

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, OCTOBER 6, 2016
6:00 P.M.

PRESENT: Mayor Nick Poldrack, Mayor Pro Tem Gary Payne, Councilman Sherman Smith, Councilwoman Carolyn Merriman, Councilman Danny Jameson, City Manager Paul Catoe, City Attorney Pat Chesser and City Secretary Karen Langley.

ABSENT: None

CALL MEETING TO ORDER: Mayor Nick Poldrack

INVOCATION: Chief Jay Moses

WELCOME OF VISITORS AND GUESTS: Mayor Poldrack welcomed guests and visitors.

OLD BUSINESS:

1. The City Council shall consider, discuss and or take actions regarding the approval of the bid tabulations and award of bids for the material and work to be completed on the Gray Street Water Line CDBG Grant Project and Highway 84 water line project – Mayor Nick Poldrack and Ken Martin of Jacob & Martin LLC.
Base Bid 1 are as follows: HD Supply - \$101,647.14 and BenMark Supply - \$95,803.00. A motion was made by Councilman Smith to accept the bid from BenMark Supply in the amount of \$95,803.00. Councilwoman Merriman seconded the motion. The motion carried 4-0.
Base Bid 2 are as follows: CRC Construction - \$56,950.00 and Starks Construction \$54,650.00. A motion was made by Councilman Jameson to accept Stark Construction in the amount of \$54,650.00. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.
Base Bid 3 are as follows: Connelly Construction - \$59,380.00, CRC Construction - \$37,500.00 and Starks Construction - \$43,070.00. A motion was made by Councilwoman Merriman to accept CRC Construction in the amount of \$37,500.00. Councilman Smith seconded the motion. The motion carried 4-0.
2. The City Council shall consider, discuss and or take actions regarding the approval of an engineering contract with Jacob & Martin LLC for the Downtown Revitalization Program (DRP) Grant for funding in the amount of \$250,000.00 from the Texas Department of Agriculture (TDA) with a minimum of a \$25,000.00 cash match in funds or a combination of cash and in-kind in the amount of \$75,000.00 for replacement of sidewalks within the 200 block of the downtown area of Commercial Street – Mayor Nick Poldrack and Ken Martin of Jacob & Martin LLC. A motion was made by Mayor Pro Tem Payne to approve the engineering contract with Jacob & Martin LLC for the Downtown Revitalization Program. Councilwoman Merriman seconded the motion. The motion carried 4-0.
3. The City Council shall consider, discuss and or take actions regarding the approval of a contract with A & J Howco, Inc. to conduct the administration services for the Downtown Revitalization Program (DRP) Grant for funding in the amount of \$250,000.00 from the Texas Department of Agriculture (TDA) with a minimum of a \$25,000.00 cash match in funds or a combination of cash and in-kind in the amount of \$75,000.00 for replacement of sidewalks within the 200 block of the downtown area of Commercial Street – Mayor Nick Poldrack and Kay Howard of A & J Howco Services Inc. A motion was made by Councilman Jameson to approve the contract with A&J Howco, Inc. to conduct the administration services for the Downtown Revitalization Program. Councilman Smith seconded the motion. The motion carried 4-0.
4. The City Council shall consider, discuss and or take actions regarding the approval of a “Request for Service” form for the Type A Coleman Economic Development Corporation and the Type B Coleman Community Coalition – Mayor Nick Poldrack and City Manager Paul Catoe. A motion was made by Councilman Jameson to disapprove the Request for Service form for the Type A Coleman Economic Development Corporation and the Type B Coleman Community Coalition. Councilman Smith seconded the motion. The motion carried 3-0 with Councilwoman Merriman against.

NEW BUSINESS:

1. The City Council shall consider, discuss and or take actions regarding the presentation of the Type A Coleman Economic Development Corporation Annual Operations Report for FY 2015-2016 – Mayor Nick Poldrack and President Roy Poage representing the Type A CEDC. A motion was made by Councilman Smith to approve the Type A Coleman Economic Development Corporation Annual Operations Report for FY 2015-2016. Councilwoman Merriman seconded the motion. The motion carried 4-0.
2. The City Council shall consider, discuss, and or take actions regarding the presentation of the Type B Coleman Community Coalition Annual Operations Report for FY 2015-2016 – Mayor Nick Poldrack and Joe Haynes, President of the Type B CCC. A motion was made by Councilman Jameson to approve the Type B Coleman Community Coalition Annual Operations Report for FY 2015-2016. Mayor Pro Tem Payne seconded the motion. The motion carried 4-0.
3. The City Council shall consider, discuss and or take regarding the presentation and approval of the specifications for a new Fire Truck Pumper Apparatus to be purchased through grant funds as provided by FEMA – Mayor Nick Poldrack and Fire Marshal Jimmy Watson. A motion was made by Councilman Smith to approve the specifications for a new Fire Truck Pumper Apparatus. Councilman Jameson seconded the motion. The motion carried 4-0.
4. The City Council shall consider, discuss and or take actions authorizing the City Manager to advertise for bids for the new Fire Truck Pumper Apparatus to be purchased and funded by FEMA in compliance with Section 7.14 of the City Charter – Mayor Nick Poldrack. A motion was made by Councilman Jameson to authorize the City Manager to advertise for bids for the new Fire Truck Apparatus to be purchased and funded by FEMA. Councilwoman Merriman seconded the motion. The motion carried 4-0.
5. The City Council shall consider, discuss and or take actions authorizing the City Council to approve a revised letter of engagement from Roberts & McGee, certified public accountants to complete the audit for FY 2015-2016 – Mayor Nick Poldrack and Mark Matlock, Finance Director of the City of Coleman. A motion was made by Mayor Pro Tem Payne to approve a revised letter of engagement from Roberts & McGee to complete the audit for FY 2015-2016. Councilwoman Merriman seconded the motion. The motion carried 4-0.

STAFF COMMENTS:

None

MAYOR AND COUNCIL COMMENTS:

None

EXECUTIVE SESSION:

1. The City Council may consider, discuss and take actions to enter into Executive Session to deliberate legal issues with the City Attorney regarding EMS Services pursuant to Section 551.071 of the Government Code – Mayor Nick Poldrack. A motion was made by Councilman Jameson to enter into executive session at 8:12 p.m. Councilman Smith seconded the motion. The motion carried 4-0.
2. Upon returning to open session, the City Council may consider, discuss and or take actions regarding any item as discussed in Executive Session including the approval of the revised agreement between the City of Coleman and the Heart of Texas EMS Services – Mayor Nick Poldrack. A motion was made by Councilwoman Merriman to return to regular session at 8:47 p.m. Councilman Smith seconded the motion. The motion carried 4-0. A motion was made by Mayor Pro Tem Payne to approve the agreement between the City of Coleman and Heart of Texas EMS Services for an annual subsidy of \$100,000.00 annually. Councilman Jameson seconded the motion. The motion carried 4-0.

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

Skip McCambridge Superintendent of CISD invited the Council to the school campuses for a tour on October.

With no further business a motion was made by Councilman Jameson to adjourn the meeting at 8:49 p.m. Councilwoman Merriman seconded the motion. The motion carried 4 -0.


CITY SECRETARY


MAYOR