

MINUTES  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, SEPTEMBER 15, 2016  
6:00 P.M.

PRESENT: Mayor Nick Poldrack, Councilman Sherman Smith, Councilwoman Carolyn Merriman, Councilman Danny Jameson, City Attorney Pat Chesser, City Manager Paul Catoe, and City Secretary Karen Langley.

ABSENT: Mayor Pro Tem Gary Payne

CALL MEETING TO ORDER: Mayor Nick Poldrack

INVOCATION: Councilman Jameson

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Poldrack welcomed guests and visitors.

OLD BUSINESS:

7. The City Council shall consider, discuss and or take actions to approve the designated area of sidewalk improvements in the downtown area of Commercial Street and to initiate repairs and or replacement of sidewalk should the Downtown Revitalization Program Grant be approved by the Texas Department of Agriculture in accordance with ADA guidelines \_ Mayor Nick Poldrack and Kay Howard of A&J Howco Services Inc. City Manager, Paul Catoe. After an assessment of the downtown area Ken Martin made a recommendation to start at the 200 block of Commercial. A motion was made by Councilwoman Merriman to accept the recommendation of Ken Martin to start in the 200 block of Commercial. Councilman Smith seconded the motion. The motion carried 3-0.

CONSENT AGENDA:

1. The City Council may consider, discuss and or take actions regarding the approval of the minutes of the City Council Meetings conducted on August 4, 2016, August 8, 2016, August 9, 2016, August 11, 2016, August 18, 2016 and August 25, 2015 – Karen Langley, City Secretary.
2. The City Council may consider, discuss and or take actions to approve the Code Enforcement Report for August, 2016 – Chief of Police, Jay Moses.
3. The City Council may consider, discuss and or take actions to approve the Police Department Report for the month of August, 2016 – Chief of Police, Jay Moses.
4. The City Council may consider, discuss and or take actions to approve the Municipal Court Report for the month of August, 2016 – Judge Robert J. Nash.
5. The City Council may consider, discuss, and or take actions to approve the Professional Fees for the month of August, 2016 – City Manager Paul Catoe.
6. The City Council may consider, discuss and or take actions to approve the Lake Level Reports for Hords Creek Reservoir and Lake Coleman September, 2016 – City Manager, Paul Catoe. A motion was made by Councilman Jameson to approve consent agenda items 1-6 as presented. Councilman Smith seconded the motion. The motion carried 4-0.

OLD BUSINESS:

1. The City Council may consider, discuss and or take actions regarding the “Heart of Texas “ proposed contract amendment to continue to provide Ambulance Services with the City of Coleman, Texas with a new two year contract amendment to become effective on January 1, 2017 – Mayor Nick Poldrack, City Attorney Pat Chesser and Jennifer Trowbridge representing Heart of Texas EMS Services. A motion was made by Councilman Jameson to table this item until more research can be done. Councilman Smith seconded the motion. The motion carried 3-0.
2. The City Council may open proposals for the engineering services and may then consider, discuss and or take actions regarding the authorization of the City Manager and Mayor to recommend the appointment of an engineering firm for the Downtown Revitalization Program (DRP) Grant for funding in the amount of \$250,000.00 from the Texas Department of Agriculture (TDA) with a minimum of a \$25,000.00 cash match in funds or a combination of cash and in-kind in the amount of \$75,000.00 for the replacement of sidewalk within the downtown area of Commercial Street – Mayor Nick

Poldrack and City Manager Paul Catoe. Two bids were received for the Engineering Services from Maldonado-Burkett and Jacob and Martin. A motion was made by Councilman Jameson to authorize the Mayor and City Manager to review the proposals and make a recommendation. Councilwoman Merriman seconded the motion. The motion carried 3-0.

3. The City Council may open proposals for the administration and maintenance services and may then consider, discuss and or take actions regarding the authorization of the City Manager and Mayor to recommend the appointment of a firm to conduct the administration and maintenance for the Downtown Revitalization Program (DRP) Grant for funding in the amount of \$250,000.00 from the Texas Department of Agriculture (TDA) with a minimum of a \$25,000.00 cash match in funds or a combination of cash and in-kind in the amount of \$75,000.00 for the replacement of sidewalk within the downtown area of Commercial Street – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to authorize the City Manager and the Mayor to review the proposals and make a recommendation. Councilwoman Merriman seconded the motion. The motion carried 3-0.
4. The City Council shall consider, discuss and or take actions regarding the approval of Resolution No. 1610 authorizing the submission of a Texas Capital Program Grant Application to the Texas Department of Agriculture for Downtown Revitalization Funds and authorizing the Mayor to act as the Chief Executive Officer and authorized representative in all matters pertaining to the City's participation in the Downtown Revitalization Program Grant – Mayor Nick Poldrack and Kay Howard of A& J Howco Inc. A motion was made by Councilman Smith to approve Resolution No 1610 authorizing the submission of a Texas Capital Program Gant Application and authorizing the Mayor to act as the Chief Executive Officer and authorized representative in all matters pertaining to the City's participation in the Downtown Revitalization Program Grant. Councilwoman Merriman seconded the motion. The motion carried 3-0.
5. The City Council shall consider, discuss and or take actions regarding the approval of Resolution No. 1611 establishing the designated downtown area of the City of Coleman as a blighted area – Mayor Nick Poldrack and Kay Howard of A&J Howco Inc. A motion was made by Councilwoman Merriman to approve Resolution 1611 establishing the designated downtown area of the City of Coleman as a blighted area. Councilman Jameson seconded the motion. The motion carried 3-0.
6. The City Council shall consider, discuss and or take actions to approve the second reading of Ordinance No. 1169 approving the Tax Levy for 2016 – Mayor Nick Poldrack. A motion was made by Councilman Jameson to approve the seconded reading of Ordinance 1169 the Maintenance and Operations rate at .24671 per \$100.00 valuation. Councilman Smith seconded the motion. The motion carried 3-0. A motion was made by Councilwoman Merriman to approve the seconded reading of Ordinance 1169 the Interest and Sinking Rate at .27455 per \$100.00 valuation. Councilman Smith seconded the motion. The motion carried 3-0.

