

MINUTES  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, OCTOBER 26, 2017  
6:00 P.M.

PRESENT: Mayor Tommy Sloan, Mayor Pro Tem Danny Jameson, Councilman Sherman Smith, Councilwoman Sharlene Hetzel, Councilman Bobby McGee, City Attorney Pat Chesser, City Manager Paul Catoe, and City Secretary Karen Langley.

ABSENT:

CALL MEETING TO ORDER: Mayor Tommy Sloan

INVOCATION: Mayor Pro Tem Danny Jameson

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Sloan welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss, and or take actions regarding the approval of the quarterly Occupational Tax Report for the period ending September 30, 2017 – Mayor Tommy Sloan and Mary Griffis, Executive Director of the Chamber of Commerce.
2. The City Council may consider, discuss and or take actions regarding the approval of the minutes of the City Council Meetings conducted on September 7, 2017 and September 21, 2017 – Karen Langley, City Secretary.
3. The City Council may consider, discuss and or take actions to approve the Code Enforcement Report for September, 2017 – Fire Chief David Martinez.
4. The City Council may consider, discuss and or take actions to approve the Police Department Report for the month of September 2017 – Chief of Police, Anthony Smith.
5. The City Council may consider, discuss and or take actions to approve the Municipal Court Report for the month of September 2017 – Judge Robert J. Nash.
6. The City Council may consider, discuss, and or take actions to approve the Professional Fees for the month of September 2017 – City Manager Paul Catoe.
7. The City Council may consider, discuss and or take actions to approve the Lake Level Reports for Hords Creek Reservoir and Lake Coleman October, 2017 – City Manager, Paul Catoe. A motion was made by Councilwoman Hetzel to approve the consent agenda items 1-7 as presented. Councilman Smith seconded the motion. The motion carried 4-0.

PRESENTATION OF PLAQUES TO FORMER COUNCIL MEMBERS:

1. Mayor Tommy Sloan shall present plaques to former Council Members reflecting the City's appreciation for their Services to the Citizens of Coleman.

PUBLIC HEARING:

1. The City Council will be conducting a Public Hearing to discuss the completion of the Community Development Block Grant Program regarding the replacement of the Gray Street water line referred to as TDA Contract No. 7215089 – Mayor Tommy Sloan. The Public Hearing began at 6:05 p.m. City Manager Catoe explained what was completed with the Community Development Block Grant Program. With no public comments or questions the Public Hearing closed at 6:13 p.m.
2. The City Council may consider, discuss and or take actions to approve the completion of the City's Community Development Block Grant Program regarding the replacement of the Gray Street water line referred to as TDA Contract No. 7215089 through the approval of Resolution No. 17-09 – Mayor Tommy Sloan. A motion was made by Mayor Pro Tem Danny Jameson to approve Resolution 17-09 completing the City's Community Development Block Grant Program regarding the replacement of the Gray Street water line. Councilman McGee seconded the motion. The motion carried 4-0.

OLD BUSINESS:

1. The City Council may consider, discuss and or take actions to approve a Cemetery Project and Master Plan for the City of Coleman Cemetery – Mayor Tommy Sloan and Ann Watson. A motion was made by Councilwoman Hetzel to approve the plans

presented by Ann Watson. Councilman Smith seconded the motion. The motion carried 4-0.

