameson seconded the motion. The motion carried 4-0.

- a. The City Council may discuss legal matters related to the ambulance contract between the City of Coleman and the Heart of Texas EMS Services – Mayor Nick Poldrack. No Action

Upon returning to open session, the City Council may take whatever actions it may deem appropriate – Mayor Nick Poldrack. A motion was made by Councilman Jameson to return to regular session at 8:27 p.m. Councilwoman Merriman seconded the motion. The motion carried 4-0.

**HEARING OF VISTORS CONCERNING MATTERS NOT ON THE AGENDA**

None

With no further business a motion was made by Councilman Jameson to adjourn the meeting at 8:28 p.m. Councilwoman Merriman seconded the motion. The motion carried 4-0.

  
CITY SECRETARY

  
MAYOR