I, Council Member, Danny Jameson move that the property tax rate be increased from the effective tax rate of .50692 per \$100.00 per valuation by the adoption of the tax rate of .52126 per \$100.00 valuation. This approved rate exceeds the effective tax rate by 08% which is expected to bring in an additional estimated revenue of \$15,702.00 in Maintenance and Operation funds at a 95% collection rate. These additional funds will assist in the debt service payments for the new street sweeper in the street department. Due to an increase in property valuations of \$5,751,252.00, the current tax rate of .52520 per \$100.00 valuation will actually decrease from the new rate of .52126 per \$100.00 valuation for a decrease of .00394 per \$100.00 valuation. Councilwoman Merriman seconded the motion. The motion carried 3-0.

#### NEW BUSINESS:

1. The City Council may consider, discuss and or take actions to conduct a Public Hearing on the proposed re-zoning of Lots 6, 7, 8 and 9 of Block 16 of the Beakley Addition, Coleman, Texas from a Residential District to a Commercial District 1 – Mayor Nick Poldrack and Jesse Mills Jr., Chairman of the Planning and Zoning Commission. The Public Hearing opened at 6:55 p.m. There were no public comments. The Public Hearing Closed at 6:57.
2. The City Council may consider, discuss and or take actions regarding the rezoning of Lots 6, 7, 8 and 9 of Block 16 of the Beakley Addition, Coleman, Texas from the current status as a Residential District to a Commercial District 1 – Mayor Nick Poldrack. A motion was made by Councilman Smith to approve Ordinance 1170 approving the rezoning of Lots 6, 7, 8 and 9 of Block 16 of the Beakley Addition, Coleman, Texas from

a residential district to a commercial district 1. Councilwoman Merriman seconded the motion. The motion carried 3-0.

3. The City Council may consider, discuss and or take actions regarding a request of the Coleman County Electric Cooperative to purchase a portion of the City's Electrical Distribution System to service their newly acquired customers in the Dually Certified Area on Nelda Lane – Mayor Nick Poldrack and Clint Gardner, Manager of the Coleman County Electrical Cooperative. Councilman Smith abstained from this discussion. A motion was made by Councilman Jameson not to sell the existing line to Coleman County Electric Cooperative. Councilwoman Merriman seconded the motion. The motion carried 2-0.
4. The City Council shall consider, discuss and or take actions regarding the City utilizing applications for all applicants wishing to serve on 4-A CEDC Board and the 4-B CCC Board and submitting completed applications to the City Secretary for future City Council meetings at which time consideration will be given for all such applicants prior to appointments being finalized by the City Council – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to table this item until further research can be done. Councilman Smith seconded the motion. The motion carried 2-1 with Councilwoman Merriman voting against.
5. The City Council may consider, discuss and or take actions regarding the approval of the approval of the 2017 Routine Airport Maintenance Program Grant – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was by Councilwoman Merriman to approve the 2017 Routine Airport Maintenance Program Grant. Councilman Smith seconded the motion. The motion carried 3-0.

**STAFF COMMENTS:**

1. The City Council may consider, discuss and approve the financial report for the month of August, 2016 – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to approve the financial report for the month of August 2016. Councilman Smith seconded the motion. The motion carried 3-0.

**MAYOR AND COUNCIL COMMENTS:**

None

**HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:**

Bill Henning spoke to Council with concerns of loitering around the Chamber of Commerce building. Also spoke with concerns to Animal Control about dead animals on the roads. A motion was made by Councilman Jameson to place on the agenda the concerns of loitering in the down town area. Councilman Smith seconded the motion. The motion carried 3-0.

With no further business a motion was made by Councilwoman Merriman to adjourn the meeting at 8:02 p.m. Councilman Jameson seconded the motion. The motion carried 3-0.

  
MAYOR

  
CITY SECRETARY