2. The City Council may consider, discuss and or take actions regarding the approval of a presentation by both Public Management Inc. and Jacob & Martin Engineering regarding the City's Planning and Capacity Building Grant through the Texas Community Development Block Grant Program (TxCDBG) as funded by the TDA Contract Number 7215174 – TDA requires a minimum of a one hour presentation – Mayor Tommy Sloan, Ken Coignet, Vice President of Public Management and Luke Van Diest and Allen Philips, PE with Jacob & Martin Engineering. Note: A Public Hearing will be scheduled at a later date after TDA's review of the draft documents. The presentation presented by Ken Coignet began at 6:25 p.m. and Luke Van Diest concluded the presentation at 7:26 p.m.
3. The City Council may consider, discuss and or take actions to approve the completion of the City's Planning and Building and Capacity Grant through the approval of Resolution No 17-10 as presented – Mayor Tommy Sloan. A motion was made by Councilman Smith to approve Resolution 17-10 approving the completion of the City's Planning and Building and Capacity Grant. Mayor Pro Tem Jameson seconded the motion. The motion carried 4-0.
4. The City Council may consider, discuss and or take actions regarding the approval of the second reading of City Ordinance No 1188 increasing solid waste rates to become effective upon the approval of the second reading of the passage of this Ordinance – Mayor Tommy Sloan. A motion was made by Mayor Pro Tem Jameson to approve the seconded reading of Ordinance No 1188 increasing solid waste rates. Councilwoman Hetzel seconded the motion. The motion carried 4-0.
5. The City Council may consider, discuss, and or take actions to approve a revised exclusive agreement between the City of Coleman and Waste Connection, Inc. for the period beginning October 1, 2017 through September 30, 2022 – Mayor Tommy Sloan and City Attorney Pat Chesser. A motion was made by Mayor Pro Tem Jameson to approve the revised agreement between the City of Coleman and Waste Connection, Inc. Councilman Smith seconded the motion. The motion carried 4-0.
6. The City Council may consider, discuss and or take actions regarding alleviating the problems posed by long-term parking of cars in the downtown area – Mayor Tommy Sloan and City Attorney Pat Chesser. No Action.
7. The City Council may consider, discuss and or take actions regarding the termination of the Agreement between the City of Coleman and the Coleman County Senior Activity Center, and the approval of a new Agreement between the City of Coleman and the Coleman County Senior Center Incorporated – Mayor Tommy Sloan and City Attorney Pat Chesser. A motion was made by Mayor Pro Tem Jameson to terminate the Agreement between the City of Coleman and the Coleman County Senior Activity Center and approve a new agreement between the City of Coleman and the Coleman County Senior Center Incorporated. Councilman Smith seconded the motion. The motion carried 4-0.

#### NEW BUSINESS:

1. The City Council may consider, discuss and or take actions to approve the replacement of one or more of the aerators at the Coleman Wastewater Treatment Plant due to a recent failure of one of the two existing aerators. Any cost in excess of \$50,000.00 will require the City to seek formal bids. Any public works project in excess of \$8,000.00 will require the services of a professional engineer – Mayor Tommy Sloan, Allen Phillips, PE representing Jacob & Martin LLC and Leslie Walters, Director of Public Works. A motion was made by Councilman Smith to move forward with Jacob & Martin Engineering to prepare the plans and bid specs for the Wastewater Treatment Plant. Mayor Pro Tem Jameson seconded the motion. The motion carried 4-0.
2. The City Council may consider, discuss and or take actions to approve the necessary repairs to the South 500,000 gallon elevated storage tank which is approximately 139 feet tall and was constructed in 1967. Any cost in excess of \$50,000.00 will require the City to seek formal bids. All public works projects in excess of \$8,000.00 will require the services of a professional engineer – Mayor Tommy Sloan, Allen Phillips, PE representing Jacob & Martin and Leslie Walters, Director of Public Works. A motion was made by Councilwoman Hetzel to authorize Jacob & Martin to work with staff to find the appropriate people to do the necessary repairs and inspections of our tanks. Councilman McGee seconded the motion. The motion carried 4-0.
3. The City Council may consider, discuss and or take actions regarding the closing of portions of Commercial Street at the intersections of Liveoak, Pecan and College on October 31<sup>st</sup>, from 5:00 p.m. to 8:00 p.m. for a Fall Festival replacing the Trunk or Treat

Program – Mayor Tommy Sloan and Liz Jones, President of the Coleman Business Peoples Association. A motion was made by Councilman McGee to approve the street closure of portions of Commercial at the intersections of Liveoak, Pecan and College on October 31, 2017 from 5:00 p.m. till 8:00 p.m. Mayor Pro Tem Jameson seconded the motion. The motion carried 4-0.

4. The City Council may consider, discuss and or take actions to approve the appointment of four (4) members to the Type 4-B Coleman Community Coalition Board of Directors regarding their terms which will expire on October 31, 2017 in accordance with the provisions of the current bylaws – Mayor Tommy Sloan. A motion was made by Mayor Pro Tem Jameson to reappoint Jackie Rosales, Bill Henning and Joe Haynes and to appoint Royce Young to the 4-B Coleman Community Coalition Board of Directors. Councilwoman Hetzel seconded the motion. The motion carried 4-0.
5. The City Council may consider, discuss and or take actions to approve a presentation of the Type 4-A Coleman Economic Development Corporation Annual Report for the Fiscal Year 2016-2017 as presented by Roy Poage – Mayor Tommy Sloan and Roy Poage, President of the Type 4-A Coleman Economic Development Corporation. A motion was made by Councilman McGee to approve the presentation of the Type 4-A Coleman Economic Development Corporation annual report for FY 2016-2017. Councilwoman Hetzel seconded the motion. The motion carried 4-0.
6. The City Council may consider, discuss and or take actions to approve a presentation of the type 4-B Coleman Community Coalition Corporation Annual Report for the Fiscal Year 2016-2017 as presented by Joe Haynes – Mayor Tommy Sloan and Joe Haynes, President of the Type 4-B Coleman Community Coalition Corporation. A motion was made by Mayor Pro Tem Jameson to approve the 4-B Coleman Community Coalition Corporation annual report for the FY 2016-2017. Councilman Smith seconded the motion. The motion carried 4-0.
7. The City Council may consider, discuss and or take actions regarding the approval of Resolution No 17-11 which allows the City of Coleman to enter into an agreement with the Texas Department of Transportation for the temporary closure of portions of State Highway 153 and State Highway 206 for activities associated with the 2017 Christmas Parade – Mayor Tommy Sloan, and Anthony Smith, Chief of Police. A motion was made by Councilman McGee to approve Resolution 17-11 for the temporary closure of portions of State Highway 153 and State Highway 206 for the Christmas Parade. Councilwoman Hetzel seconded the motion. The motion carried 4-0.
8. The City Council may consider, discuss and or take actions regarding the opening of bids and subsequent decision for a depository of city funds for the period of January 1, 2018 through December 31, 2019 – Mayor Tommy Sloan. A motion was made by Councilwoman Hetzel to table this item until the next meeting in November. Mayor Pro Tem Jameson seconded the motion. The motion carried 4-0.
9. The City Council may consider, discuss and or take actions regarding a request to keep the City Hall Office open from 12:00 p.m. to 1:00 p.m. Noon Mondays through Fridays – Mayor Tommy Sloan and Council Member, Danny Jameson. This item dies for a lack of a motion.
10. The City Council may consider, discuss and or take action to cancel the meeting scheduled for November 2, 2017 should circumstances warrant as per the provisions outlined in Section 2.11 of the City Charter – Mayor Tommy Sloan. A motion was made by Councilman McGee to cancel the meeting scheduled for November 2, 2017. Councilwoman Hetzel seconded the motion. The motion carried 4-0.

#### MAYOR AND COUNCIL COMMENTS:

None

#### STAFF COMMENTS:

1. Presentation and approval of the Financial Report for the month of September, 2017 and the approval of the City's Investment Report for the period ending September 30, 2017 – Mayor Tommy Sloan and City Manager Paul Catoe. A motion was made by Councilwoman Hetzel to approve the finance report and the investment report ending September 30, 2017. Mayor Pro Tem Jameson seconded the motion. The motion carried 4-0.
2. Presentation of information regarding the closing of the USDA Loan in the current Fiscal Year 2017-20018 as per communications received from Jacob & Martin – Mayor Tommy Sloan and City Manager Paul Catoe. No action.

#### HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

None

With no further business a motion was made by Mayor Pro Tem Jameson to adjourn the meeting at 10:10 p.m. Councilman McGee seconded the motion. The motion carried 4-0.

  
CITY SECRETARY

  
MAYOR